Registration Committee   **Agenda item #   3**

                                                                SESSION #   1

Report to be given on: Sat X

Committee Chair: Sarah Hromada   Recorder: Anna Lea Roof

Action Items

Attendance
Number of committee members present: 3   Number of committee members absent: 6
Total number of delegates attending the meeting: 42.

Minutes

I.   National Office report – Tracy and Esther
Completed 2nd year as registrars, hit 40,000+ swimmers
One-event swimmer registrations are now included in Leoware V.7.0.x
40,533 as of today; 60.7% were renewals
629 one-event swimmers
Pacific is largest – 9684; North Dakota is smallest - 15
4 clubs with over 1000 members
504 clubs
98 19-year-olds, most seem to be college students

II.   Permanent ID system
Esther is keeping her own permanent ID system; Carl House is keeping another. Right now the two can co-exist. Esther can check membership records for any given swimmer back to 1993.

III.   Legislative Proposals
L-18: A club had not re-registered as of November 1 of a given year. The club wanted to begin re-registering swimmers on November 1, before they had re-registered their club. The purpose of L-18 is to require a club to re-register for the new registration year before they can register swimmers for that year. This has been a long-time Registration Committee policy; the purpose of L-18 is to formalize the procedure.

IV.   Review of Registration Handbook
Sarah asked the question: Do we need to continue printing the Registration section of the LMSC Handbook and mailing it, or is it something that could be posted on the Web?

Out of this discussion, Nancy Ridout mentioned that Pacific posts name, city, club and USMS number of all registered swimmers on their web site. Any meet director can view the list to see whether a given swimmer is registered for the current year. (Coaches can also verify whether their swimmers are currently registered.)

V.   Record Maintenance
How long do we need to keep our records? The Legal Committee is discussing this question at this convention. The Legal Committee is also discussing electronic signatures, but right now it is not acceptable to the insurance industry, so for now we have to continue to collect hard-copy signatures.

VI.   Software
 Version 7.0.x is out; Version 7.1 is in testing.

Adjournment