

**Pacific Northwest Association of Masters Swimmers  
Zoom Videoconference —Annual Meeting  
Saturday, November 7, 2020 10:00 am**

**Minutes**

The meeting was called to order by President Sally Dillon at 10:05 am.

Attendees: Sally Dillon, Jay Pearson, David Baer, Steve Peterson, Kim Boggs, Doug Jelen, Hugh Moore, Arni Litt, Robert DeWard, Lucianne Pugh, Jane Moore, Jim Davidson, Walt Reid, Kathy Casey, and Stephanie Hiebert.

**A. Officer Reports**

1. Call to Order

The meeting was called to order by President Sally Dillon at 10:05.

2. President's report

Sally sent a short questionnaire to PNA's list of coaches 10 days ago. A summary of the ~20 responses that have been received is posted in Google Drive. Those not responding will be contacted again. Many pools within the LMSC have been open since mid-June but sadly, there are still a significant number that have not opened and/or have not allowed Masters programs to operate. It appears that many swimmers are preparing to swim open water in the months to come. Quite a few clubs and workout groups have applied for Covid-19 "relief". Arni Litt will be able to provide a summary of that activity. The deadline to apply for the USMS Matching Grant program is November 15. The club and workout group contacts have been reminded of the deadline.

All coaches and team reps received a meeting reminder, which included notice of our "Annual Meeting".

Sally asked how many present had received a membership renewal message from USMS. She and Linda Chapman has not and had notified the National Office. Some, but not all, said they received a notice. Board members were reminded to renew before January 1.

3. Approval of September 20 minutes

Steve made minor corrections. **MSA**

4. Financial report

November 15 is the deadline to request a matching grant. Sally will send a reminder to club and workout group contacts.

Total Income for the months of September and October was \$723:

    \$130 in One event fees

    228 from Club and WOG fees returned by USMS to the LMSCs from the \$60 fees

    300 from USMS as reimbursement for Covid-19 Relief support

Total Expenses for September and October were \$5,349, \$3,340 of which was paid for Covid-19 Relief.

Net income for the two months was a loss of -\$4,626; for the year to date, a positive \$4,846.

Total Assets as of August 30, 2020 are \$64,320.26

Checking account balance                   \$2,002.53

Savings account balance                 \$62,3032.97

    Postage due account                   14.76

Credit Card: The credit card balance is   \$0.00.

Registration income for September and October was \$0.00.

To date, PNA paid the following in Covid-19 Relief:

<b>Club/WOG</b>	<b>PNA support</b>	<b>USMS support</b>	<b>Reimbursed by USMS to date</b>	<b>Club/WOG registration</b>
BWAQ	\$1,620	\$1,112		
GLAD	800	300	\$300	\$60
LWM	860	380		
MIR	450	635		60
NKM				60

Financial report was approved **MSA**.

5. Membership report

Final count for 2020 was 1,488 total swimmers (736 men, 752 women). This compares to 1,807 for 2019. Due to this decrease, PNA will lose one delegate to the National Convention in 2021.

So far for 2021, 63 have registered (28 men, 35 women). 388 had registered by the same date in 2019.

Kathy recommended sending a message to all PNA registered swimmers for 2019 and 2020 reminding them to renew. Arni will send the message, which will be written by Sally.

**B. Coordinator/Committee Reports**

1. Meets

No report. It was mentioned that some US Swimming clubs have had sanctioned inter-squad meets. Sally noted that a virtual meet had been suggested at the last meeting.

2. Open Water

Jim sent emails to hosts regarding Last Gasp and Swim Defiance races and their status for 2021. He will be contacting hosts for other 2021 meets in the next week.

3. Newsletter

No report. Lucianne did a great job on the latest issue. It contained a lot of excellent stories.

4. Social Media

No response so far from *The WetSet* notice regarding the need for a new Social Media Coordinator. Steve has agreed to be interim Social Media administrator but is not a Twitter user. Sally has sent the information from Isaac to Steve and she will put the word out to the club/wog lists of contacts.

**C. Old Business**

1. Convention Review

Steve wrote a report for the newsletter. The last day was a seven-hour marathon. Kathy noted the biggest rule change had to do with club affiliation.

2. Support for clubs, workout groups, coaches, & members

Sally sent out a questionnaire to all PNA coaches and compiled the responses into a spreadsheet. She will follow-up by sending questionnaires to PNA team reps for teams that have not yet responded.

YMCA's in general are not allowing groups although they now allow two swimmers per lane for lap swim. Dave said the State is allowing four per lane for swim teams with a certified coach on deck.

3. Covid-19 financial support for clubs, workout groups, coaches, and members

Reminders will go out to the contact lists for clubs and workout groups regarding deadlines for getting assistance. There was no interest in providing rewards for members to encourage registration.

#### 4. Unfinished Projects

##### a. Position descriptions & Policy changes – update

Position Descriptions that have NOT been revised – need volunteers for each item to review and recommend necessary changes by the next meeting:

- Top 10 Recorder
- Safety (we do not have a Safety chair)
- Open Water and Long Distance
- Fitness
- Communications
- Club and Coach Services
- Award and Recognition – We have a “meets award chair” only

Jim has already done most of Open Water and will forward to Sally. Jim questioned whether we need a Safety chair as he already covers Open Water. Linda was not here to answer if we need a Safety chair for swim meets. We will move this discussion to next meeting.

Walt and Doug agreed to review Top 10 position descriptions before next meeting. Sally will send the Fitness description to Sarah (past Fitness chair) and Wade (current Fitness chair) for review.

Steve, Lucianne, and Hugh will review Communications. Hugh suggested we split this into separate media, web, and newsletter positions.

Steve and Sally will review Club and Coach Services description.

Sally will review Award and Recognition description.

##### b. New Logo

The logo needs to be formatted. Sally will send our original design to Mary Ann White to be formatted. Arni has another source if Mary Ann cannot do it.

##### c. New Website

This project has stalled. Jim recommended we hire someone to do a new website. Arni said we need to have someone involved who understands Masters Swimming. Jim, Steve, Sally volunteered to come up with a list of things that need to be included. Arni recommended we look at websites we like and approach the designers. Hugh suggested Linda also review the website.

Lucianne asked if there's a budget for website design. Arni confirmed the budget is \$3,200.

#### D. **New Business**

##### 1. Appointed Directors for 2021

Jane Moore has volunteered for one of the Appointed Directors positions. Bob DeWard has volunteered to continue for the other position. Both were unanimously elected to one-year terms.

##### 2. Approve 2021 meeting schedule

The proposed schedule was approved. **MSA**

##### 3. Appoint Nominating Committee for 2021 elections

Stephanie, Hugh, and Steve volunteered. Hugh noted that we need new people on the board. We should look at our teammates and coaches for potential candidates and actively recruit them. Younger members are needed!

4. Financial planning for 2021

Arni will distribute the 2020 budget and ask for input for our 2021 needs. Requests must be submitted by December 15. Regarding convention expenses, she suggested we plan for an “in person” event with the understanding that the budget might need to be amended.

5. Other

Arni asked about the new Unified Fee for “one event” entries. Jim said we need to update the event fee for the meet hosts. There was a question if the LMSCs receive any part of the unified fee and Sally will ask the National Office about this. It was her recollection that a percentage would go to the LMSC.

**E. Next Meetings**

January 9 or 10 at 10 am; date to be determined based on the Seahawks’ playoff schedule.

Meeting was adjourned at 11:49 am.