

# Pacific Northwest Association of Masters Swimmers

## Minutes: Board & Annual Meeting

### December 7, 2010

#### I Warm Up

**A. Call to Order & Introductions.** After an excellent potluck dinner hosted by Arni Litt, President Steve Peterson called the Annual Meeting to order at 7:20 PM. Present were Herb Cook, Lisa Dahl, Sally Dillon, Jeanne Ensign, Jan Kavadas, Arni Litt, Hugh Moore, Jane Moore, Steve Peterson and Sarah Welch.

**B. President's Report.** Steve Peterson reported on his recent activities and thanked Board members for their support and their passion for Masters Swimming.

**C. Minutes.** Minutes of the October 30 Board meeting were approved as corrected.

**D. Treasurer's Report.** Review and approval of Financial Statements for October and November was deferred until the January 25 Board meeting.

#### II Main Set (Current Action Items)

**A. Open Water/Long Distance Policy Revisions.** After presentation by OW/LD Chair Sally Dillon and discussion, it was **MSA: To amend OW/LD-39 and OW/LD-40 as shown below** (new language underlined):

**OW/LD-39:** All swimmers shall be currently registered with USMS or its foreign equivalent. For non-PNA swimmers, a copy of the current registration card or other acceptable proof of current Masters Swimming registration shall accompany each entry. Event directors shall check all paper entries for PNA swimmers against the USMS database to confirm membership. Names of any swimmers not listed shall be sent to the PNA registrar as soon as possible and at least two days before the event for verification. Event directors shall advise unverified entrants to register immediately online or on paper or to apply for One Event Registration, if available.

**OW/LD-40:** USMS One-Event registration may be made available if approved by the PNA Board. Information shall be included on the entry form. Registration forms must be obtained from the PNA Registrar. The One-Event registration fee shall be \$20 unless otherwise approved by the PNA Board. Event directors shall submit One-Event applicants' names, addresses, phone numbers and Email addresses to the PNA registrar as soon as possible and no later than one week after the event.

**B. Event Date Request.** After presentation by Sally Dillon and discussion, it was **MSA: To approve the 2011 PNA Event Date Request form (appended by reference to these Minutes) with the understanding that submission of a Date Request reserves a date, but does not assure Sanction of the event.**

**C. Board Meeting Schedule.** The Board adopted a revised schedule of 2011 Board Meetings on the following dates (detailed schedule appended by reference to these Minutes):

**January 25** at Sarah Welch's home in Seattle;

**March 19** at Sally Dillon's home in Issaquah (half-day retreat);

**May 17** at Jan Kavadas's condo in Edmonds;

**June 28** at Hugh & Jane Moore's home in Tacoma;

**August 23** at Jeanne Ensign's condo in Seattle;

**October 22** at Sally's home (full-day retreat);

**December 8** at Arni Litt's home in Seattle (potluck & budget meeting).

### **III Technique (New Action Items)**

**A. Nominating Committee.** President Steve Peterson appointed himself, Sally Dillon and Shannon Singer to the Nominating Committee, responsible for securing candidates to stand for election in April to the offices of PNA President, Vice President, Treasurer, Secretary and At-Large Board Members (3).

**B. PNA Budget for 2011.** Guided by Treasurer Jeanne Ensign, the Board reviewed the Draft 2011 Budget (appended by reference to these Minutes) and the accompanying categorical schedules of income and expenses. The budget includes significant expense increases (above 2010 actual expenditures) for: clinics (mostly offset by increased clinic fee income); national convention travel; swimmer and coach support; and fitness swimmer initiatives. After discussion and minor revisions, it was **MSA: To approve the 2011 Budget, including Revenue of \$38,116, Expenditures of \$52,411, and an Operating Deficit of \$14,295.** Herb Cook commented that the projected deficit constitutes only about one-third of PNA's cash reserve and poses no threat to the Association's solvency.

### **IV Sprint Set (Committee Reports)**

**A. Membership.** Registrar Arni Litt reported PNA's 2010 membership stood at 1,534, and 523 members had already registered for 2011, including 49 new members.

**B. Clinics.** Sarah Welch reported that plans were on track for the New Swimmers Clinic on January 8 and the Meet Preparation Clinic on January 29.

### **V Warmdown (Next Meetings)**

January 25: 6:45 PM at Sarah Welch's Home

March 19: 9:00 AM—1:00 PM at Sally Dillon's Home (half-day retreat)

The Meeting was adjourned at 10:05 PM.