

Committee Name:	Open Water Committee		
Committee Chair:	Bob Bruce	Vice Chair:	To Be Determined
Minutes recorded by:	Joanne Wainwright	Date/time:	2/21/2016 - 8:00 PM EST

Number of committee members present:	6	Absent:	9	Number of other delegates present:	7
Committee members present: Bob Bruce (Chair), Denise Brown, Rob Copeland, Bob Kolonkowski, Sue Nutty, Joanne Wainwright. ExOfficio/Associate: Elaine Howley, Mark Johnston, Donn Livoni, Chris McGiffin, Bill Roach, Dr. Jim Miller. LD Committee Members: Phyllis Quinn, Mike Fanelli, James Biles, Laurie Hug, Collen Driscoll.					

Action Items:

1. OW Committee will reach out directly to LMSCs with information about ISM training.
2. Chris McGiffin will send Sanction Fees document to Bob Bruce and Donn Livoni for review.
3. Chris McGiffin will send Tracy Grilli's email with information about the use of he National Office Survey Monkey to Bob Bruce.
4. Bob Bruce will investigate why USMS forum emails for the February 21st meeting and other posts are not being received by OW committee members.
5. OW Committee members will read Rule Book Part III posted on USMS Forum and send pulls to Bob Bruce by March 11 for discussion at March 13, 2016 meeting.
6. Rob Copeland requests OW Committee members to look over the OWGTO and send him comments, proposals, etc.

The meeting was called to order at 8:02 p.m. EST

Attendance was taken and a quorum was not declared.

No approval of minutes from OWC Meeting on January 24, 2015.

Reports:

1. Report from Dr. Jim Miller - Doctor Miller presented the Cold Water Research Results FINA SMC Report. The Department of Sport & Exercise Science at the University of Portsmouth conducted the research with grants from FINA, IOC, and ITF. The project was completed with the cooperative recommendations by SMC and TOWSC, and the following rules passed in January of 2016 and will go into effect in September of 2016: 1) Lowest possible temperature = 16C (60.8F), 2) 16-18C (60.8-64.4F) Wet suit and bathing cap are required, 3) 18-20C (64.4-68F) Wet suit is optional, and 4) Above 20C (68F) Wet suit is prohibited. The full report can be found on the USMS OW Forum; committee members are reminded that the documents are for internal committee use and reference only and may not be shared externally.
2. Report from the Chair—Bob Bruce - No report
3. Report from USMS Vice President—Chris McGiffin reported that the major item at the Board of Directors meeting was the Cold Water Research Report. The BOD adopted these guidelines and will be proposing legislation at the Convention in September. In addition, thirty minutes has been requested to be added to the Rules/Legislation agenda timeline at Convention. In other news, safety training is on target for mid-March. Regarding ISMs, it is important for the OW Committee to reach out directly to LMSCs so they may recruit members to be trained. Chris also mentioned the importance of making sure all LMSCs are fulfilling sanction fee requirements. The Sanction Rebate Task Force panel has not yet been confirmed at this time.

Continuing Business:

1. Status of Previous Action Items:
 - a. Chris McGiffin will check with National Office to use their account with Survey Monkey for our ISM quiz. - Tracy is ready when we are. Action completed.

- b. Rob Copeland and Bill Roach will draft an ISM report form and post it on the forum for discussion at our next meeting. - Action completed.
 - c. Bob Bruce will post an inventory of 2016 work and future goals after meeting with Lynn Hazlewood. - incomplete - Action Item.
 - d. Rob Copeland will update the OWTGO to include ISM information and job description. - Action Item.
 - e. Bob Bruce will edit the ISM educational power point to include that the ISM may not participate in the event. Action Completed.
 - f. OW Committee members will read Parts 2 and 3 of the USMS Rule Book and submit questions, comments, and/or proposals to Bob Bruce by January 30, 2016. Action Completed.
 - g. Bob Bruce will compile rule proposal feedback from OW Committee and LD Committee and send out a document with rules as they now stand and new proposals prior to the next meeting. Action Completed.
 - h. Rob Copeland and Lynn Hazlewood will review the OWTGO to determine changes for 2016. Rob Copeland will submit changes to Bob Bruce. - Action item.
 - i. Bob Bruce will send out a link to the ISM quiz questions posted on the OW Forum December 15, 2015. Action Item.
 - j. Lynn Hazlewood will send Jim Wheeler all webinar and convention workshop information. Action Item.
 - k. Jim Wheeler will go through safety webinars and create a Safety Director Educational module webinar or power point and 20 questions for discussion at our next meeting. - Action Item.
 - l. Sue Nutty will post a copy of the OW Service Award Nomination Form on the USMS OW Committee Forum. Action Completed.
2. Rules & Legislation Subcommittee—Bob Bruce briefly discussed Rules Process document posted on Forum. OW Committee needs to be proactive and work ahead of LD Committee to decide what proposals the Committee wants to submit to LD Committee. OW committee members should review Rulebook Part 3 Ongoing document on the Forum. Bob would like OWC advice and consent before taking information to the LD Committee. Bob requests members to read the document and send pulls by March 11, 2016, for discussion at our next meeting. Other committees must submit proposals by July 10, 2016.
 3. OWGTO—Rob Copeland requests committee members to look over the document and submit comments, questions, and proposals.
 4. Safety Education Subcommittee—Jim Wheeler - No report.
 5. Awards Subcommittee—Sue Nutty - No report.
 6. OW Swim Training Subcommittee—Rendy Opdyck - No report.

New/Other Business:

1. Meeting Time Change: Bob Kolonkowski asked about the possibility of changing our meeting time. There was some discussion but no action taken.
2. Bill Roach researched how the new Cold Water Rules would apply to last year's OW events and reported sanctions for five events with the water temperature from 60-64 degrees F and four events with the temperature under 60 degrees F., noting that these figures came from the safety plans and were not actual water temperatures at the events. Bill also reported that four new OW events have been sanctioned for 2016 at this time.
3. OW Practices: A question was raised about what we want to do with OW practices if USMS adopts the water temperature restrictions proposed by FINA. Next meeting: Sunday, March 13 - 8 p.m. EST

The meeting was adjourned at 9:13 p.m. EST

Full Committee (Voting Members = 15; Quorum = 8)

Present	First Name	Last Name	Email
	Voting Members		
	Bob	Bruce	coachbobbruce@gmail.com
	Sherry	Brooks	openwater@spmasterswim.org
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