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| Committee Name: | Open Water | Session #: | 1 | Report #: | 1 |
| Committee Chair: | Lynn Hazlewood | Vice Chair: | Rob Copeland | | |
| Minutes recorded by: | Lynn Hazlewood | Date/time of meeting: | Sunday, June 9, 2013, 8:00 PM | | |

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| Number of committee members present: | 8 | Absent: | 11 | Number of other delegates present: | 0 |
| Committee members present (list all, including chair and vice chair): Lynn Hazlewood (Chair), Rob Copeland (Vice Chair), Bob Bruce, Glenda Carroll, Dave Diehl (<i>Ex-Officio</i>), Donn Livoni (<i>Ex-Officio</i>), Sue Nutty, John Traynor. | | | | | |

Action Items:

1. Seeing that there were only six voting members present out of 15, a non-quorum determination was declared and no official votes will be taken at this meeting, except votes which have to be complete prior to the next meeting on July 14, 2013.
2. Minutes from the May 19, 2013 meeting were agreed to by the members attending the meeting.
3. By executive action, new OWGTO Articles 202 and 203 (Safety Guidelines for open water practices, training swims and clinics) will be forwarded to the Long Distance Committee and USMS Board of Directors for review and comment.
4. By executive action, the following motion will be forwarded to the BOD: **Move** that the Open Water Committee develop a single set of safety requirements, guidelines and best practices for all USMS open water training and events.
5. **MSA** two proposals to amend the following legislation articles, previously tabled: Article 202.1.1A and Article 204.1.
6. **MSF** a proposal to use alternate wording for the legislation proposal to amend Article 507.1.9 (OWC committee definition).
7. The committee agreed to terminate the Clinics Grant program.
8. **MSA** that we use a selection committee from the Awards subcommittee plus past recipients to vote on the OpenWater Service Award.

Minutes:

The meeting was called to order at 8:04 PM EDT.

1. Attendance was taken, resulting in six of 16 voting members present. Seeing that there were only six voting members present, after a short discussion a non-quorum determination was declared. As a result, no official votes will be taken at this meeting, except votes which have to be complete prior to the next meeting on July 14, 2013. The full committee will be asked to confirm these decisions by email.
2. The committee discussed the minutes from May 19, 2013 meeting and had no further amendments. These minutes will be approved at the July 14 meeting.
3. Report from Chair
 - a. Sue Nutty, Glenda Carroll, Heather Stevenson and Joanne Wainwright have joined the Awards Subcommittee to work on the National OpenWater Service Award nomination and selection process.
 - b. OWC Tasks: A document was prepared which shows tasks for the OWC through November 1, 2013. The committee will be using this document (attached) to meet deliverables and time lines.
4. Safety Subcommittee—Lynn Hazlewood reporting for Jim Wheeler
 - a. The committee discussed the Safety Guidelines for open water practices, training swims and clinics (OWGTO Articles 202 and 203). The committee agreed to the current version and a revised document will be prepared. The document containing Articles 202 and 203, as currently written, will be forwarded by executive action to the Long Distance Committee and the Board of Directors by June 12, 2013 for review and comment. This deliverable to the BOD for their June 24 meeting fulfills a request made by the BOD in February 2013. The conveyance will be accompanied by a motion from the Safety Subcommittee discussed in the next point.

- b. The Safety Subcommittee formulated the following motion to the USMS Board of Directors as a statement of intention for long-range safety development: "**Move** that the Open Water Committee develop a single set of safety requirements, guidelines and best practices for all USMS open water training and events." Members present expressed agreement with the concept. The motion, as currently written, will be forwarded by executive action to the Long Distance Committee and the Board of Directors by June 12, 2013 for review and comment. The motion will be voted on by the full OWC committee at the July 14 meeting.
5. Officials Subcommittee
 - a. Convention clinic—Due to health concerns, it is possible that Bill Roach will not be able to present the Safety Directors' clinic at convention. The committee agreed that the Chair should start a forum discussion to explore ideas for a contingency plan. We will consult with Bill, evaluate ideas put forward and make a decision on the clinic status at the July 14 meeting.
 - b. Officials Guidelines—A number of questions raised by John Traynor were addressed in discussions and an updated document will be prepared. Since the document is still in development, no vote of approval was necessary at this time.
6. Rules & Legislation Subcommittee—Bob Bruce
 - a. The committee discussed and voted on three Legislation proposals as an emergency outside of a quorum. The committee **MSA** two proposals to amend the following articles, previously tabled: 202.1.1A and 204.1—motions Rob Copeland; Second John Traynor. The committee **MSD** a proposal to use alternate wording for the proposal to change the committee definition (Article 507.1.9)—motion Rob Copeland; Second John Traynor. Therefore, the OWC decision on this proposal at the May 19, 2013 meeting stands. The full committee will be asked to confirm these decisions by email.
7. OWGTO Subcommittee—Rob Copeland
 - a. Issues for this subcommittee were folded into guidelines discussions by other subcommittees.
8. Development Subcommittee—John Traynor
 - a. Clinic grants application: A letter went out May 22 to the championship events that had previously indicated interest in holding a clinic associated with their championship event. John will follow up on whether the events will host a clinic.
 - b. The Chair stated that the OWC will not seek funding for this project for 2014 as a result of a lack of interest in developing clinics at this time and difficulties created for the project by the decision of the BOD to deny sanctioning of independent clinics. The members present voiced no objections to this decision.
9. Awards Subcommittee—John Traynor
 - a. John announced that nominations are due by July 1. A housekeeping appearance type change was made and submitted for posting on the web site.
 - b. John has recruited additional people to vet the nominations we receive (see Chair's report above).
 - c. The committee discussed whether we want the subcommittee to be a selection committee or an advisory committee with the whole committee voting. As a result of this discussion, the committee **MSA** that we use a selection committee from the Awards subcommittee plus past recipients to vote on the OW Service Award. Motion by Bob Bruce; Second Rob Copeland. The vote was taken as an emergency outside of a quorum, since the selection committee will have to begin work immediately after July 1, which occurs prior to the next meeting on July 14. The full committee will be asked to confirm these decisions by email.
 - d. We currently have two nominations. Sally Dillon, Recognition and Awards Chair, has informed us that most of the nominations usually come in at the end of the nomination period.
10. Insurance Fee Rebate Fund report—Rob Copeland
 - a. Rob reported that we have had one additional request approved for the Utah LMSC. We still have ample funds available for LMSCs to receive rebate money.
11. Next meeting: July 14 @8:00 PM EDT

The meeting was adjourned at 9:39 PM EDT