

Committee Name: Open Water	Session #: 1	Report #: 1
Committee Chair: Lynn Hazlewood	Vice Chair: Rob Copeland	
Minutes recorded by: Joanne Wainwright	Date/time of meeting: Apr 14, 2013	

Action Items:

1. **MSA** minutes from March 17, 2013 meeting.
2. One paragraph description of Open Water Service Award to be sent to Sally Dillon to be put on USMS website.
3. **MSA** application for USMS Open Water Service Award.

Number of committee members present: 11	Absent: 9	Number of other delegates present:
Committee members present (list all, including chair and vice chair): Lynn Hazlewood (Chair), Glenda Carroll, Rob Copeland, Dave Diehl, Donn Livoni, Sue Nutty, Dave Oplinger, Bill Roach, John Traynor, Joanne Wainwright, Jim Wheeler		

Minutes

The meeting was called to order at 8:04 p.m. EDT

1. Call to order and attendance
2. Approve minutes from March 17, 2013 meeting - John Traynor motion; Rob Copeland 2nd.
3. Report from the Chair—Lynn Hazlewood
 - a. Malcolm Cooper resigned from the OWC.
 - b. A vote was taken between meetings so the committee could officially approve the application for a national open water service award. **MSA** application for USMS Open Water Service Award. Motion John Traynor, Second Bob Bruce.
4. **Safety Subcommittee report**—Jim Wheeler - Chair
 - a. Webinar status--Report by John Traynor. Jim Wheeler presented the first webinar on April 7. Approximately 20 people joined the webinar. Webinar went for about an hour and Jim fielded questions from the chat room. Madison, WI asked a question about prop guards and insurance if they intended to go out and pick up swimmers.
 - b. Bill reported that he is taking notes on what people are missing on their safety plans in preparation for creating the questionnaire for putting safety plans together.
 - c. John Traynor asked Rob Copeland about getting the safety plan template set up online. Rob stated that a PDF or a Word document could be done quickly. Put the template in the OWGTO and event hosts can upload as their safety plan.
 - d. Status on guidelines for April 22 BOD meeting—Rob reported that the guidelines will be needed for the May 20 BOD meeting. The request was for guidelines for non-sanctioned OW activities. Jim Wheeler returned to the meeting after participating in the OW National Championship safety call. He stated that he will have a draft by Tuesday or Wednesday night. He is focusing on training swims & OW workouts. The recommendation will be that clinics should be run under the same safety guidelines as an event. Interested parties can check out the clinic manual for information on clinic safety.
5. **Officials Subcommittee report - Bill Roach**
 - a. Bill reported that he is focusing on the Safety Director position. He feels strongly we should have a training clinic to make people aware of the work of the Safety Director. Documentation on the Safety Director Development plan will be distributed to the committee prior to the next meeting in time to review.
 - b. Sue Nutty question: Do we need Safety Directors and Independent Safety Monitors? Answer - yes.
6. **Rules and Legislation Subcommittee report** - Lynn Hazlewood reviewed proposals that she and Rob Copeland put forward. When the discussion was completed, she requested that anyone who has proposals to add contact Bob Bruce, Rules and Legislation Subcommittee Chair.
7. **OWGTO Subcommittee report**- Rob Copeland— Rob is working on a standardized format so that all our documents look alike. He will share on the discussion forum when complete.
8. **Development Subcommittee report** - John Traynor - Criteria and application form for swimmer training clinics will be ready by close of April 15.
9. **Awards Subcommittee report**- Lynn Hazelwood

- a. Information from Recognition and Awards committee meeting - approved the Service Award unanimously at the last meeting.
 - b. Announcement will be made in Streamlines at the end of April.
 - c. We need a one paragraph description of the award to Sally Dillon to go on the USMS website.
10. **Insurance Fee Rebate Fund report** - Rob Copeland - Grant Panel has met four times and have awarded three grants(Iowa, Utah, Southern LMSCs). Others are under consideration. For the most part, requests are from LMSCs that are struggling. There is money available.
11. Next meeting: May 12 @ 8 PM EDT

The meeting was adjourned at 9:26 p.m.