

<b>Committee Name:</b> Open Water	<b>Session #:</b> 1	<b>Report #:</b> 1
<b>Committee Chair:</b> Lynn Hazlewood	<b>Vice Chair:</b> Rob Copeland	
<b>Minutes recorded by:</b> Joanne Wainwright	<b>Date/time of meeting:</b> Sunday, Mar. 17, 8:00 PM EST	

## Action Items:

1. Minutes from Feb. 17 meeting approved. Motion: Bob Bruce 2nd: John Traynor
2. OW Safety Webinars to be administered on April 7, 21, and May 5 at 7 p.m. EST.
3. John Traynor will have grant criteria and grant application on the discussion forum during the week of March 18.
4. National OW Service Award document and application to be proof-read by Lynn Hazlewood and sent to Sally Dillon.

<b>Number of committee members present:</b> 10	<b>Absent:</b> 10	<b>Number of other delegates present:</b> 0
<b>Committee members present (list all, including chair and vice chair):</b> Lynn Hazlewood (Chair), Bob Bruce, Nadine Day, Dave Diehl, Donn Livoni, Sue Nutty, Bill Roach, John Traynor, Joanne Wainwright and Jim Wheeler.		

## Minutes

The meeting was called to order at 8:07 p.m. EST

1. Call to order and attendance.
2. Approve minutes from February 17, 2013 meeting - Motion: Bob Bruce; 2nd: John Traynor
3. **Lynn Hazlewood's Report** - Reported that Heather Rodriguez resigned from the OW Committee.
4. **Safety Subcommittee Report** - Jim Wheeler reported that the webinar is ready to go. Committee members previewed the webinar. Goal is to educate LMSC officials and event hosts of requirements and areas of consideration when setting up OW swim safety. There is a chat feature for attendees to ask specific questions during the presentation. It is intended to help event hosts/sanction chairs at the local level before requests go to Bill Roach. The webinar plan purchased includes 50 attendees. Interested people will register for the webinar through the National Office and get the meeting ID. Dates for the upcoming webinars are: Sunday, April 7, 21, and May 5 at 7 p.m. EDT. If any additional dates are necessary, Jim will be available in June. Jim is also working on the Safety Guidelines for clinics/practices/training swims.
5. **Officials Subcommittee Report** - Work has been done on Event Officials Guidelines document. This document was posted on the discussion forum. The first part of the document includes definitions of various race personnel for OW events, the other parts include information on the Safety Directors Development Program, the Safety Director's Policy Manual, and the Safety Director's Clinic prepared by Bill Roach. There is consensus of the OWC members present for a uniform/standardized USMS safety plan template (or Q&A) that OW event hosts can complete Online. And, it would need to be in-place before November 1, 2013 to be ready for sanctioning of the early January 2014 OW events. This will allow for more consistency from one plan to another plan which will help expedite the sanctioning process. A question was raised regarding the compliances for early sanctions. The expectation for 2014 is that it will be the same as this year.
6. **Rules and Regulations Subcommittee Report** - Bob Bruce must review legislation information from last year and needs to look at USA Swimming information to see where we want to go with our committee recommendations.
7. **OWGTO Subcommittee Report** - No report.
8. **Development Sub-Committee Report** - John Traynor has been working on clinics grant criteria. He will have criteria and application form ready for posting on the discussion forum by Tuesday, March 19, 2013.
9. **Awards Subcommittee Report** - Bob Bruce announced that the USMS Open Water Service Award and Nomination form are ready for Lynn to proof read and then send to Sally Dillon for approval.
10. **Swimmer Training Subcommittee** - No report available.
11. **Insurance Fee Rebate Fund** - Rob is putting together a panel to review applications. A notice is to go out to LMSCs this week to let them know this rebate is available.
12. **Next Meeting ---scheduled for April 14 at 8 p.m. EDT.**

The meeting was adjourned at 9:01 PM EST