

<b>Committee Name:</b> Open Water	<b>Session #:</b> 1	<b>Report #:</b> 1
<b>Committee Chair:</b> Lynn Hazlewood	<b>Vice Chair:</b> Rob Copeland	
<b>Minutes recorded by:</b> Joanne Wainwright	<b>Date/time of meeting:</b> Nov 3, 2013 8:00 PM EST	

<b>Number of committee members present:</b> 13	<b>Absent:</b> 5	<b>Number of other delegates present:</b> 0
<b>Committee members present (list all, including chair and vice chair):</b> Lynn Hazelwood (Chair), Rob Copeland (Vice Chair), Jim Barber, Bob Bruce, John Carlson, Glenda Carroll, Sandra Frimerman-Bergquist, Helen Lin, Sue Nutty, Rendy Lynn Opdycke, Joanne Wainwright, Bill Roach, Chris McGiffin.		

**Action Items:**

1. All subcommittees should set goals and their process for achieving goals to discuss at Dec. meeting.

**Minutes:**

The meeting was called to order at 8:02 EST

1. Call to Order & Attendance
2. **Report from the Chair**—Lynn Hazlewood - Goals - Rob Butcher and BOD requesting completed OW safety guidelines for insurance negotiations.
3. **EC Liaison**—Chris McGiffin - Reported that BOD briefed VPs to go to committees and request goals for year. Goals should be specific, measurable and reasonable to achieve. Committees should prioritize goals for year. Timeline for goals is from now until the Convention in September of 2014, although the yearly goal may be part of a larger project.
4. **Open Water Task Force**—Bob Bruce - Reported that BOD put together a task force from LD and OW Committees. There are five voting members (Bob Bruce, Rob Copeland, Jim Wheeler, Jim Miller, Dick Sidner) and four ex officio members (Lynn Hazelwood, Donn Livoni, Chris McGiffin, and Bill Roach) - Task Force has met and set goals - to review OW safety perimeters and make them safer for insurers. Next meeting on Wednesday, November 6. Will report back to BOD by Nov. 18.
5. **Committee Goals**—Lynn Hazlewood - Reported that one of our goals is to review and update safety guidelines for insurance purposes: 1) review proposed edits 2. add safety plan template 3) include water temperature issue and 4) propeller guard guidelines. John Carlson, Helen Lin, Sandra Frimerman-Bergquist, John Traynor, Jim Wheeler, Rob Copeland and Bob Bruce volunteered to edit the safety guidelines. The safety guidelines are in Part 2 of the OWGTO. The OW Safety Plan Template, Addendum B. is almost ready to be used in January of 2014. Our next OW meeting will discuss goal setting for the committee.

**6. Committee Tasks**

- a. **Safety**—Jim Wheeler - absent - no report
- b. **OWGTO**—Rob Copeland - no report
- c. **Event Officials**—Bill Roach - looking for volunteers to help - has long and short term goals for education of officials. Sue Nutty, Rob Copeland, and Bob Bruce volunteered to help on committee.
- d. **Rules & Legislation**—Bob Bruce - Reported that 2014 is a rules year and will look at Part 3 of rule book. Parallel between LD and OW committee. Bob Bruce is the chair of both committees. Bob will submit a plan to OW committee and committee will adopt plan. Plan has a list of items and time lines. Bob stressed that OW committee members must review Part 3 of the rule book and the OWGTO. We must pay attention to continuing reorganization of the rule book, temperature and water quality issues, and expansion of description of role of officials. Must decide what we publish as rules and what we publish as guidelines.
- e. **Awards**—National Service Award is the only award to date. Committee members: Bob Bruce, Joanne Wainwright, Sue Nutty, Lynn Hazelwood.
- f. **Swimmer Training**—Rendy Lynn Opdycke - has some ideas of what to do with swimmer training to improve education for coaches, swimmers and support staff. Helen Lin, Sandra Frimerman-Bergquist and Glenda Carroll volunteered to help with this subcommittee. Lynn requested that the subcommittee set goals for this process and how to deliver and discuss them at next meeting.
- g. **Event Promotion & Development**—position open
- h. **Committee Leadership Development**—position open

5. Next meeting: Dec 1, 2013 at 8 p.m. EST

The meeting was adjourned at 8:47 p.m. EST