

<b>Committee Name:</b> Open Water	<b>Session #:</b> 1	<b>Report #:</b> 1
<b>Committee Chair:</b> Lynn Hazlewood	<b>Vice Chair:</b> Frank Marcinkowski	
<b>Minutes recorded by:</b> Lynn Hazlewood	<b>Date/time of meeting:</b> June 3, 2012 8:00 pm EDT	

## Action Items:

1. **MSA** the minutes of the May 13, 2012 meeting.
2. The committee agreed that we would prefer the \$10,000 in the National Office budget for open water be used for open water education, with an emphasis on safety first.
3. **MSA** to adopt Section I and Section II of the National Awards proposal as currently presented (Motion: Bob Bruce; Second John Traynor).
4. **MSA** to adopt Section II of the National Awards proposal as currently presented (Motion: John Traynor; Second: Bob Bruce).
5. Assignments for the July Board of Directors meeting include (deadline for input July 1, 2012):
  - a. Type I Sanction proposal,
  - b. Job description for National Office open water education manager and
  - c. Concept document for a nationwide safety program.
6. Assignments for committee members by the July 22, 2012 OWC meeting include:
  - a. All members provide input for Job Description for NO open water education manager,
  - b. All members provide input for the Type I Sanction proposal,
  - c. All members review open water rules proposals reported out of the June 17, 2012 LDC meeting,
  - d. All members provide input for OWC USMS Zone Championships proposal,
  - e. Dave Diehl: Ask Rob Butcher if there are standards for job descriptions and format and, if so, obtain for OWC use,
  - f. Jim Wheeler: Concept document for nationwide safety program,
  - g. Lynn Hazlewood: Type I Sanction proposal,
  - h. Lynn Hazlewood: ERDB data collection definitions,
  - i. John Traynor: Complete the Zone Championship proposal and distribute to interested parties and
  - j. Lisa Bennett: Complete draft of the new clinics manual.

**Number of committee members present: 9**

**Absent: 6**

**Number of other delegates present: 1**

**Committee members present (list all, including chair and vice chair): Lynn Hazlewood, Lisa Bennett, Bob Bruce, Malcolm Cooper, Dave Diehl, Laurie Hug, Donn Livoni, Sue Nutty, John Traynor**

**Other Delegates: Filippo Porco**

## Minutes

The meeting was called to order at 8:04 pm EDT.

1. **MSA** the minutes of the May 13, 2012 meeting (Motion: Bob Bruce; Second: John Traynor).
2. May 22, 2012 meeting with USMS BOD.
  - a. John Traynor and Lynn Hazlewood met with the USMS Board of Directors on May 22, 2012. Prior to the meeting, Donn Livoni, John and Lynn collaborated on an OWC Open Water Strategies and Initiatives document to present to the BOD for discussions (Enclosure 1). A significant part of this document was in direct response to specific questions and OWC/LDC objectives posed by Nadine Day, USMS President. In addition, copies of proposals that are in-process were sent to the BOD. These proposals should be ready for broader publication prior to convention.
  - b. John and Lynn prepared a summary of the BOD meeting discussion and presented the points that were covered during the meeting (Enclosure 2).
  - c. In response to a request for more support and resources, Nadine informed us that there was still \$10,000 in the National Office budget for open water support. The BOD requested that we create a job description for funds. The committee agreed that we would like the \$10,000 used for open water education development. Committee members will send Lynn ideas for the JD. In addition, we asked Dave Diehl to ask Rob Butcher if there is a format for JDs currently in use, and obtain for OWC use consideration. Some suggestions were to include position title, duties, expectations, skill sets and knowledge required to carry-out the duties.
  - d. The BOD asked that the OWC to complete the proposal for Other Sanction types for their July meeting. The proposal currently in process (Type I: Approved Sanctioned Event) is for open water events, which include both

USMS and non-USMS members where the event has independent insurance coverage equivalent to or greater than USMS coverage. Committee members will provide additional input for the development of the sanction type.

- e. The BOD asked for a proposal for a Nationwide Open Water Safety Program. Jim Wheeler has agreed to take the lead in putting together a concept document and answering their questions about how this program would function.
3. Legislation/Rules: Rules & Legislation: Bob Bruce reported that the LDC meeting worked through the rules proposals at their May 20, 2012 meeting. Following the next rules meeting on June 17, 2012 there will be a report to the OWC on the current status of the proposals.
4. National Awards System: The committee completed its discussion of the National Awards System proposal and passed two motions: **MSA** to adopt Section I and Section II of the National Awards proposal as currently presented (Motion: Bob Bruce; Second John Traynor). **MSA** to adopt Section II of the National Awards proposal as currently presented (Motion: John Traynor; Second: Bob Bruce). The purpose of this proposal is to ensure that sufficient data is collected for the proposed Event Results Database that will allow us to create the awards system. It is not intended to be a definitive definition of the awards system. The next step in this process is to create a proposal for a data collection system for the ERDB.
5. ERDB: No Report.
6. Event development: John Traynor presented the proposal for Zone Championships that was sent to the BOD for their May 22, 2012 meeting. He has some additional work to do clarifying one point and would like to set a timeline for completion of the document. We should look to have something in place by the 2013 open water season. To that end, the document will be completed and sent to the LMSCs and Zones for comment.
7. Clinics: Lisa Bennett reported on the revisions and additions to the current Clinics manual. She still needs to type up the completed document and will be asking the committee for additional ideas.
8. Safety: No report.
9. Other Business: N/A
10. Next Meeting: July 22, 2012 8:00 pm.

The meeting was adjourned at 9:28 pm EDT.

---