

<b>LMSC Name:</b>	Niagara	<b>Location:</b>	Rochester, NY
<b>Chair:</b>	Greg Danner	<b>Vice Chair:</b>	Art Munson
<b>Minutes recorded by:</b>	Jordan Goff	<b>Date/time of meeting:</b>	11/4/2018

## Motions Passed:

1. Approved: 2019 budget as presented.
2. Approved: \$1,000 meet bonus for state meet, plus paying for four officials for one session (\$50 each).
3. Approved: Jordan Goff elected Secretary.
4. Approved: Geoff Wells elected Treasurer.
5. Approved: Jennifer Adams elected interim Registrar.
6. Approved: Outsource printing of membership cards to USMS National Office.
7. Approved: Bylaws changes as presented.
8. Approved: P&P changes as presented, as amended.
9. Approved: OEVT LMSC fee raised to \$11 effective immediately.

<b>Number of Board members present: 10</b>	<b>Absent: 4</b>	<b>Guests: 2</b>
<b>Board members present:</b> Greg Danner (Chair/Webmaster), Art Munson (Vice Chair), Lorie Rick (Fitness/Coaches), Kay Turner (Sanctions), Jordan Goff (Secretary - incoming), Geoff Wells (Treasurer/Records), Leo Gibbons (Officials), Jennifer Adams (Registrar - incoming), Tom Meade (Club rep - BUMS), Brandi Bashor (Club rep - NICK)		
<b>Not present:</b> Ann Marie Crye (Secretary - outgoing), Dawn-Ann Dykes (Registrar - outgoing), Chris Beardsley (Top Ten), and Robert Perkins (Open Water).		
<b>Guests:</b> Steve Kristek (BUMS), John Pilger (non-member, former Registrar)		

## Minutes

The meeting was called to order at 1:48 pm ET.

1. Welcome new members (Leo) and introductions of all attendees.
2. Officer Reports:
  - a. Chair (Greg): *See report.* Updates: Noted that we're looking for a new Coaches/Fitness Chair. List of responsibilities will be emailed to Brandi for consideration.
  - b. Treasurer (Geoff): *See report.* **MSA to accept the 2019 budget as presented.** Unanimously approved.
  - c. Registrar (Dawn-Ann): *See report.*
  - d. Secretary (Ann Marie): No report.
3. Committee Chair Reports:
  - a. Vice Chair (Art): No report. Art brought up the Swimmer of the Year Award, for which he tabulates the scores. Asked if we should include recognized meets. The consensus is that we will include recognized meets, but this will be discussed further with Greg and Art via email. Any changes will only take effect starting with the 2019 awards. Some questions were raised regarding College Club Swimming events. Greg provided a brief history and explanation that dual recognized meets can be run (recognized by Niagara LMSC and CCS).
  - b. Sanctions (Kay): *See report.* Updates: RAMS (ROCH) cannot run their meet as planned in March. Kay asked the BOD club reps if there were any conflicts with April 28, other than Nationals. Based on typically few Niagara swimmers going to Nationals, the RAMS will run their meet on April 28. Kay will let BFLO know that they can take any week in March (no reps from BFLO present at this meeting).
  - c. Records (Geoff): *No report.* All records are current and updated 2-3x per year.
  - d. Top Ten Recorder (Chris): *See report.*
  - e. Coaches/Fitness (Lorie): *See Chair's report.*
  - f. Officials (Leo): *See report.* Leo quickly recapped his report, stating the events are very well staffed and he's using TeamApp to schedule officials.
  - g. Open Water (Rob): *See report.* Tom Meade mentioned a contact that might be useful: Bridgette Hobart Janeczko. Greg will get her contact info from Tom and reach out to her regarding out OW climate. (Bridgette is also mentioned in Rob's report).
  - h. Communications (Kay, Greg, Chris): *See report.*

- i. Competition: *No report*. Greg explained that this committee has not discussed events in the past year. Recurring hosts have been consistently providing great service to our members.
  - j. Awards: *See report*. Updates: Greg and Kay shall determine the 2018 Coach of the Year recipient via email (after the meeting).
4. New Business:
- a. Incentive Programs (Greg):
    - i. NYS Championship Meet (Steve K): Steve recapped the meet from 2018 and indicated the BUMS are happy to run the meet again next year. He was pleased with the support from the LMSC. The BUMS were able to donate \$3,000 to Binghamton University toward new starting blocks. **MSA to provide a \$1,000 meet bonus for the multi-day 2019 NYS Championship Meet, plus coverage of four officials for one session.** Unanimously approved.
    - ii. "New" types of event hosts: Fitness Series, ALTS, CCS – tabled for email discussion.
  - b. Elections:
    - i. Secretary candidate: Jordan Goff. **MSA to elect Jordan Goff as Secretary for a two-year term.** Unanimously approved.
    - ii. Treasurer candidate: Geoff Wells (currently serving as interim). **MSA to elect Geoff Wells as Treasurer for a two-year term.** Unanimously approved.
    - iii. Registrar candidate: Jennifer Adams. Discussion: Dawn-Ann notified Greg of potential challenges moving forward. She is currently one year into her two-year term. To keep the officer elections in the alternating odd year/even year cycle, a one-year term as interim Registrar is recommended. **MSA to elect Jennifer Adams as Registrar for a one-year term.** Unanimously approved.
  - c. Printed membership cards (Greg): The USMS National Office will print and mail membership cards on behalf of Niagara LMSC for \$2 per card. **MSA to outsource printing of membership cards to the USMS National Office.** Unanimously approved.
  - d. 2019 LMSC Leadership Summit (Greg): Geoff Wells is a potential attendee. If he is unable to attend, the rest of the BOD will be solicited.
  - e. 2019 Convention (Greg): Contact Greg if interested in attending the convention in St. Louis in the fall.
  - f. Education Programs (Greg):
    - i. Coaches / ALTS – Greg noted we had many coaches get certified this year, and the ALTS event in Buffalo certified many Niagara members as instructors. Brandi hosted the event at UB and indicated it was a successful event with a fantastic lead instructor (Morgon Lattimore).
    - ii. National Coaches Clinic – tabled for email discussion.
  - g. OEVT LMSC fee (Greg): **MSA to raise the OEVT Niagara fee portion from \$7 to \$11.** Unanimously approved.
  - h. Bylaws/P&P changes (Greg): *See reports with redline changes*. Discussion: Many of the changes to the bylaws are housekeeping. P&P changes require some additional consideration. Education programs changes were amended to indicate that reimbursement only applies for certifications acquired outside Niagara LMSC. Events held within Niagara are reasonable to attend at full cost because there are limited travel fees. **MSA to accept changes to the bylaws as presented.** Unanimously approved. **MSA to accept changes to the P&P, as amended.** Unanimously approved.

The meeting was adjourned at 3:37 pm ET.

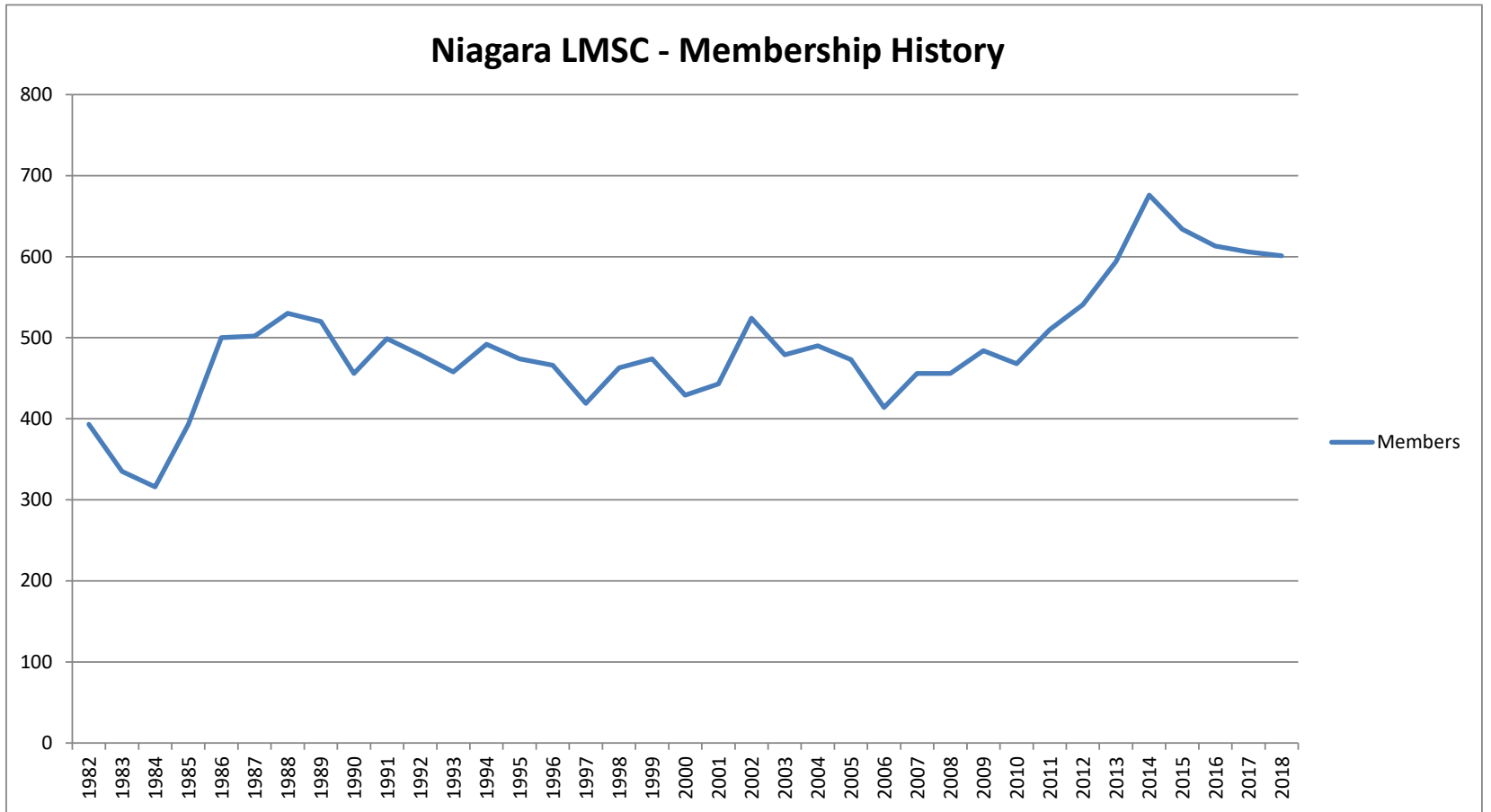
---

## Niagara LMSC - 2018 Chair Report

1. Special thanks to Ann Marie for completing her 4<sup>th</sup> term (8 years) as Secretary!
2. Convention recap:
  - a. IT transformation: Member experience, Club Finder 2.0 (Gold Club designation)
  - b. College Club Swimming: reduced fee membership (\$25), issues with aging USMS demographic
  - c. Volunteers Task Force: recommendations coming next year related to volunteer roles.
  - d. Convention Task Force: recommendations coming next year related to improving the convention experience.
  - e. Colonies Zone Meeting: Meet promoting. Recaps of LCM/SCY Zone Champs. Dates given for SCY Zone Champs at GMU (Apr 5-7, 2019). No LCM hosts recently. SCM Champs at WPI in December (same weekend as Ithaca).
  - f. OEVT USMS portion raised from \$15 to \$20.
3. Assisting clubs:
  - a. Formation: Mexico Tiger Sharks Masters (north of Syracuse)
  - b. Formation: Iron Bay Masters (Rochester)
  - c. Resources: Nickel City Splash (Buffalo) – ALTS/SSL
  - d. CCS questions/requests
4. Treasurer transition:
  - a. Created new Business account with Chase for additional flexibility (add users remotely). Transferred funds from old account and then closed it.
  - b. Purchased QuickBooks Online

Niagara LMSC	2018 Actual	Approved 2018 Budget	Tentative 2019 Budget	Tentative 2020 Budget	Description	Comment for 2018
<b>Income:</b>						
Membership fees	\$ 8,925.00	\$ 8,625.00	\$ 8,625.00	\$ 8,625.00	Est. 575 in 2018+. Fee increase (\$10 to \$15) on Nov 1.	601 members as of 10/30/2018,
OEVF fees	\$ 77.00	\$ 140.00	\$ 140.00	\$ 140.00	Fee increase from \$2 to \$7 in 2017-2018 season.	11 as of 6/20/2018
Donations	\$ 15.00	\$ -	\$ -	\$ -		Two donors: Matt Brown, Machell Phelps
Club fees	\$ -	\$ -	\$ -	\$ -	No LMSC fee for clubs	No LMSC fee for clubs
<b>Total Income:</b>	<b>\$ 9,017.00</b>	<b>\$ 8,765.00</b>	<b>\$ 8,765.00</b>	<b>\$ 8,765.00</b>		
<b>Expenses:</b>						
<b>National:</b>						
Convention	\$ 56.01	\$ 2,200.00	\$ 1,100.00	\$ 2,200.00	Annual event. Two delegates for Niagara.	Greg (USMS BOD) and Leo (Niagara LSC) were covered
Leadership Summit	\$ -	\$ -	\$ 1,000.00	\$ -	Biennial event. One delegate per LMSC.	No Summit in 2018
USMS Sanction fees	\$ 300.00	\$ 400.00	\$ 400.00	\$ 400.00	\$50 USMS surcharge covered by LMSC. 7 meet est.	4 sanctioned meets so far, 1 recognized
SSLF Donation	\$ -	\$ -	\$ -	\$ -	Swimming Saves Lives Foundation	No donation made this year
Printed reg card processing	\$ 30.00	\$ -	\$ -	\$ -	Required to print cards for members who ask	We can outsource to National Office
<b>Information Technology:</b>						
New website	\$ -	\$ -	\$ -	\$ -	New website development cost	
Annual web hosting fee	\$ 89.23	\$ 25.00	\$ 100.00	\$ 100.00	Niagara LMSC website hosting	Annual fees + licenses related to the site.
Intuit QuickBooks	\$ 50.00	\$ -	\$ 50.00	\$ 50.00	For Treasurer	Quickbooks Online Plus (1 year subscription)
Hy-Tek Meet Manager	\$ -	\$ 250.00	\$ 250.00	\$ 250.00	LMSC copy. Estimated annual fee for latest version.	No new version released this year?
Banking Expenses	\$ 23.00	\$ -	\$ -	\$ -	Bank Checks	
<b>Reimbursement programs:</b>						
Relay reimbursements	\$ 208.00	\$ 250.00	\$ 250.00	\$ 250.00	LMSC refunds relays at Zones, Nationals, or Worlds.	BUMS relays at Nationals
Coach certification	\$ 570.00	\$ 200.00	\$ 200.00	\$ 200.00	50% fee reimbursement.	6 coaches (3 BFLO, 1 ROCH, 1 CDGA, 1 UC04). ALTS will be between \$2,000-\$3,000.
Meet bonus	\$ 2,350.00	\$ 4,150.00	\$ 4,150.00	\$ 4,150.00	\$450 bonus per meet. Estimate of 8 meets per year.	CDGA, ROCH, BUMS (\$1,000 3-day), BFLO
Clinic bonus	\$ -	\$ -	\$ -	\$ -	No clinics planned in 2018	No clinics
Officials	\$ 650.00	\$ 600.00	\$ 600.00	\$ 600.00	\$50 per official per session offered (many volunteer).	3 @ CDGA. 2 @ ROCH. , 4 @ BING, 4 @ BUFF
<b>Awards:</b>						
Swimmer of the Year	\$ -	\$ 300.00	\$ 300.00	\$ 300.00	Plaques, silicone caps, bags.	Not yet purchased.
Other	\$ 87.14	\$ 150.00	\$ 150.00	\$ 150.00	Appreciation, Skehan, COTY - Plaques/gift cards.	Not yet purchased.
<b>Misc:</b>						
Club Registration	\$ 45.00	\$ 43.00	\$ 43.00	\$ 43.00	Niagara regional club.	Fee increase to \$45 in 2018-2019 season.
USMS caps	\$ -	\$ 150.00	\$ 150.00	\$ 150.00	Free latex caps for swim meets.	Not yet purchased.
Rule Books	\$ -	\$ 10.00	\$ 10.00	\$ 10.00	Officials no longer required to have on hand at meets.	Greg gave Kay his copy
<b>Total Expenses</b>	<b>\$ 4,458.38</b>	<b>\$ 8,728.00</b>	<b>\$ 8,753.00</b>	<b>\$ 8,853.00</b>		
<b>Expenses before Year End</b>	<b>\$ 4,200.00</b>				3x meet bonus, 1x ALTS, Awards, meet manager, 2x sanctions	
<b>Income/Loss</b>	<b>\$ 358.62</b>	<b>\$ 37.00</b>	<b>\$ 12.00</b>	<b>\$ (88.00)</b>		
<b>Starting Account Balance</b>	\$ 10,851.63	\$ 10,851.63	\$ 10,888.63	\$ 10,900.63		
<b>Ending Account Balance</b>	\$ 11,210.25	\$ 10,888.63	\$ 10,900.63	\$ 10,812.63		

1982	393
1983	335
1984	316
1985	393
1986	500
1987	502
1988	530
1989	520
1990	456
1991	499
1992	479
1993	458
1994	492
1995	474
1996	466
1997	419
1998	463
1999	474
2000	429
2001	443
2002	524
2003	479
2004	490
2005	473
2006	414
2007	456
2008	456
2009	484
2010	468
2011	510
2012	541
2013	594
2014	676
2015	634
2016	613
2017	606
2018	601



Niagara LMSC  
4 year membership trend by club

<b>Club</b>	<b>City</b>	<b>2015</b>	<b>2016</b>	<b>2017</b>	<b>2018</b>	<b>% of Tot</b>
BUMS	Binghamton	129	134	121	115	19%
ROCH/RAMS	Rochester	99	102	105	113	19%
<i>UC04</i>	<i>N/A</i>	<i>87</i>	<i>102</i>	<i>120</i>	<i>112</i>	<i>19%</i>
NICK/NCM	Buffalo	56	60	62	110	18%
<i>NIAG</i>	<i>N/A</i>	<i>107</i>	<i>91</i>	<i>85</i>	<i>48</i>	<i>8%</i>
BFLO	Buffalo	0	0	13	29	5%
CDGA	Rochester	26	24	22	24	4%
GVM/VICT	Rochester	28	36	33	22	4%
FAIR	Rochester	7	13	11	14	2%
SCMS	Syracuse	28	26	26	7	1%
UCHB	Corning	10	9	7	4	1%
ADCD	Rochester	0	1	1	1	0%
MTSM	Mexico	0	0	0	1	0%
BUFF	Buffalo	30	0	0	0	0%
WEBS	Rochester	8	0	0	0	0%
URM	Rochester	2	3	0	0	0%
SKAN	Syracuse	6	8	0	0	0%
CYMS	Cortland	7	0	0	0	0%
TOPS	Buffalo	4	1	0	0	0%
GLOW	Genesee Cty	0	1	0	0	0%
RRMS	Rochester	0	2	0	0	0%
		634	613	606	600	100%

## Niagara LMSC

## 4 year membership trend by city

<b>Club</b>	<b>City</b>	<b>2015</b>	<b>2016</b>	<b>2017</b>	<b>2018</b>	<b>% of Tot 4 year variance</b>	
	<b>Rochester Total</b>	170	181	172	174	29%	2%
	<b><i>N/A Total</i></b>	<i>194</i>	<i>193</i>	<i>205</i>	<i>160</i>	<i>27%</i>	<i>-4%</i>
	<b>Buffalo Total</b>	90	61	75	139	23%	9%
	<b>Binghamton Total</b>	129	134	121	115	19%	-1%
	<b>Syracuse Total</b>	34	34	26	7	1%	-4%
	<b>Corning Total</b>	10	9	7	4	1%	-1%
	<b>Mexico Total</b>	0	0	0	1	0%	0%
	<b>Cortland Total</b>	7	0	0	0	0%	-1%
	<b>Genesee Cty Total</b>	0	1	0	0	0%	0%
	<b>Grand Total</b>	634	613	606	600		

## Sanctions Report November 4, 2018

### Sanctioned Meets

<u>Date</u>	<u>Name (attendance)</u>
11/5/17	RAMS/12 <sup>th</sup> Annual Stacy Moor Memorial (93)
12/9/17	20 <sup>th</sup> Annual Fall Ithaca Masters (73)
2/18/18	Canandaigua Masters Invitational (62)
3/4/18	RAMS/5 <sup>th</sup> Annual Spring Masters Meet (112)
4/13-15/18	NY State Championship Meet (146)
5/6/18	Buffalo Masters Cinco de Mayo (54)

### Recognized Meets

<u>Date</u>	<u>Name (attendance)</u>
6/15-6/16/18	Empire State Senior Games

This past season 6 sanctioned meets were held in the Niagara District. There were no SCM/LCM meets scheduled. One new meet (Buffalo Masters) was added to the calendar in May and Canandaigua Masters reinstated their February meet. Syracuse did not run a meet this past year and there was no LCM meet at Ithaca.

We again recognized the Empire State Senior Games at the request of the meet director. There was a complaint sent to USMS regarding the back-up timing that Greg will discuss.

To date, three meets have been sanctioned for the 2018-19 season: RAMS 13<sup>th</sup> Annual Stacy Moor Memorial on 11/4/18, 21<sup>th</sup> Annual Ithaca College meet on 12/8/18 and Nickel City Masters on 1/20/18. The Canandaigua Sawbellies meet date is confirmed for 2/17/19 and RIT will be scheduled for March, 2019. Buffalo State is also interested in a March meet date, tba.

We recognized a dual meet with U. Buffalo College Club Swimming held on 10/20/18. 29 USMS swimmers were in attendance with 127 CCS swimmers attending. On 2/3/2019 we have recognized another dual meet with CCS sponsored by Camillus Swim Club. We are breaking new ground with these dual meets. Greg has generated a document explaining our responsibilities with respect to *recognized* meets that can be found on the Niagara website.

BUMS will again host a NY State Championship at Binghamton University on April 5-7. Colony Zones are April 5-7 as well with SC Nationals April 25-28.

Kay Turner, Sanctions Chair NDMS



### **Niagara LMSC – 2018 Top Ten Recorder Report**

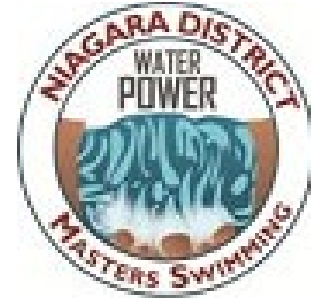
1. SCM: 2017 – No submission (no events)
2. SCY: 2018 – Submitted (7 USMS events)
3. LCM: 2018 – Submitted (2 USA-S events)
4. SCM: 2018 – No submission likely (no events planned for remainder of year)

Date: 11/4/18

Subject: Officials Report

From: Leo C. Gibbons, Jr. – Officials Chairperson

To: Niagara LMSC Board



1. Officials Work –

- Currently 31 confirmed Officials are active in the Team App group for USMS Meets
- Team App remains the preferred method of contact for all Officials
- I also maintain an active database of USA & USMS Officials info
- Sign in sheets & pay vouchers are used at all sanctioned meets
- Meets worked, deck assignments & pay vouchers are all recorded

2. USMS Officials Certifications –

- USA certifications are always acceptable, NFHS & YMCA credentials are also permitted
- USMS is encouraging all Officials to apply for USMS Certification Cards
- Referee Certifications will begin in January 2019
- Apply directly to Teri Z. White [teriwhite53@gmail.com](mailto:teriwhite53@gmail.com) USMS Officials Chair

3. Open Water –

- Niagara LSC sanctioned a meet on 8/24/18 at Skaneateles Lake
- Rob Perkins and I worked this meet which will now be an annual event
- There are requirements for OW Certifications which need to be followed
- Online testing for Referee, Judge and Safety Director are on USMS site
- Shadows are also required prior to being fully certified in any capacity

4. Officials Training –

- Concussion Training is not yet a requirement in NYS, but it will be very soon
- [NFHS.org](http://NFHS.org) has free training available online (approx. 45 min) with a printable certificate
- Other clinics are available for all Officials – topics and dates are all shared on Team App

5. USAS Convention in Jacksonville, FL. –

- I attended the Officials Committee Meeting on Thurs 9/27/18
- I also attended HOD Sessions on Thurs 9/27 & Fri 9/28/18
- Thank you for the opportunity to represent our LMSC at this important Convention

- No sanctioned meets to report for 2018
- Unsanctioned OW Events 2018
  - Skaneateles USA Swimming open water event
    - August 25<sup>th</sup> 2018
    - Hosted By Skaneateles Lightning Swim Club
    - Volunteered as Finish Judge
  - Finger Lakes Open Water Festival
    - 2 day Open water event
    - Hosted by Bridgett Hobart
    - Possibly sanction 1,3,5 mile event in 2019
    - Volunteered as a OW Safety Consultant and Official
- Future USMS OW Sanctioned Events
  - 2019
    - Skaneateles
      - Dual Sanctioned
      - Date has not been set
    - Finger Lakes OW Festival 2019
      - September 21,22
      - 10 mile (definite)
      - 1,3, 5 mile (possible)
  - 2020
    - 1,3, 5, 10 mile events
    - Possible locations
      - Canandaigua Lake
      - Whitney Point- Dorchester Park
      - Skaneateles
      - Seneca Lake
- Attended Clinics/ Completed Education
  - USMS Coaches clinic Level 1,2
  - USMS ALTS Clinic
  - USMS National Coaches Clinic
  - USMS OW Safety Director
  - USMS OW Official
  - AMR Lifeguard /CPR/AED/First Aid
  - IRONMAN Coaching Certification
  - USAT Level 1

## Niagara LMSC – 2018 Communications Report

1. Website (<http://niagaramasters.org/>)
  - a. No significant changes made this past year. Events (upcoming and results) continue to be posted, along with records updates, new registration forms, news articles, and so on.
  - b. USMS is beginning to offer beta testing/hosting of standard templates within their environment, free of charge. Platform is promising for LMSCs without webmasters and/or have outdated websites but lacks flexibility. It may be useful to us several years from now.
2. Facebook (<https://www.facebook.com/niagaramastersswimming/>)
  - a. 37% increase in followers from 2017
  - b. Events, news, photos posted regularly by Greg and Chris
3. Email (Club Assistant console used by Kay) – blasts regarding events reaches members that have registered for any prior event.

## Niagara LMSC - 2018 Awards Report

1. Skehan – Stefanena Kysor
  - a. First woman from Niagara to compete in the 90-94 age group
  - b. Currently holds 43 LMSC records across seven age groups. Hold records in all three formats (SCY, SCM, LCM).
  - c. 74 USMS Top Ten achievements dating back to 1984
  - d. Four-year volunteer:
    - i. Niagara Secretary from 1991-1993
    - ii. Niagara Coaches Chair in 1994
  
2. Coach of the Year candidates:
  - a. Tom Meade (BUMS)
    - i. 40<sup>th</sup> place club in combined scores out of 270+ clubs at Spring Nationals (largest ever)
    - ii. High level of meet participation
  - b. Brandi Bashor (NICK) – see nomination letter
  
3. Appreciation Award candidates – Steve Kristek and David Werner (joint): Primary organizers for NYS Championship Meet:
  - a. First multi-day meet in Niagara in many years
  - b. Well received by Adirondack and Metro LMSCs
  - c. Probably the largest masters meet in Niagara since Nationals (1994).
  
4. Swimmer of the Year
  - a. 2018 scoring in progress (Art). Presentation likely at RIT spring meet.
  - b. Renewal for 2019 discussion