

MINUTES
New England LMSC
Annual Membership Meeting
Hilton Garden Inn, Boston/Waltham
October 16, 2016 - 1400

1.) Roll Call

Douglas Sayles, Chair
Al Prescott, Treasurer
Tim Lecrone, Registrar
Mindy Williams, Pool Sanctions Chair
Crystie McGrail, Coaches Chair
Alana Aubin, Communications Chair & Webmaster
Laura Dennison, Para-Athlete Chair
Ryan Kleinert, Secretary
Sue Jensen, Officials Chair
Tara Mack, Awards & Recognitions Chair
Via phone - Guy Davis, Vice Chair
Via phone - Charlotte Brynn, Open Water Chair
Bill Meier, Immediate Past Chair
Doug Bosley, NEM Rep
John Gillis, Maine Masters Club Rep
Michelle Toner, Greater Holyoke YMCA Rep
Rick Osterberg, Harvard SCY Championship Meet Director
Alford Green
Dan Epstein
Jen Krangle
Suzanne Kavanagh
Mary Judge

Prepared by Ryan Kleinert and Douglas Sayles

2.) Adoption of Minutes – Douglas Sayles

- The minutes of the 2015 Annual Membership Meeting (as posted on the NE-LMSC website) were unanimously adopted after being moved and seconded.

3.) Adoption of Treasurer's Report – Al Prescott

- Total assets as of 12/31/15 are \$42,110 (including liabilities)
- Total Revenue for 2015 was \$21,456
- Total Expenses for 2015 \$19,850
- Estimated income for 2016 is \$16,800
- Currently have \$48,660 in the NE-LMSC bank account.

- *Action item: Follow up with USMS regarding mysterious \$226 USMS registration fee charge.*
- *Motion to approve LMSC banner purchase (“Other Office Supplies” in Budget sheet). After being seconded, the motion was approved unanimously.*
- *The attached Treasurer’s report was unanimously adopted after being moved and seconded.*

4.) Reports, as necessary, from Officers and Committees

- **Registrar - Tim Lecrone**

- NE-LMSC has 2502 members and 23 clubs as of 10/16/2017. Seven clubs are currently registered for the 2017.
- 56 workout groups are registered as of 10/16/17. 13 workout groups are registered for 2017.
- Individual USMS registration/renewals for 2017 open on 11/1/2017.
- Tim is actively following up with club & WOG contacts re: renewing ASAP to minimize the confusion and extra work that results when USMS members cannot find their team affiliations in the USMS registration database while renewing their individual memberships for 2017.
- *Action Item: Include registration reminders in LMSC e-newsletter*

- **Pool Sanctions Chair - Mindy Williams**

- Mindy reported that USMS-sanctioned (i.e., USMS-insured) meets must use the USMS waiver verbatim, whereas recognized meets do not use the USMS waiver because recognized meets are not insured by USMS.
- At the USMS annual meeting in September, the House of Delegates voted to impose a \$100 USMS meet recognition fee. The \$50 USMS sanction fee remained unchanged. Currently, the NE LMSC fully subsidizes the USMS sanction fee so it is not passed on to meet hosts.
- *Rick Osterberg made a multipart motion, as follows:*
 1. *The NE-LMSC will subsidize the USMS recognition fee to the level of the USMS sanction fee (currently \$50). If the USMS sanction fee changes, the NE-LMSC recognition subsidy will change accordingly.*
 2. *Hosts of USMS-sanctioned pool meets may offer one-event (OEVT) entries at the discretion of the meet host/director. (The NE LMSC previously only allowed OEVT registrations for sanctioned open-water events).*
 3. *The NE LMSC not subsidize the USMS OEVT fee (currently \$15) for any sanctioned events, pool or open water. (The NE LMSC previously provided a \$2 OEVT registration subsidy for sanctioned open-water events).*
- *The objective of the above motion is to give meet hosts a financial incentive to run a sanctioned meet rather than a recognized meet, while setting the recognition fee at a level (currently \$50) that does not discourage USMS involvement altogether.*

- *Mindy moved to amend Rick's motion to remove the OEVT aspect of his proposal. Three in favor, motion failed. Amendment failed.*
 - *Rick's original motion was seconded and approved as proposed.*
 - *Action Item: Alana and Mindy to update the website to reflect the updated recognition and OEVT fees/policies.*
 - Guy stated that in 2016 approximately 900 NE-LMSC members swam in recognized meets, accounting for ~2100 splashes (Guy)
 - Doug stated that, according to USMS, in 2015 there were 20 recognized meets and 10 sanctioned meets in the NE LMSC, accounting for 25 percent of all recognized meets nationwide. In the spring of 2016 USMS President Patty Miller inquired about the potential reasons for this disproportionate ratio relative to other LMSCs.
- **Coaches Chair – Crystie McGrail**
 - The Karlyn Pipes coaches/swimmers clinic was a resounding success
 - USMS Level 1 & 2 coaches training had ~30 NE-LMSC attendees and the USMS coaches/swimmers clinic held the next day at WPI was also well-attended
 - Four coaches received NE-LMSC subsidies to attend the National Coaches Clinic in San Francisco in November 2016. After they return from the national clinic, participating NE-LMSC coaches will contribute written pieces to the NE LMSC and run clinics open to all NE-LMSC members.
 - USMS Officials training will include an online option for certification
- **Top Ten SCY Chair – Lazlo Eger (written report submitted in absentia)**
 - In 2016 we had 16 SCY, 5 SCM, and 2 LCM meets. Trend for total meets is decreasing.
 - A total of 1,172 swimmers swam in SCY meets in 2016, of which 742 swimmers swam at the SCY Championship Meet at Harvard.
 - Doug observed that the NE LMSC is trending toward having several smaller meets (10 to 70 swimmers) while aggregate meet attendance is slowly decreasing.
- **Communications Chair/Webmaster – Alana Aubin**
 - Has been updating and maintaining the NE-LMSC website including all events and monthly LMSC emails.
 - Meet results, reports, and photos would be helpful for website and email updates
 - Created group on “Slack” app for board members to communicate and work on various projects such as the NE-LMSC newsletter updates.
- **Secretary – Ryan Kleinert**
 - Nothing to report

- **Para-Athlete Chair – Laura Dennison**
 - Laura announced that the Boston Para Athlete Division has started and meets every Wednesday.
 - Bay State Games had a para- athlete division.
 - Attended Paralympic Trials
 - Proposal: Para athlete division at SCY champs and SCM champs meets. This will allow para athletes to score and will help increase visibility and para athlete attendance. Rick: May not have current flexibility at the National level to implement a Para athlete division. Action Item: National Rules committee
 - Proposal to invite and bring in director of U.S. Paralympic Swimming/para coaches/para athlete swimming for a training to educate about para swimming and hold a training for para athletes on an annual basis. Proposal to be further investigate/defined by Lara – Crystie offered to help her structure proposal/budget.

- **Open Water Chair – Charlotte Brynn**
 - Sanctioning fee is 100 plus a \$5 individual fee, \$15 one event registration fee,
 - No longer requirement for an Independent safety monitor
 - 2016 had 4 open water events, 1 event an open water national championship
 - Working with Alana to promote awareness and education about Open water swimming including profiling swimmers and their open water accomplishments

- **Vice Chair- Guy Davis**
 - Nothing to report

- **Officials Chair – Sue Jensen**
 - Had about four inquiries from meet directors asking for assistance to find officials for meets
 - USMS announced an official certification program
 - New England has many active officials (~30 active)

- **Awards and Recognition Chair – Tara Mack**
 - Tara presented Coach of the Year Award to Alford Green and Contributor of the Year Award to Douglas Sayles
 - Tara is interested in looking into USMS swag items

- **c**
 - USMS put \$600,000 in “reserve” to develop miscellaneous programs and initiatives including a new fitness program, website development, open water meet result database development, funding college club development to encourage USMS swimming post college.

- Educational focus on Coaches certification/training, Adults Learn to Swim (ALTS) instructor certification, Swimmer stroke clinics.
 - USMS registration fees will increase by \$2 for 2017 registration ear
 - Club and workout group registration fee will be same as individual fee \$40.
 - Open water sanction and insurance fees continue to decrease, but a meet recognition fee of \$100 dollars was approved by HOD -- meet recognition is being discouraged and instead meet sanctioning is being pushed by USMS).
- **Awards and Recognition Chair – Tara Mack**
 - Dates of 2017 NE-LMSC SCY Championship Meet at Harvard: 3/11/, 3/17-3/19

5.) Unfinished Business

- Christina Dwiggins stepped down as Communications Chair and Alana Aubin who was already the NE-LMSC webmaster stepped up as the Communications Chair.
- **Doug made a motion to ratify Alana’s appointment as communications chair. After being seconded, the motion was approved unanimously.**

E.) New Business

A. LMSC fees and subsidies

- Currently charge \$7 for NE-LMSC registration fee.
- **All Motions to set LMSC fee at \$5 dollars per member, Alana seconds and the motion was approved unanimously.**
- Currently have a \$2 subsidiary for one event registration fee for open water events. **Chrystie motions to remove \$2 subsidiary, Guy seconds and the motion was approved unanimously.**
- Doug suggests developing a Task force to address supporting open water swimming in the NE-LMSC

B. Potential edits to Bylaws

- Bylaws last updated at 2015 annual meeting. Bylaws discussion tabled for potential future review, potentially by a board task force to determine if any proposed changes are warranted.

C. New USMS LMSC Standards

- New LMSC standards approved by USMS Board of Directors. New USMS operating guidelines. Doug, Al, and Guy to report on NELMSC’s compliance and any needed changes.

D. Discussion – USMSC/LMSC Structure

- There is some duplication of member services between NEM Swim Club and the NELMS. There is the potential for expansion of the NE-LMSC newsletter and/or website. Doug suggests continuing to look at what the LMSC can do to increase value to the NE-LMSC membership and eliminate NEM crossover.
- At USMS convention, Doug suggested to USMS CEO and board members to dissolve zones and hire regional managers to handle administrative functions so that LMSC board members can focus more on creating/providing membership value.
- Bill suggests swimmers being allowed to swim on relays within their NE-LMSC at National and International meets. Currently no mechanism in FINA/USMS to allow swimmers from different clubs to do so.

E. Discussion – Using LMSC savings to add value to membership

- Explored ways to add value to the LMSC SCY championship meet.
- Discussed creation of NELMSC Championship subcommittee.

F. Proposal

- **Tim made a motion for the NELMSC to propose to the USMS Rules Committee that 25 yard/meter events become recognized, sanctioned, and entered in databases. All seconds. 10 in favor 6 against. 3 abstained. Motion passes. Tim to draft proposal.**

G. Awards & Recognition

- Tara presented the 2016 Contributor of the Year Award to Douglas Sayles and the 2016 Coach of the Year Award to Alford Green

6.) Resolutions and Orders

- Coach certification support increased to \$4,000.
- Development fund decreased to \$5,000. And redistributed to other line items.
- Para-Athlete/Coaches training \$2,000
- Long course mini-meet subsidiaries line items renamed Championship Meet Support
- The 2017 budget was proposed. **The budget was moved, seconded, and approved (see attached).**

7.) Adjournment

- **A motion to adjourn was made, seconded, and unanimously approved at 18:24**

NE-LMSC Statement of Revenues and Expenditures	
For the Year Ending 12/31/15	
REVENUES	
NELMSC Fees and donations	17,121.00
One Day Registrations	1,950.00
Workout Group Registrations	25.00
Open Water Sanction Deposit Holds	2,360.00
Interest	0.00
Total Revenue	21,456.00
Expenditures	
Awards and Grants	-1,715.90
LMSC Annual Meeting	2,085.15
Contract Services	600.00
Operations (books, coach dev., email, conf call etc)	1,614.52
Open Water Swim deposit refunds and USMS withholding	5,000.00
USMS Meeting travel etc	11,335.36
USMS mid year meeting	921.16
Coaches ASCA certification rebate	10.00
Total Expenses	19,850.29
Net Excess (Deficit) of Revenue Over Expenditures	1,605.71

Balance Sheet 12 31 2015

NE-LMSC

Statement of Assets & Liabilities and Fund Balances as of 12/31/15

ASSETS

Cash - NE-LMSC	39,943.14
Cash - NE HALL OF FAME	2,167.75
Other Assets	0.00

LIABILITIES

Checks written but not Cleared as of 12/31/14	50.00
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TOTAL LIABILITIES	50.00
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FUND BALANCE

LMSC Balance as of 12/31/14	38,287.43
HOF Balance as of 12/31/14	2,167.75
Total as of 12/31/2014	40,455.18

Net 2015 excess (deficit)	1,605.71
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TOTAL FUND BALANCE	42,060.89
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TOTAL ASSETS, AS OF 12/31/2014	42,110.89
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TOTAL LIABILITIES & FUND BALANCE	42,110.89
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Bank Balances 8 30 2016



Statement Period 07/31/16 TO 08/30/16
Primary Account #: 47304971584

MSBG02AJ010831153844-00005838-001-10 00

NEW ENGLAND MASTERS SWIMMING
16 LAKE SHORE DR N
WESTFORD MA 01886-4241

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Ending Balance 48532.20
Deposit 184.00
checked out 1287 50.00
48716.20
50.00
48666.20 ✓

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CO236_C 1603SMEC 07/01/16

BUSINESS CHECKING

Statement Period 07/31/16 - 08/30/16

NEW ENGLAND MASTERS SWIMMING

Account # 47304971584

Balances

Beginning Balance	\$48,532.20	Ending balance	\$48,532.20
Deposits/Credits	+\$0.00	Average Daily Balance	\$48,532.20
Withdrawals/Debits	-\$0.00		

Account Activity

Date	Description	Credits	Debits	Balance
07-31	Beginning Balance			\$48,532.20
08-30	Ending Balance			\$48,532.20



Bank Balances 8 30 2016



Statement Period 08/01/16 TO 08/31/16
Primary Account #: 26900170064

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MSBG02AJ060901160410-00008756-001--10 00
**HALL OF FAME ACCOUNT
NEW ENGLAND MASTERS SWIMMING
16 LAKE SHORE DR N
WESTFORD MA 01886-1532**

0000
7 0 31

MSBG02AJ060901160410000875600100110000000875600000

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BUSINESS CHECKING

Statement Period 08/01/16 - 08/31/16

NEW ENGLAND MASTERS SWIMMING

Account # 26900170064



Balances

Beginning Balance	\$4,056.75	Ending Balance	\$4,056.75
Deposits/Credits	+\$0.00	Average Daily Balance	\$4,056.75
Withdrawals/Debits	-\$0.00		

Account Activity

Date	Description	Credits	Debits	Balance
08-01	Beginning Balance			\$4,056.75
08-31	Ending Balance			\$4,056.75

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New England LMSC
Balance Sheet
As of October 15, 2016

◇ Oct 15, 16 ◇

ASSETS

Current Assets

Checking/Savings

NELMSC ▶ 41,396.30 ◀

Total Checking/Savings 41,396.30

Accounts Receivable

Accounts Receivable 25.00

Total Accounts Receivable 25.00

Total Current Assets 41,421.30

TOTAL ASSETS 41,421.30

LIABILITIES & EQUITY

Equity

Opening Balance Equity 24,589.64

Unrestricted Net Assets 15,222.86

Net Income 1,608.80

Total Equity 41,421.30

TOTAL LIABILITIES & EQUITY 41,421.30

NE-LMSC Budget 2016 and Status		Subtotals	Totals	Actual To Date	Difference		
Estimated Membership			2,400.00	2,500.00	100.00	???	
LMSC Fee			7.00				
Estimated Income			16,800.00	17,325.00	525.00		
Expenses							
	Annual Meeting	2,000.00		0.00	2,000.00		
	ASCA Support	6,000.00		1,350.00	4,650.00		
	Awards, Recognition and HOF	500.00		0.00	500.00		
	Bank Fees	100.00		0.00	100.00		
	Coaches Budget	2,400.00		2,325.12	74.88		
	Communications (email, conference call)	1,250.00		535.56	714.44		
	HOF Earmarked Transfers	2,887.00		2,887.00	0.00	** includes 1887 from 2015	
	Long Course mini-meet subsidies	3,000.00		0.00	3,000.00		
	Open Water – Sanction Fees	5,000.00		1,400.00	3,600.00		
	Other Office Supplies	200.00		1,105.38	(905.38)		
	Pool Sanction Fees	0.00		100.00	(100.00)		
	Registrar Compensation	2,400.00		0.00	2,400.00		
	Registration Supplies	700.00		0.00	700.00		
	Rule Book to Officials	100.00		108.00	(8.00)		
	Swimming Saves Lives	0.00		176.79	(176.79)	**	
	USMS Convention (6 reg, 1 At Large)	7,000.00		4,386.34	2,613.66		
	USMS Registration Fees	0.00		226.00	(226.00)		
	Website Development	600.00		198.65	401.35		
Total Expense			34,137.00	14,798.84			
Estimated surplus (deficit)			(17,337.00)	2,526.16			

SSL

**New England LMSC
Class QuickReport**

August 1, 2012 through October 15, 2016

◇	Type	◇	Date	◇	Num	◇	Name	◇	Memo	◇	Amount	◇
Swimming Saves Lives												
▶	Deposit		12/26/2013						Swimming S...		5,000.00	◀
	Check		04/21/2014		1248		Sports and Fitness...		SSL GRant		-860.00	
	Check		05/14/2014		1249		Harvard University		SSL Grant		-300.00	
	Check		05/14/2014		1250		Sue Jensen		SSL Grant		-672.89	
	Check		05/14/2014		1251		Just Ducky Aquati...		SSL Grant		-192.00	
	Check		06/04/2014		1253		Bill Meier		SSL Grant		-730.95	
	Check		06/04/2014		1254		YMCA of Martha's...		SSL Grant		-300.00	
	Check		06/04/2014		1255		The Swimming Hole		SSL Grant		-250.00	
	Check		06/04/2014		1256		Tara Swinchatt		SSL Grant		-42.00	
	Check		09/03/2014		1261		Kilpatrick Athletic C...		SSL Grant		-500.00	
	Deposit		03/26/2015						USMS Swim...		5,000.00	
	Check		04/04/2015		1277		Daniel Karp		SSL Video		-600.00	
	Check		05/21/2015		1302		Sports and Fitness...		SSL		-860.00	
	Check		05/21/2015		1303		Jonhson State Col...		SSL		-315.00	
	Check		05/28/2015		1304		Harvard University		SSL		-100.00	
	Check		05/28/2015		1305		The Swimming Hole				-250.00	
	Check		05/06/2016		1329		Anne Galliher		SSL		-176.79	
	Total Swimming Saves Lives										<u>3,850.37</u>	
TOTAL											<u><u>3,850.37</u></u>	

NE-LMSC Budget 2017

	<u>Subtotals</u>	<u>Totals</u>	<u>Cost Per Member</u>
Estimated Membership		2,600.00	
LMSC Fee		5.00	
Estimated Income		13,000.00	
Expenses			
Annual Meeting	2,000.00		0.77
Awards, Recognition and HOF	1,000.00		0.38
Bank Fees	100.00		0.04
Championship Meet Support	3,000.00		1.15
Coaches Budget	2,500.00		0.96
Coaches Certification Support	4,000.00		1.54
Communications (email, conference call)	800.00		0.31
Development Fund	5,000.00		1.92
HOF Earmarked Transfers	0.00		0.00
National Coaches Clinic	1,000.00		0.38
Open Water – Sanction Fees	2,000.00		0.77
Other Office Supplies	200.00		0.08
Para Athlete / Coaches Training	2,000.00		0.77
Pool Recognition Fees	850.00		0.33
Pool Sanction Fees	350.00		0.13
Registrar Compensation	0.00		0.00
Registration Supplies	500.00		0.19
Rule Book to Officials	100.00		0.04
Swimming Saves Lives	0.00		0.00
USMS Convention (6 reg, 1 At Large)	7,000.00		2.69
USMS Registration Fees	0.00		0.00
Total Expense		32,400.00	12.46
Estimated surplus (deficit)		(19,400.00)	(7.46)