

<b>Committee Name:</b>	Long Distance	<b>Session #:</b>	1	<b>Report #:</b>	1
<b>Committee Chair:</b>	Donn Livoni	<b>Vice Chair:</b>	Ali Hall		
<b>Minutes recorded by:</b>	Donn Livoni	<b>Date/time of meeting:</b>	12/27/2015		

## Actions Requiring Approval by the HOD:

1. None

## Motions Passed:

- 1.

Number of committee members present: 12                      Absent: 2                      Number of other delegates present:

Committee members present (list all, including chair and vice chair): Donn Livoni, Chair; Ali Hall, Vice Chair; Bob Bruce, Jim Davidson, Melinda Greig-Walker, Phyllis Quinn, Mike Fanelli, James Biles, Greta van Meeteren, Laurie Hug, Allison Ware, Colleen Driscoll. Absent; Jill Wright Ex-officio; Chris McGiffin, Tracy Grilli, Elaine Howley, Bill Roach. Absent, Doug Sayles.

## Minutes

Long Distance Committee

The meeting was called to order at 8:03 EST

1. Welcome and roll call
2. M/S/A the minutes from the Nov. 29, 2015 meeting.
3. Reports from the chair (Donn) and vice chair (Ali) and vice president (Chris). Donn pointed out the new call in numbers and encouraged everyone to use the numbers that do not cost USMS. **WE STILL NEED SOMEONE TO BE THE NOTE TAKER AND CONVENTION RULES HELPER.** Please let Donn know if you will accept this position. Ali, thanked everyone for being on the call and getting their reports posted.
4. Update on ISM rule interpretation – Chris & Doug & Bob --- Chris reported that he had communicated with the EC/BOD regarding the ISM rule and that legal counsel is reviewing. He will let us know as soon as he has more information.
5. Rules and Legislative Proposals – Bob -- **Read Part 2 & 3 by Jan. 31<sup>st</sup>.**

### USMS Long Distance & Open Water Committees

#### Joint Subcommittee on Rules & Legislation Proposed Operating Plan for 2016

Members: Bob Bruce (Chair), Donn, ?

Goal: To provide leadership within the LDC & OWC for discussion of rules & legislation that pertains to long distance, to craft and/or evaluate proposed rules & legislation, and to prepare rules & legislation proposals for the USMS Convention, using a thorough, fair, and transparent process.

#### Action

1. Determine Subcommittee membership.

#### Schedule by

Jan 1

2. Develop consensus on a working process & schedule within the Subcommittee and inform the LDC & OWC of this process & schedule. Jan 15
  3. Gather first round of rules and legislation information. Jan 15
  4. Assign the reading of Articles 2 and 3 of the Rulebook within the LDC & OWC, and solicit comments and proposals from LDC & OWC members. Jan 30
  5. Contact the Chairs of the Legislation Committee and the Rules Committee to develop a process for reviewing pertinent rules, legislation, and related topics as received and discussed by those committees. Jan 30
  6. Advertise for rules comments & proposals from the Executive Committee, other committees, and the LMSCs, and gather information from these sources. Jan 30
  7. Collate rules comments & proposals and review within the Subcommittee, placing all amendments into appropriate rules language. Subcommittee conference call during this period if necessary. Feb 5
  8. Present first round of rules comments & proposals to the LDC & OWC for review, achieving consensus on as much as possible and identifying items for further work. Feb 5
  9. Continue accepting rules comments & proposals as they arrive, placing them into rules language and Convention format, and presenting them promptly for LDC & OWC discussion. Subcommittee conference call during this period if necessary. Ongoing
  10. Prepare all proposals in proper format for inclusion in the Convention packet. by Aug 1
  11. Continue accepting comments & proposals as they arrive, placing them into rules language and proper format, and presenting them promptly for LDC & OWC discussion. Subcommittee conference call(s) during this period if necessary. Ongoing
  12. Arrive at Convention with rules proposals in good working order and ready to tackle the most controversial topics within the LDC and the House of Delegates. Sep 21
6. LDC Goals — 2016 - **2016 LDC Goals Workgroup Report:** Thank you to Phyllis, Colleen and James for your good work. We recommend to the LDC the following goals for 2016:
- Increase total participation in 2016 ePostal NCs by 10% over 2015, identifying specific strategies that correlate to success
  - Receive, for 2018, a minimum of 1 qualified, in-area, bid per event, and at least 1 West two-event festival bid.
  - Explore possibilities for collaborative strategies with other USMS stakeholders for increasing LDNC participation, such as 2-4 LDC members reaching out to 2 different committees such as Coaches', Fitness and/or Governance Committees
  - Explore continuing development of a 3-5 year pool of unselected, qualified bidders; this would allow a bidder to reconfirm interest, capacity, leadership and commitment while by-passing the detailed bid process for a period of years.
7. Working groups – reports (please send your report to all)
    - a. Rules/Legislation – Bob lead; Donn – see above agenda item.
    - b. PARA –Greta, Lead: (Patches & Awards – James & Melinda; All-Americans (AA) - Men – Mi-

chael; (AA) Women - Greta; (AA) Relays - Phyllis & Allison; Records - Jill & Michael, All-Stars – Laurie & ????; Postal Series – James & Laurie) Checker, Jim -- The P.A.R.A. sub-committee is awaiting the official results for the 3,000 / 6,000 ePostal national championships. Once these files are available we can begin closing the books on 2015. Attached is the flowchart for the document handling by the committee. I am currently reviewing the ePostal manual.

- c. Club Assistant - Colleen & Phyllis
- d. Safety – Bill Roach, lead; Bob, Jim
- e. Documents – James, lead; Donn, Phyllis -- Documents: Timelines for LDNC's (OW and eP) finalized and shared with liaisons. All championship packets finalized and sent to liaisons. If you need access to any of these files, please contact me. Split sheets for ePostal have been revised and sent to NO for posting. There are now split sheets for each ePostal with highlighted split cells for easy visual of the cells that need to be entered during online entry. Each also contains special instructions for recording splits.
- f. 2018 NC Selection – Ali, lead; Jim, Colleen, Phyllis, & Allison -- **2018 Bid Selection Subcommittee**: Phyllis, Colleen, James and I welcome Allison to the Subcommittee. Thanks, Allison, for your enthusiasm in joining up!
- g. Communications — Ali, Lead, Laurie -- **Publications Workgroup**: Thank you to Laurie for your willingness to jump right in! We are connected with Laura Hamel and her team, for moving ahead with various communication collaborations.
- h. NC Oversight - Donn, lead; James, Ali, Bob (ePostals) -- 2015 3000/6000 ePostal LDNC: Final Results received and sent to Greta and NO for posting. Final number of swimmers:  
3000 eP: 584 swimmers  
6000 eP: 152 swimmers

Below is a list of the 2016 LD NC events and the liaisons assigned.

I would like each lead liaison to give a brief written report on the status of their event (sent to the full committee prior to the conference call -- THURSDAY). **LIAISONS—PLEASE CHECK YOUR EMAIL EARLY AND OFTEN FOR MESSAGES.** Please remember to date all the documents you submit with the correct event year and be specific on what the document is.

- Indy Aquatic Masters, Indianapolis, IN 2-mile cable 6/18
  - o Liaison: Bob Bruce backup: Michael Fanelli -- 2016 2-mile cable NC: Preliminaries--contract, NO info, and performance bond--are complete. Event Host Mel Goldstein and I have discussed the requirements and conduct of the event, and I have forwarded to him previous entry forms and technical info. Planning is on schedule.
- Rogue Valley Masters, Applegate Lake, OR 10K (6.2 miles) 7/16
  - o Liaison: Bob Bruce backup: Jim Davidson -- 2016 10-km OWNC: Preliminaries--contract and NO info--are complete. Performance bond is on the way. Event Host Andy Gramley and I are having an ongoing conversation about the event; since Andy and Rogue Valley Masters ran this event in 2013, I have little doubt that they will do it again to a high standard. Our major concern is the water level at Applegate Lake, and we are exploring an alternative local site at Lake of the Woods which does not have water level problems. We plan to make the decision about site by March 1. Planning is on schedule.
- o Kingdom Swim NEKOWSA, Newport, VT 10 miles 7/30
  - o Liaison: Ali Hall backup: Laurie Hug -- **2016 10 mile OWNC (Kingdom Swim, 7/30)**: The event host has signed and returned the contract and paid the bond amount. He is working on the safety plan and sanction with Bill Roach. I provided the host a template for draft entry. 100 swimmers are expected for the event. Laurie is now the back-up liaison for this event. Thank you, Laurie!
- Lake Lure Olympiad, Lake Lure, NC 1 mile 8/12
  - o Liaison: Donn Livoni backup: Allison Ware

- o Lake Lure Olympiad, Lake Lure, NC 5K (3.1 miles) 8/13
  - o Liaison: Donn Livoni backup: Allison Ware **Lake Lure Festival** -- 1-mile and 5K OW NC on Aug 12 & 13. The event host has signed and returned the contract and paid the bond amount. They are working on the safety plan and sanction with Bill Roach and the draft entry. They are on target with the timeline. They expect 300+ swimmers for the 1-mile and 150+ swimmers for the 5K.
- Sierra Nevada Masters, Donner Lake, CA 2.7 mile 8/13
  - Liaison: Phyllis Quinn backup: Melinda Greig-Walker
- OHeP: Tamalpais Masters, San Rafael, CA
  - Liaison: James Biles lead; backup: Jill Wright & Jim Davidson -- One Hour ePostal LDNC: On track to go live 1/1/16. Testing CA entries now and CA meeting with Event directors planned early next week.
- 5,000M/10,000M ePostal: Western Hills Athletic Club/South Texas
  - Liaison: Colleen Driscoll lead; backup: Melinda Grieg-Walker -- The timeline was sent to the meet director on 12/10 and the contract has been sent. Following up on receipt of the contract and performance bond.
  - o
- 3,000/6,000 ePostal: Sawtooth Masters
  - o Liaison: Greta van Meeteren, lead; backup: Laurie Hug & Allison Ware

Other business for the good of the order

The meeting was adjourned at: 8:30 PM EST

Next Call –Sunday, Jan 31 with times of 8 PM EST, 7 PM CST, 6 PM MST, 5 PM PST & 4 PM AST.

Result files from LDNC events (ePostal as well as Open Water)

↓  
Event Liaison

↓  
James Biles

↙  
Donn Livoni

↓  
Ali

↘  
Greta van Meeteren

Laurie Hug will get all files for the All Stars. Copy goes to Jim Davidson who will check the ongoing work file and do the final check at the end of the year

Jill receives the files that are to be used for records. Mike is her backup / checker

Relay result files to Phyllis for putting in master file. This then goes to Jill and Jim for checking.

Mike gets men's LDAA file, puts these in the master file and sends to Greta for checking

Greta gets women's LDAA files, puts these in the master and sends to Mike for checking.

Greta sends the masters to **Jim** for a double-check

James and Melinda get the result files for the ePostal championships for the postal series patches. **Robert Zeitner has been helping with the transition.**

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At the end of this entire process and after all of the checking and double-checking is done, the end result files go to Ali for publication and to James for filing. This is generally in February of the following year.

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