

United States Masters Swimming, Inc.
September 20 and 22, 1984

Board of Governors
Indianapolis, Indiana

President Michael A. Laux called to order the first session of the Annual Meeting of the Board of Governors of United States Masters Swimming, Inc., on Thursday, Sept. 20, 1984 at the Hyatt Hotel in Indianapolis, Indiana at 9:15 a.m.

The first order of business was the call of the roll and the certification of delegates. Delegates were advised that, in addition to accreditation from their LMSC, Chairmanship of Committees or Delegate at Large, they must be registered with the USAS Convention in order to be eligible for voting.

Minutes of the 1983 Annual Meeting in Cincinnati, Ohio were approved as circularized, with the clarification that the exemption from the "No false start" rule was approved for 1984 only.

Policy and Procedures: Gail Dummer will chair an ad-hoc committee to research minutes and reports as available from the inception of Masters Swimming as a Committee of AAU to the present. Anyone having material that might be of value to this committee is invited to forward same to Gail Dummer, Health & Physical Education, Intramural Circle Building, Michigan State University, East Lansing, MI 48824.

President Laux gave an overview of the actions proposed during Wednesday meetings of the Executive Committee and the Board of Governors. A challenge was issued to all delegates to consider the future of Masters Swimming in terms of expected growth, need for a National Publication, a National Office, the give and take with reference to a National Sponsor, and the implementation of a procedure to insure re-registration of athletes.

Chairpersons of the various committees that would be meeting on Thursday and Friday were requested to consider the above, as well as the pressing question of the 20 - 24 Age group, scheduled for official status on January 1, 1986.

Reports from the Officers were included in the V.I.P. packets each delegate received upon registration. Attention was called to the 4-page Swim Master insert prepared by June Krauser, which carries an excellent review of the history of Masters Swimming.

Ted Haartz, who was appointed Comptroller by the President at the request for such position by the Finance Committee, reported that the goal of a \$100,000 reserve had been reached this year. The balance sheet noting revenue and expenditures, prepared by the Treasurer and Comptroller, will be distributed to delegates at the Saturday morning session.

Other matters discussed included the Championship Meet survey, which explored the philosophy of our Championship, time involved and methods of containing the length of the competition in view of a possible explosion of competitors and the addition of the age group 20 - 24; procurement and presentation of 1984 Long and Short Course Team Awards, to be the responsibility of the Executive Committee; development of new Team Awards and budget provision for same with presentation at the Annual Convention; recognition by FINA of Masters Swimming with the appointment of Tina Martin as Chair of a Masters Committee and a charge to develop program and rules for recognized International Competition (input should be directed to USMS International Committee - FINA President Bob Helmick invited to address the Board of Governors during its Saturday session).

Law & Legislation and Rules Committees will meet throughout the Convention to consider duly submitted proposals. All Committees were reminded that any proposals approved during Committee meetings affecting any part of the Code should be channeled through these two committees. Proposed expenditure of funds channel through Finance Committee.

The meeting recessed at 11 a.m., to reconvene on Saturday, Sept. 22 at 9:00 a.m.

USMS Board of Governors reconvened Saturday, Sept. 22 at 9:00 a.m. President Michael Laux called the role of accredited delegates (who were again reminded they must be registered at the USAS Convention to be eligible to vote) It was announced that the minutes of the Board of Governors meeting would be mailed to all registered delegates as well as to Chairs of the individual LMSCs.

President Laux announced that the YMCA has asked for Allied Body Status with Masters Swimming. It was requested that their submission, in writing, be made to the Law & Legislation Committee, who will make recommendations to the Executive Committee.

As the first order of business, President Laux introduced Legal Counsel Jack Geoghegan, who was acting as Chair of the Law & Legislation Committee. Jack distributed a one-page sheet (L&L 13) providing for deletion of Sec. L (1) thru (8), page 154 of 1984 Code, to be replaced by the language of L&L 13, and asked for consideration of the group under "Emergency Legislation" requiring a 90% affirmative vote. The language would clarify and remove the ambiguity in the code with respect to Rule Change Proposals and Amendments to the Code. The motion was adopted unanimously. The new wording is attached to these minutes.

The Chair requested that each Committee whose report required no legislative action provide the Secretary with a written copy, and allow five minutes for presentation to the Board of Governors.

All American - Nick Fazzano - no report

Ransom Arthur Award - no report; 1984 award to be formally presented to Treasurer Reg Richardson at Saturday night Aquatics Award Banquet

Convention - Mary Lee Watson reported surveys of Committee Chairs to determine needs for future conventions; reminded delegates of sponsors who had provided the VIP packets, insulated mugs, and other souvenirs at the Hospitality suite.

International - Tina Martin spoke briefly on the new FINA Masters Committee, invited input from delegates, proposed a reception for international competitors at Nationals and offered the services of the committee on any problems of foreign entrants.

Long Distance Swimming - Dave Gray outlined the in-process LDS policy manual, requested any national publication of USMS include LDS news; noted disapproval of dual representation (USMS club and another LDS club) and of dual awards for a single performance (in open and Masters combined competition), and listed the following National Championship awards for 1985:

One Hour Postal	January	D.C. Masters (Art Smith)
10K Postal	5/15 - 9/15	Arizona Masters (John Graves)
1 mile (cable)	July 13 or 14	Mid Atlantic Masters
1 mile straightaway (cable) and 2 mile		Virginia Masters (Jim Miller) date pending
Open Water (1½-3 mile) and 2 mile		Davis Aquatic Masters June 2
Open water 3½ -5 mile)	July 14	Seal Beach Swim Club
" Marathon-type 6+ miles & 10 mile - Seal Beach - July 14		

Tabulation/Top Ten - Enid Uhrich reported the following:

- . Tabulation of 25 meter results will have another trial year, due to poor response.
- . In addition to the regular Top Ten, LMSCs may report verified times performed by their athletes competing outside their association
- . Tina Martin will re-do the Top 20 relays so that 1984 Short Course performances may be included
- . After verification by Records Chairman Ted Haartz, the "non-verified" designation will be removed from 1984 Short Course records (Industry Hills)
- . A protest regarding records at 83 Long Course was denied, since correct procedures had been followed.
- . Actions involving Code changes/clarifications were referred to Law & Legislation.
- . Approval of times performed in New Zealand International Competition April 1984 was accomplished under the provisions of "Emergency Legislation" Motion to approve was passed with 90% Aye votes (5 nay voted).

Sports Medicine/Research - acting Chair Jim Miller gave a brief review of the committee's revised medical assistance requirements which will be incorporated into the Application for Sanction, and suggested compliance with same be a determining factor in return of any "performance bond" Studies are going forward on Dr. Jane Moore's Performance and Aging Study. Dr. Bill Weir gave an updated report on the survey he has been conducting, speaking of plans to sample master swimmers who had not attended either short or long course nationals. Full report to be disseminated when completed.

Marketing - Dick Guido noted the Public Relations function had been restored to the marketing committee; marketing encompasses a variety of techniques - advertising, public information, literature, publicity. Committee considered a three part program including a mailing program to attract new members, use of the professional Public Relations Consultant to solicit national coverage, and a nationally directed program to stimulate re-registrations through a series of mailings. Since funding was not forthcoming, the committee will continue to refine its thinking and will react with suggestions should sponsorship provide funds.

Publications - Chris Georges defined the role of this new committee; policy established not to finance publications that are commercially viable. Suggestions included a new recruiting brochure, technical rule book, handbook for every registered swimmer - all slated for the future because of funding. Swimming World proposal to be reviewed. In-depth discussion took place on the designations "The" or "AN" Official publication of USMS. In the light of the expressed need for communication country wide with each registered swimmer, it was approved to work in concert with June Krauser of Swim Master - designated "THE" Official Publication of USMS; to send each registered swimmer two copies of Swim Master, one post convention and one prior to the 85 convention. Details and content will be worked out by Publications, Executive Committee, and Swim Master. Cost estimated at \$5,000 for each of two issues.

Championship - Committee to study choosing of team awards, redesign of championship medals in 1986, and containment of size of championships. Bid presentations for 1986 Long and Short Course were presented.

1986 short course - U. of Alabama at Tuscaloosa, Indian River Comm. College, Ft. Pierce, Florida, and IUPUI Natatorium in Indianapolis. After two secret roll-call written ballots under the plurality rather than simple majority method, the Short Course 1986 Championship was awarded to Indiana River Community College, with dates set for May 15 thru May 18 (Thursday through Sunday). Appreciation was expressed to Mel Goldstein of Indianapolis and Jack Ryan of Alabama for their fine bid proposals.

Long Course 86 was awarded to Mt. Hood Community College, Portland, Oregon, date to be announced.

Finance - Kevin Kelley and his committee met to consider all requests for funds from Officers and Committees. Based on an anticipated 15% increase in income, the committee allocated funds and assigned Accounts Numbers

501 Insurance	15,000	520 Championship	1,400	533 Records	250
502 Rule Books	2,500	521 Convention	2,000	534 Tabulation	100
503 President	1,725	522 Finance	150	535 Liaison	100
504 Vice Pres.	765	523 International	200	536 Historian	500
505 Secretary	1,200	524 Legislation	500	537 Legal Counsel	150
506 Treasurer	925	525 Long Range Plan	1,275	538 Exec. Committee	1,200
507 Zone Chair	225	526 Long Distance	125	539--540 Reserved	
508-14 Zones	1,225	527 Marketing	100	541 Hall of Fame	900
515 Comptroller	200	528 Publications	10,175	542 Depreciation	500
516 Administration	400	529 Registration	4,100	543 Printing	-
517 Registrar	5,000	530 Rules	100	544 Miscellaneous	300
518 Audit	300	531 Sports Medicine	500	545 Not elsewhere	300
519 Arthur Award	100	532 All American	110	560 Reserve Fund	6,400

After much discussion of the unallocated amount of \$19,500, it was approved (one negative) to allocate a reserve of \$12,000 for the Executive Committee for Office Services, the balance of \$7,500 to the Publications Committee towards the cost of the two issues of Swim Master to be sent to each registered athlete.

The Finance Committee reviewed the 1983 Audit prepared by Lucy Johnson, showing income of \$58,883.45 and Expenses of \$35,890.76, leaving a balance of \$22,992.99. Funds from this amount will be applied to reach the \$100,000 reserve which has been the goal of USMS. A sub-committee will be formed to assist the Treasurer on investment policy. Forms have been prepared to facilitate reimbursement from each of the Accounts; such reimbursements to be made quarterly, with a minimum request of \$25, and accepted only from a Chairperson or a member of the Executive Committee.

Executive Committee President Laux reported the Executive Committee had met in several sessions through the convention. It was approved as Policy that the Committee set job descriptions for the Corporate Secretary and Registrar; to define a job description of Executive Secretary, establish approximate costs for such contractual position, disseminate information by February 15 with authority to engage such contractor May 1st. The Corporate Secretary, Dorothy Donnelly, was appointed to act as Interim Executive Secretary on a cost-only basis; Dorothy will fill this additional volunteer responsibility until the official Executive Secretary is selected. The purpose is to have the capacity to react immediately should either a corporate sponsor or a magnum leap in registrations become a reality. The National Office of USMS, Inc. is official designated as Five Piggott Lane, Avon, CT 06001, the address of the Corporate Secretary.

Registration - Art Mayer reported and it was approved that no change in the dues structure was required for 1985; any increase will be voted a year in advance. The subject of transfers was clarified, and entails notification to the National Registrar, 60 day unattached period and payment of \$1 transfer fee except at re-registration. The Sanction question was addressed at length and the policy as adopted by the House of Delegates as part of the Law & Legislation report is attached. Club dues will remain at \$10 per year. LMSC dues were raised to \$10, to include a subscription to Swim Master. Automatic renewal forms will be available through the printer, Gene Donner. A request that an LMSC not suffer a loss in its delegate entitlement due to the short registration year in 1984 was rejected.

FINA - Bob Helmick, President of FINA - the international governing organization for aquatic sports, addressed the Board of Governors at the invitation of President Laux. He explained the establishment of the FINA Masters Commission, with Tina Martin as Chairman, the first FINA World Championship to be held in Japan in 1986. Master Swimmers 25 years of age or older, who are otherwise eligible as amateurs under FINA Rule GR-1, may swim in Senior (or Open) competition. He emphasized that the 20 - 24 age group is still subject to the "contamination" rule and may not compete in Masters if they wish to continue in open competition. This rule will remain in effect unless and until FINA lowers its age designation of 25 years of age for Masters Swimming.

Zone Committee - Gail Dummer advised that the Guide for Master Swim Clubs, prepared by Long Range Planning, is available from zone representatives. She requested all LMSC's and Clubs to send copies of their newsletters to the National Secretary, for resource purposes. Nominations for elections to be held in 1985 are actively solicited.

Long Range Planning. Verne Scott reported on 1984 accomplishments - revision of the Guide for Swim Clubs and LMSCs, Adapted Swimming Handbook for 1985 distribution, an organized plan in process for development during the next 10 years, masters coaches association, and long term capital development. It was approved by the Board of Governors that USMS continue to hold its convention with USAS, but with at least one day overlap. Marketing strategies and coordination of the development of job descriptions for all officers, contractors and management personnel are part of the Long Range Planning Committee agenda in the coming year. Reports of activities of several of the Ad Hob committees were contained in the VIP Convention Packets.

Rules - June Krauser presented the rules which had been approved/amended by the Rules Committee; those not so approved which required 2/3 approved. Complete rules for 1985 will be published in the Convention issue of Swim Master. Capsule of changes:

Definitions: Meet - a series of events held under a single sanction within ten (10) consecutive days.

V(B) Age Groups. Note: a 20-24 age group will be added at such time as this category is accepted by FINA.

V(G) Events - add 1,000 yard freestyle and 800 meters freestyle (not in championships)

V(h)(3)(b)(x) change "participant" to "entrant"; add "as determined by the Championship committee within 60 days of the last day of the meet."

V(H)(5)(j) At the option of the Meet Director, relays may be deck seeded.

V(H)(5)(o) Add relay championship to individuals awarded a Championship patch.

It was requested that rule change proposals for 1985 be identified as to the proposer.

Law and Legislation - Jack Geoghegan presented amendments to the code which were unanimously approved. Tabled to 1985 convention was the subject of performance bonds.

III G. Whenever possible, each committee shall have representation from each zone.

Definitions: change "Pacific SW (PSW) to San Diego-Imperial (SDI)

III (B) change designation Board of Governors to House of Delegates

III (G) Committees: add No. 14. Audit Committee.

The Audit Committee shall consist of at least two members of the Corporation appointed by the President, one of whom shall be designated by the President as Chairman. The members of the committee shall serve at the pleasure of the President and shall make their reports to the Board of Governors through the Finance Committee.

Duties. The Audit Committee shall:

1. Examine the financial records of the Corporation annually after the close of the fiscal year to determine their accuracy.

2. Examine, prepare, or cause to be prepared, the annual income and expense statement and the corporate Balance Sheet as of the close of the fiscal year. The committee shall present the resulting statements to the House of Delegates through the Finance Committee as soon as practical after the close of the fiscal year, with a statement as to the Committee's position as to the accuracy of the documents.

3. Submit recommendations to the Board of Governors for the improvement of the financial management of the Corporation.

4. Be allocated a budgeted sum of funds to be available to the Committee for the conduct of their annual audit, such amount to be determined from time to time by the President, in consultation with the other Officers, the Chairman of the Finance Committee, and the Chairman of the Audit Committee.

(G)(1) Finance Committee. Any requests for expenditures not approved as part of the budget at the annual meeting must be approved, in advance of actual expense, by the Finance Committee prior to final approval by the Executive Committee.

Housekeeping. V.(A)(2) add... or non-approved V.(F)(1) USMS approved competition

(H) SANCTIONS/APPROVALS amended in toto. See separate attachment.

President Laux expressed appreciation to the delegates who had diligently pursued their duties throughout the four days of the convention. He announced the 1985 convention would be held in Phoenix, Arizona in September, 1985. The meeting was adjourned at 7:00 p.m. Delegates then proceeded to the USAS Aquatics Awards Banquet.

Dorothy Donnelly, Secretary

L&L. 13. Approved by unanimous vote 9/22/84

Part III Sec. L (1) through (8) Delete entirely and replace with the following:

(L) AMENDMENTS

- (1) The Code and Rules for Masters Swimming may only be altered, amended, repealed, or otherwise changed at the annual meeting of the House of Delegates and only as follows:
 - (a) Part V "Rules for Masters Swimming:" By a majority vote of the House of Delegates members present and voting if submitted to and reported out favorably by the Rules Committee; or by a two-thirds vote of the House of Delegates members present and voting if submitted to and NOT reported out favorably by the Rules Committee.
 - (b) All other parts of the Code: By a majority vote of the House of Delegates members present and voting if submitted to and reported out favorably by the Law and Legislation Committee, or by a two-thirds vote of the House of Delegates members present and voting if submitted to and NOT reported out favorably by the Law and Legislation Committee.
 - (c) Emergency legislation: By a nine-tenths vote of the House of Delegates present and voting if not submitted as in (a) or (b) above.
- (2) Any changes to the Rules or Code may be proposed only by a Local Masters Swimming Committee, a standing committee of the House of Delegates, the Board of Directors or the Executive Committee. All proposed changes to the Rules for Masters Swimming (Part V) shall be considered by the Rules Committee for report and recommendation to the House of Delegates, and all other proposed changes to the Code shall be considered by the Law and Legislation Committee for report and recommendation to the House of Delegates, in such form as to show the entire section as it will read if adopted, with any changes in language underlined if new and lined out if deleted.
- (3) All proposed Rules or Code changes by the LMSC must be submitted to the Chairman of the Rules or Law and Legislation Committee not less than seventy-five (75) days prior to the first day of the annual meeting of the House of Delegates. All such proposed changes to the Rules or Code shall be published and mailed to each LMSC not less than thirty (30) days prior to the first day of the annual meeting of the House of Delegates members.
- (4) A proposed Rules or Code provision may be modified in any manner by the Rules or Law and Legislation Committee, where appropriate, while under consideration by said Committee. Such modification must be germane to the subject matter of the proposed change.
- (5) All changes approved as prescribed shall become effective on January 1 of the year following their adoption unless otherwise specified at the time of adoption.

IV. (B) SANCTIONS/APPROVALS. All Masters Swimming and Long Distance Swimming competition must be sanctioned through the LMSC within whose territorial limits the event is held. An LMSC may also approve competitions, benefits, exhibitions, clinics or entertainment held within its geographical boundaries subject to Section (2). Sanction or Approval is required if Masters times are to be considered for USMS National records or Top Ten considerations. Foreign approvals are obtained from the National Registration Chairman.

(1) Sanction Requirements.

- (a) No sanction of any event will be granted with the word "Olympic" or any derivative thereof used in any manner in connection with said event unless ^{Consent} is obtained from USS.
- (b) All sanctions must be signed by the LMSC's registration chairman or his designee, and a record thereof must be retained in a book kept for such purpose.
- (c) The following clause will appear on all sanction applications forms and on all forms upon which official sanctions are granted: "The undersigned agrees to hold United States Masters Swimming, Inc., and the Local Masters Swimming Committee free and harmless from any and all damages, claims, demands and legal action arising by reason of injury to anyone during the conduct of the event, including all attorney fees and court costs.
- (d) Application for sanction must be accompanied by a copy of the entry blank and applicable fee.
- (e) The sanction fee shall be as established by the LMSC.
- (f) No further sanction will be given to any organization which has failed to conduct such meet as stated on the entry blank.
- (g) All sanctioned events are subject to the following conditions:
 1. No swimmer's entry will be accepted unless he is registered, except for closed competition; i.e., competition open only to members of a particular organization or group.
 2. The registration number of each swimmer must accompany the entry blank and his affiliation must be displayed after his name on the heat sheet or in the program.
 3. Entry blanks and programs must bear the statement: "Held under the sanction of United States Masters Swimming, Inc." and include an appropriate address for the LMSC.

(2) Approval Requirements: approvals will be issued, withheld, or withdrawn in accordance with the following:

- (a) No event may be approved unless the conduct of the events conforms to the relevant USMS, Inc. technical and administrative rules and meet standards.
- (b) USMS swimmers may use the times obtained in approved meets for USMS records or National Top Ten consideration provided a designated USMS observer is present and verifies in writing that the conduct of the competition conforms to the relevant USMS technical and administrative rules and meet standards.
- (c) No approval may be issued to any organization whose interest in sports and games is purely commercial, or where the event is to be promoted solely for the profit or the advertising value to be derived therefrom. Any income derived from approved events must be used for the general welfare of the promoting organization as a whole.
- (d) Approvals issued to one organization cannot be transferred to another. Any approval so transferred shall be void for all purposes, and the LMSC may deny further approval to any organization violating this provision.
- (e) All approvals must be signed by a designated member of the LMSC and a record kept for such purpose. The following clause will appear on all Approval applications forms and on all forms upon which official approvals are granted: "The undersigned agrees to hold USMS, Inc. and the LMSC free and harmless from any and all damages, claims, demands and legal action arising by reason of injury to anyone during the conduct of the event, including all attorney fees and court costs."
- (f) Application for approvals must be accompanied by a copy of the entry blank and any applicable fee.
- (g) An approval fee may be established by the LMSC.
- (h) No further approval will be given to any organization which has failed to conduct said competition in accordance with USMS, Inc. standards or in accordance with its own entry blank.