

<b>Committee Name:</b>	History Archives	<b>Session#:</b>	<b>Report #:</b>
<b>Committee Chair:</b>	Skip Thompson	<b>Vice Chair:</b>	R. Anderson B. Dunbar
<b>Minutes recorded by:</b>	Skip Thompson	<b>Date/time of meeting:</b>	August. 19, 2021 8pm EDT

## **Actions Requiring Approval by the HOD: None**

## **Motions Passed: None**

**Number of committee members present: 11      Absent: 2      # of other delegates present: 7**

**Committee members present (list all, including chair and vice chair):** Skip Thompson (Chair), Bob Anderson (Vice-Chair), Barbara Dunbar (Vice Chair), Maryanne Barkley, Ashely Branieceki, Rich Burns, Kirk Clear, Anna Lea Matysek, Molly Meyer, Walt Reid, Jayne Saint-Amour, Ed Coats VP Ex-Officio, Daniel Paulling

**Not present:** Michael Laux, Gail Roper,

**Others present:** Marilyn Fink, Nancy Kryka, Ray Novitske, Sandi Rousseau, Meegan Wilson, Mary Beth Windrath, Paul Windrath.

**Minutes** – The Meeting was called to order at 8:00 EDT and the Chair welcomed Committee members and guest delegates. The Chair recognized all Committee members and each member in attendance gave a brief review of their volunteer history for both National Committee and LMSC activities. The Chair explained the H&A is subdivided into two subcommittees headed by each of the two co-vice chairs. A lot of progress has been made despite the obstacles of COVID 19.

Barbara Dunbar gave a review of the progress of the Relay Top Ten Online Posting Project. The subcommittee transcribed top ten paper copies of prior USMS Top Ten Reports into digital files. Following transcription, missing first names are verified and added. Files are proofed for accuracy, Permanent swimmer ID's will be added when they are ready by Mary Beth Windrath and the last step in the process is the data will be uploaded into the USMS Top Ten Relay database by Mary Beth.

Transcription of all Relay Top Ten except for the 1982 SCY Men's Relays is complete. First names are being added and proofing of the transcription completed this year are underway. The data will be posted online after permanent swimmer ID's are added, some of which need to be assigned by the USMS National Office. 34 total files were transcribed for the years 1972 to 1987. The breakdown is SCY (1973 - 1987), LCM (1972 -1987) and SCM (1985 -1987). The original Relay Top 10 list for the 1982 SCY Men's Relays needs to be found and transcribed. The list exists since there is documentation in LMSC Newsletters that reported on it. Relay Top 10s are posted for SCY 1972 and 1987 onward, for LCM 1987 onward, and for all SCM Top 10s (1986 onward).

The committee was thanked for all of their hard work through the years and a special mention of Paul Windrath for his commitment to the project. Reviewers were added this year and that helped with the completion of the project. What remains to be completed is adding the ID" for all 35 files and that will be something that needs to be completed in the future.

## **Discussions and Projects Since the Last Annual Meeting**

1. 1974 -1997 Open Water and E-Postal Long Distance Championships have been completed and uploaded onto the USMS website since the last annual meeting in 2020.
2. Missing National Records dates have been researched, located, and added to of the USMS Chronology National Records for the Records Chronology Project.
3. The USMS Rule Book project is 95% completed with AAU Rules from 1972 - 1980 that need to be scanned and sent for review to Anna Lea Matysek and Michael Laux.
4. The USMS Committee History Project is 90% complete with AAU years (1972 -1980) that needs to be added. The Committee History has been completed from 1985 to the present.

The next biggest undertaking that the Committee undertook this year was the responsibility for the presentation that honors all deceased USMS members since the 2019 Annual Meeting. Anna Lea Matysek created a 2021 Master Deceased Member List that includes obituary links and USMS accomplishments. As of the meeting 158 have passed away since the 2019 convention.

Molly Meyer created PowerPoint slides from the spreadsheet and shared them with the committee via Google. The committee members are to review and add any important information they have knowledge of to add to the slides including photos.

Bob Anderson is taking the lead in selecting and creating a Movie Maker software program and selecting the music that fits in with this type of presentation

A cutoff date of 9-12-2021 was set for adding newly found deceased members to the presentation or updating slides already in the set. Bob intends on having the remembrance movie completed by 9-20-2021 with the H&A Committee viewing a rough-cut by 9-15-2021. Bob will work with Jessica Riley to add the presentation onto the Annual Meeting page. Ray Novitske made the suggestion to upload the presentation to the USMS Drop Box, and he can assist if needed because he performs this task for the Recognition & Awards Committee for their presentation.

## **Living History Project and Progress since the Last Annual Meeting**

The Living History project is for building a Master swimming community and capturing the legacy of Masters swimming. Skip Thompson reviewed all 52 LMSC's websites at the beginning of 2021 and created a spreadsheet of what LMSC's have regards to their history and ranked them on what is offered. From this spreadsheet, Bob Anderson, Rich Burns, and Kirk Clear reached out to four LMSC's each in August 2021, to discuss how each LMSC currently creates stories about its activities. It is anticipated that Best Practices will be compiled from these conversations.

Project goals are to archive Masters history as it happens, promote what is happening, celebrate our members, tell stories as they happen and communicate with newsletters, photos, and videos. A process will be developed to guide LMSC's that need assistance.

A suggestion was made to communicate with HOD members in their Zone Meetings on 9-7-2021 as this is the best opportunity for outreach at this Virtual Convention. This will prep LMSC's for discussions on their current practices as well as begin the process of encouraging story telling. The subcommittee is not asking LMSC's to do specific things because all LMSC's are different with their diversity. From the information gathering from discussions with the LMSC's, Best Practices will be developed and evaluated and shared with the LMSC Development Committee.

Bob Anderson mentioned that Pacific is developing a retention policy for digital content and this may be of interest to other LMSC's. Anna Lea Matysek mentioned that when LMSC's get a new Webmaster and use different software for upgrading and refreshing their website, they to often

dispose all of the history stored in the past website. So all of the LMSC history disappears with the old website.

The LMSC Development committee will be contacted for a Peer to Peer webinar and we will let them know when the committee is ready to present to get this put in the their backlog.

The Committee Chair thanked everyone for the participation and volunteer efforts for the past year.

The Meet was adjourned at 9:03 pm EST.