

USMS Convention—Dallas, Texas. 2010

Committee Name: History and Archives	Session #: 1	Report #: 2
Committee Chair: Meegan Wilson	Vice Chair: Barbara Dunbar	
Minutes recorded by: Barbara Dunbar	Date/time of meeting: 09/16/10 01:30 PM	

Actions Requiring Approval by the HOD:

1. H&A would like to empower the National Office and/or other committees to automatically send various documents to the USMS permanent archives at the International Swimming Hall of Fame Henning library such as Rule Books, convention packets, convention minutes, top ten booklets, All American lists, championship results, championship booklets, championship committee final report, etc. These items should be posted onto the USMS webpage.
2. H&A needs a secure location on the USMS website to upload documents for the use of History and Archives committee member which would not be available to the general population.
3. Post the USMS National record database for member use.
4. Post Gail Roper's list of any Olympian who is now or have been USMS members onto the USMS website after proofing and reformatting.

Motions Passed:

- 1.

Number of committee members present: 11	Absent: 4	Number of other delegates present: 9
Committee members present (list all, including chair and vice chair): Meegan Wilson, Barbara Dunbar, John Bauman, Trisha Commons, Cheryl Gettelfinger, Richard Hess, Paul Hutinger, Susan Nolte, Jennie (Catherine) Quill, Gail Roper, Diane Rothenberg, and Executive Liaison Ed Tsuzuki (VPLO)		
Absent: Marcia Cleveland, Patty Nardozzi, Patrick Quinn, Gail Roper		

Minutes

The meeting was called to order at 1:30 pm

1. VPLO Ed Tsuzuki presented Meegan and Barbara with a USMS polo shirt thanking them for their work (Thank you Ed for all of your help during the year.)
2. Committee Members introduced themselves, new delegates were introduced, and all delegates were welcomed.
3. Projects listed in the annual report were discussed. National Championship results from 1970-1993, located by Barbara Dunbar, and recently uploaded to the USMS website by Jim Matysek, need to be inspected for missing relay and score results and illegible pages. Susan Nolte volunteered for this task so that replacement pages or missing sections can be located.
4. Paul Hutinger introduced some documents of early Masters involvement and a list of the National Championship winners from the first National Championship SCY meet in 1970. Paul felt they should be given better recognition. A special document honoring and listing these swimmers will be created by Barbara for placement with the 1970 meet results.
5. Meegan pointed out that somehow SCY Nationals have been renamed Spring Nationals and LCM Nationals have become Summer Nationals. This is not historically accurate and causes confusion. Ed Tsuzuki volunteered to look into this wording change.
6. We are continuing our effort to catalogue USMS archived materials at the International Hall of Fame Henning Library. Jenny Quill did an inventory last year, and Meegan hopes to continue the inventory before the end of this year. Some old USMS convention photo albums from Dan and Edie Gruender and some pool championship results from Jeff Rodin are to be delivered to Meegan for archiving.

7. We would like to empower the National Office and/or other committees to automatically send various documents to the USMS permanent archives at the International Swimming Hall of Fame Henning library such as Rule Books, convention packets, convention minutes, top ten booklets, All American lists, championship results, championship booklets, championship committee final report, etc. These items should be posted onto the USMS webpage.
8. The pre 1993 Top Ten data digitized by John Bauman have been posted on the USMS website by Jim Matysek. We are still searching for pre 1993 Top Ten Errata data as well as identifying swimmers and assigning IDs. The original documents will be preserved, and the errata data will be inserted into the posted pre-1993 Top Ten document by Chris Stevenson, Records and Tabulation chair..
9. H&A requests the posting of Gail Roper's list of Olympians who are or have been USMS members onto the USMS website after proofing and reformatting. Anna Lea Matysek is editing and reformatting the list.
10. Walt Reed is working on an additional National Records database using Gingers Pierson's 1970-2007 database. Rather than having old records disappear when broken, they will be preserved and will show a chronological history of achievement.
11. Action item is to post the list of USMS National records for member use.
12. Prioritizing web projects was discussed. History and Archives requested several years ago to be able to navigate through the H&A Stories page more easily. Having the swimmers listed in alphabetical order and sorted by date of the story is great, but having the ability to jump to a particular alphabetical letter needs to be added, and a search window has been requested. It was suggested that H&A should prioritize and resubmit a list of web requests.
13. H&A is continuing to add stories to the website. The National Office adds stories too, and H&A would like to be informed when this occurs. The National office can add pictures, but H&A still does not have this capability. One of our action items is the ability to add photos to the stories. Ed and Anna Lea mentioned that this was close to completion.
14. H&A needs a secure location on the USMS website to upload documents for the use of History and Archives committee member which would not be available to the general population.
15. H&A is continuing to search for pre 1985LMSC and national registration files and is asking local LMSC registrars to search their records. This included any AAU masters registration files.
16. Meegan requested each committee member to determine 2-3 items that they want to work on for 2011 and send them to her. She will assign a project for each member.
17. Ed Tsuziki thanked the committee members for their work during the past year.

The meeting was adjourned at 2:36pm
