

<b>Committee Name:</b>	Executive Committee	<b>Date/time of meeting:</b>	8/2/2021 8:00pm ET
<b>Committee Chair:</b>	Peter Guadagni		
<b>Minutes recorded by:</b>	Greg Danner		

## Actions Taken:

1. Approved: June 7, 2021 Executive Committee Meeting minutes.

<b>Number of committee members present: 10</b>	<b>Absent: 0</b>	<b>Others present: 0</b>
<b>Committee members present (list all, including chair and vice chair):</b> Peter Guadagni – President; Chris Colburn – VP of Administration; Ed Coates – VP of Local Operations; Donn Livoni – VP of Programs; Chris Campbell – VP of Community Services; Greg Danner – Secretary; Teddy Decker – Treasurer; Patty Miller – Immediate Past President; Maria Elias-Williams – Legal Counsel, Dawson Hughes – CEO.		
<b>Not Present:</b> None.		
<b>Guests:</b> None.		

## Minutes

The meeting was called to order at 8:00pm ET.

1. Agenda review and conflict of interest (Peter): No changes to the agenda and no conflicts noted.
2. Approve June 7, 2021 meeting minutes (Greg): **MSA to approve the June 7, 2021 meeting minutes.** Discussion: None. **The motion passed unanimously.**
3. CEO Update (Dawson):
  - a. Championships: The SCY Champs in Greensboro were considered a success.
  - b. Membership: Passed 45,000 members today. 2,800 members joined between August and October in 2019, so we're forecasting around 48,000 for year end. Financial forecasting and wrapping up of the 2<sup>nd</sup> Qtr information will lead into the budget assumptions for 2022.
  - c. Committee: Jess has been working with committee chairs to get their calls onto the calendar for the annual meeting. VPs will encourage chairs to get their reports into Jess.
  - d. Questions: None.
4. Review of preliminary Summer Board Meeting Agenda (Peter):
  - a. Ice Breaker – This may be moved to the middle of the meeting for short relief.
  - b. Board Education: Sustaining Resources (financial, volunteer, and information)
  - c. Policy Review Topic – Board Standards
  - d. Recommendations from Ad Hoc Committee on Volunteer Committees and Functions
    - Break out groups
    - Next steps
  - e. Approval of Audit and Disbursement from Central Indiana Community Fund (CICF)
  - f. Club Development Strategy: Dawson spoke of tweaking our approach to be more tactical toward helping clubs.
  - g. Preliminary Budget Priorities for 2022: Dawson and Susan will discuss how the annual meeting and volunteer summit may play into the budget. Donn asked about an online ALTS training option; Dawson responded that it is not an option at this time and the preference is to connect interested parties with regional instructors.
  - h. Proposal for Volunteer Summit
    - Break out groups
    - Next steps
  - i. Review and recommendation of Standing Rules for 2021 USMS Annual Meeting
  - j. Starting review of Strategic Plan: Current plan may have too many priorities. Board should articulate anchor elements and be aligned on strategic priorities, thereby allowing the National Office and volunteers to work on related initiatives. Peter asked Dawson to highlight for the Summer BOD what we've achieved based on the current strategic plan.
  - k. Consent agenda and hot topics for 2021 Annual Meeting
  - l. Summer BOD meeting will be held from 10:30 am to 5:30 pm ET.
5. Role of the EC and future meeting schedule (Peter): The EC agreed that we will continue to hold meetings every other month and add meetings as appropriate. Subcommittees on the EC could be developed as needed.

6. Roundtable (All):
  - a. President (Peter): Has been working on the Standing Rules for 2021 USMS Annual Meeting and Summer BOD meeting activities based on our two ad hoc committees.
  - b. VP Administration (Chris Colburn): Rules and Legislation Cmte work was done before mid-July. Championship Cmte, in conjunction with Rules, is reconsidering the LCM season end date. Language has been omitted from meet information because it is subject to change.
  - c. VP Local Operations (Ed): Highlighted the Recognition & Awards Cmte effort on outreach that led to increased award nominations.
  - d. VP Programs (Donn): No additional comments.
  - e. VP Community Services (Chris Campbell): Noted his satisfaction with current committee activity.
  - f. Treasurer (Teddy): Indicated no significant updates from the Investment Cmte quarterly meeting. Finance Cmte have Financial Operating Guidelines (FOG) proposals coming to the BOD for approval. The audit has been completed and that's coming to the BOD for approval as well.
  - g. Secretary (Greg): No additional comments.
  - h. Immediate Past President (Patty): No additional comments.
  - i. Legal (Maria): Highlighted that there is a clean letter for the audit.
  
7. The next EC call will be Monday, October 4, 2021 at 8:00pm ET. The next BOD meeting will be the Summer BOD meeting on Saturday, August 21, 2021 at 10:30am ET.

The meeting was adjourned at 8:58 pm ET.

Respectfully Submitted,  
Greg Danner, Secretary