

Committee Name:	Executive Committee	
Committee Chair:	Peter Guadagni	
Minutes recorded by:	Greg Danner	Date/time of meeting: 1/11/2021 7:00pm ET

Actions Taken:

1. Approved: The December 7, 2020 Executive Committee Meeting minutes.

Number of committee members present: 10	Absent: 0	Others present: 0
Committee members present (list all, including chair and vice chair): Peter Guadagni – President; Chris Colburn – VP of Administration; Ed Coates – VP of Local Operations; Donn Livoni – VP of Programs; Chris Campbell – VP of Community Services; Greg Danner – Secretary; Teddy Decker – Treasurer; Patty Miller – Immediate Past President; Maria Elias-Williams – Legal Counsel, Dawson Hughes – CEO.		
Not Present: None.		
Guests: None.		

Minutes

The meeting was called to order at 7:01pm ET.

1. Agenda review and conflict of interest (Peter): No changes to the agenda and no conflicts noted.
2. Approve December 7, 2020 meeting minutes (Greg): **MSA to approve the December 7, 2020 meeting minutes.** Discussion: None. **The motion passed unanimously.**
3. CEO Update (Dawson):
 - a. Membership: 28k members so far, possible that we will reach 30k by the end of the month. This puts us on track for exceeding the 40k member budget by a few thousand.
 - b. ALTS: We're planning to do a short Adult Learn-to-Swim grant cycle. Applications may be permitted through February. The idea is to get the USA Foundation group involved with a small batch of applicants, thereby allowing them to get familiarized and to start thinking about how to make the process more efficient. There may be a webinar in the first week of February.
 - c. Investment Committee: Meeting next week. A discussion of SSL reserves is slated for the agenda.
 - d. Championships: There is interest in moving Spring Nationals (Greensboro) to July and this will be discussed with the host. The Championship Committee agreed to tentatively move it back. We would reach out to the Summer Nationals host (Spire) to see if they're agreeable and if they'd want to adjust their event timeline. If Nationals are moved, then a Virtual Championship event could be held in the spring. Donn asked if there would be a conflict with Open Water national events. Dawson said he would look at the calendar of events.
 - e. Staff: Jessica Reilly and Kyle Deery are expecting babies soon and will be taking leave, Jessica for a longer time period.
 - f. Questions: Peter asked if there would be any challenges with hosts in terms of moving events. Dawson said that is not expected to be a problem.
4. Role of Executive Committee (Peter/All): Peter mentioned that the EC role has changed from its rule book description. Previously, the EC was involved in managing operations. This has changed with the introduction of the professional staff. Primarily, the EC now functions as a nexus between BOD policy and committee priorities. Chris Colburn said that EC meetings can be used more for discussing committee goals and strategy. Ed noted there is redundancy within BOD and EC meetings. Chris Campbell and Donn both indicated they are already trying to direct the strategic focus of their committees to be aligned with BOD goals. Legislative changes for the EC are not necessary at this time, though the group recognizes its role has changed over the years.
5. Annual meeting (Peter/All): Peter asked the group if the BOD or EC should determine the format for the annual meeting this year. Patty responded that while the annual meeting is an EC responsibility, the BOD should be involved. Ed said there is nothing that would prevent us from holding our annual meeting virtually again. Maria suggested that a large event would be unlikely this year; perhaps smaller focus groups or even similar to the LMSC Summit would be possible. Whatever we do, Peter wants to end on a high note.
6. Officer reports for Winter Board Meeting (Peter): Due on March 1, 2021.
7. Roundtable (All):

- a. Peter: The National Board of Review (NBR) has some recommendations based on a recent grievance. There will be a special BOD meeting upcoming to discuss these NBR recommendations.
- b. Chris Colburn: Initial communications with committees has taken place. Legislation and Rules committees are progressing with the understanding that the annual meeting will most likely be virtual.
- c. Donn: Mentioned upcoming committee meetings.
- d. Chris Campbell: Mentioned that the Diversity & Inclusion Committee suggested a partnership with a sorority that already has a USA-S relationship for teaching kids how to swim. Peter and Dawson indicated that this could give us an ability to expand ALTS in more diverse areas. This potential partnership is being explored by the National Office.
- e. Ed: LMSC Development Committee has drafted revisions to the volunteer job descriptions. These are under review.
- f. Teddy: Nothing to add.
- g. Greg: Nothing to add.
- h. Patty: Nothing to add.
- i. Maria: Nothing to add.

8. The next EC call will be February 1, 2021 at 8:00pm ET. The next BOD call will be January 18, 2021 at 8:00pm ET.

The meeting was adjourned at 7:53pm ET.

Respectfully Submitted,
Greg Danner, Secretary