

<b>Committee Name:</b>	Executive Committee	<b>Date/time of meeting:</b>	5/7/2018 8:30pm ET
<b>Committee Chair:</b>	Patty Miller		
<b>Minutes recorded by:</b>	Greg Danner		

## Actions Taken:

1. Approved: Ratification of email vote approving the April 2, 2018 Executive Committee Meeting minutes.

<b>Number of committee members present: 9</b>	<b>Absent: 1</b>	<b>Others present: 0</b>
<b>Committee members present (list all, including chair and vice chair):</b> Patty Miller – President; Peter Guadagni – VP of Administration; Chris Colburn – VP of Local Operations; Donn Livoni – VP of Programs; Frank (Skip) Thompson – VP of Community Services; Greg Danner – Secretary; Ralph Davis – Treasurer; Maria Elias-Williams – Legal Counsel; Dawson Hughes – CEO.		
<b>Not Present:</b> Nadine Day – Immediate Past President.		
<b>Guests:</b> None.		

## Minutes

The meeting was called to order at 8:31pm ET.

1. Agenda review and conflict of interest (Patty): No conflicts reported.
2. Ratification of email vote to approve April 2 minutes (Greg). **MSA to approve the minutes: the motion passed unanimously.**
3. CEO's report (Dawson):
  - a. Membership: April was up 20% from April 2017, but still trailing last year membership by approximately 5.5%. May has started out relatively flat.
  - b. With the start of summer, Try Masters Swimming week (in June) will have a strong push from the National Office.
  - c. USMS 3.0 – Since the initial changeover of the website, the development cycle has returned to an organized schedule for updates and deployments.
  - d. Two recent bugs: usms.org email aliases are seeing delivery delays and the posting of minutes on the website has some issues. There are a few options to resolve the issues, but may require some user adjustment.
  - e. College Club Swimming (CCS): A survey was sent to 500+ CCS members. Half of the respondents indicated that they would pay \$25 for a USMS membership. This is important to consider when looking to create a CCS-USMS membership bridge.
  - f. Staff updates: Laura Hamel has resigned from full-time work, but she'll continue to do part-time work with the National Office.
  - g. Questions:
    - i. Skip raised a question on the 1<sup>st</sup> Quarter CFO report. Dawson noted that the membership numbers did not include the slight improvements in April membership, since it falls in the 2<sup>nd</sup> Q.
    - ii. Dawson noted that they're building out the questionnaire for the Club Finder to use toward club registration in the future. That will be ready by October 1<sup>st</sup>.
4. Convention Schedule – discussion of revised schedule (Patty):
  - a. Main changes are:
    - i. Moving SSL and Officials meetings at those Chairs' request.
    - ii. Extending HOD #4 on Saturday morning to include a combined Rules/LD/Legislation session.
    - iii. Removing the roundtable lunch from the Saturday schedule.
  - b. Workshops: LMSC Development Committee is coordinating the workshops. There have been requests for the following workshops: SSL; Officials; Star System (Futures Task Force); Bridging the Gap between USA Swimming and USMS, Top Ten requirements, and LMSC Standards. The BOD can shape the content or adjust the current line of offerings, but no changes were suggested on tonight's call. These six and two more (TBD) will be passed to the LMSC Dev Committee for feedback.
  - c. USAS conference call earlier tonight: They have a Convention Committee that plans years in advance. There are no convention plans beyond 2021, as USAS currently awaits more information from USMS and other NGBs. The next USAS meeting is in two weeks.

5. Legislation planned from committees (EC Liaisons):
  - a. Key date: Legislation needed by June 10 (instead of July 10).
  - b. Peter: Nothing groundbreaking. Looking at fees, cleaning up contradictory statements.
  - c. Skip: No rules/legislation specific items are expected. Some policy proposals: including coaches' procedures/responsibilities at World Championships (South Korea).
  - d. Donn: OW and LD will have rules. No major issues. 50% housekeeping.
  - e. Chris: No legislation coming from his committees.
  - f. Maria: May be making a proposal regarding the National Board of Review.
  - g. Ralph: Asked who should be making the legislation proposals related to items that the BOD favors. Patty stated that the Convention Task Force Chair and the Finance Committee Chair should discuss who the proposal will come from between the two.
  - h. Patty: Proposal expected for standing committees of the Board to receive automatic delegates for their Chairs.
6. Next steps on club structure: How to refine in such a way that it can progress? BOD agrees that we need more definition around clubs, but unsure of the best way to resolve through a proposal. Peter, Donn, Greg, and Ralph will discuss this further, with Peter leading the discussion.
7. Roundtable:
  - a. Chris: The LMSC Development Committee agenda, with respect to running the Leadership Summit for 2019: Chris asked if there is any expectation for what the next Summit will feature. The committee wants to begin work on the Summit structure, but don't want to conflict with any Convention TF recommendations. Patty said that no significant changes are expected this year and they can proceed with that in mind. One suggestion for content included bridging the gap between the BOD and LMSC leaders for some of the changes that are in the works (changes primarily coming from the Convention or Volunteers Task Forces, as well as the National Office). Peter added that a discussion on size diversity of LMSCs would be helpful.
  - b. Skip: Indicated that Spring Nationals will be historic and long, due to the (unexpected) size of the meet. He wondered if we might have to make changes down the road due to the near 2,400 swimmers at the meet. He noted that the three largest regional clubs have a combined 500 of those swimmers.
8. New Business: None.
9. The next EC call will be 8:30pm ET on Monday, June 4, 2018. The next Board call will be 8:30pm ET on Monday, May 21, 2018.

The meeting was adjourned at 9:40pm ET.

Respectfully Submitted,  
Greg Danner, Secretary