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| Committee Name: | Executive Committee | Session #: | Report #: 1 |
| Committee Chair: | Nadine Day | Vice Chair: | |
| Minutes recorded by: | Chris Colburn | Date/time of meeting: | 1/19/2015 8:30pm EST |

Motions Passed:

1. MSA to approve an amendment to the 12/12/2014 EC Conference Call minutes.
2. MSA to approve the 12/1/2014 and 12/12/2014 EC Conference Call minutes.

Number of committee members present: 7

Absent: 3

Committee members present (list all, including chair and vice chair): Nadine Day - President called the meeting to order at 9:20pm EST. Also present were: Ed Tsuzuki - VP of Administration; Chris McGiffin - VP of Programs; Jody Smith -VP of Community Services; Chris Colburn – Secretary; Phil Dodson – Treasurer; Patty Miller - Legal Counsel; Rob Butcher – Executive Director.

Not present: Chris Stevenson - VP of Local Operations; Jeff Moxie - Past President.

Audience Members: none

Minutes

The meeting was called to order at 9:20pm EST.

1. Nadine asked VPs to ask chairs for feedback on the Convention schedule so the final schedule can be completed by the end of the month. Patty inquired and Nadine clarified about what was driving the deadline to finalize the schedule. Nadine provided some explanation about the placeholders that we currently put into the schedule to ensure we have the time we need. Nadine asked Ed when the pre-convention meeting takes place. Ed indicated that it takes place on April 8. Ed requested that there are 2 deadlines that we should be focused on. The first is our logistical needs from USAS. Our second deadline, which includes changes and what happens in each time slot, happens when the materials go to press.
2. The EC entered Executive Session at 9:29pm EST to discuss some LMSC issues and the December meeting minutes. The EC exited Executive Session at 9:35pm EST. **MSA to approve an amendment to the 12/12/2014 EC Minutes. MSA to approve the 12/1/2014 and 12/12/2014 EC minutes.**
3. Nadine asked VPs to encourage committees to post their committee meeting minutes. Minutes should be submitted to the Secretary. Discussion centered on meetings that have been held and how those committees are communicating in the event that there are no meeting minutes to post.
4. Next call will be on February 2, 2015 at 8:00pm EST. *Secretary's note: The 2/2 EC Meeting was later canceled.*

The meeting was adjourned at 9:40pm EST.

Respectfully Submitted,

Chris Colburn, Secretary
