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| Committee Name: | Executive Committee | Session #: | Report #: 1 |
| Committee Chair: | Nadine Day | Vice Chair: | |
| Minutes recorded by: | Chris Colburn | Date/time of meeting: | March 3, 2014 8:00pm EST |

Motions Passed:

None.

Number of committee members present: 10

Absent: 0

Committee members present (list all, including chair and vice chair): Nadine Day - President called the meeting to order at 8:02 PM EST. Also present were: Ed Tsuzuki - VP of Administration; Chris Stevenson - VP of Local Operations; Chris McGiffin - VP of Programs; Jody Smith -VP of Community Services; Chris Colburn – Secretary; Phil Dodson – Treasurer; Jeff Moxie – Past President; Patty Miller - Legal Counsel; Rob Butcher – Executive Director.

Not present: none. Audience Members: none

Minutes

The meeting was called to order at 8:02 PM EST.

1. Nadine was in Sarasota today to do the Annual Review with Rob Butcher. She also visited with staff.
2. Phil has proposed a 1-page financial summary. There was a discussion about the purpose of the one-page summary, and whether it was adequate information for the Board or the Finance Committee. Discussion focused on ensuring adequate understanding of the monthly financial data, and making sure the appropriate people get the appropriate data.
3. Swimming Saves Lives (SSL): SSL is currently under Rob Butcher's management. Our PR firm is scheduling media interviews for the April Adult Learn-to-Swim initiative.
4. All committees received communications from Laura Hamel on the use of Google Apps, Google Calendar, Google Drive, and Dropbox for committee and USMS business. Rob that the desire is to more effectively and efficiently communicate between our committees and communications staff. Laura Hamel has offered to provide training to volunteers on how to best use these tools. Chris Stevenson asked questions about editorial control, the changes in the process of posting content to the website, and some issues volunteers have communicated about the process. There was a suggestion for Laura to provide some training at the Board meeting this summer. Other discussion included suggestions for improving the process.
5. Nadine asked for recommendations on the Board Action Plan related to committees. Patty asked for some background on the issue. Nadine provided historical information related to how the committees currently fit into the organization. Patty clarified that any changes would be made as legislative changes in 2015, as well as the goal of the process. Discussion continued on the purpose of the process and how it can show us what is working and what isn't on the committees, and where that work should take place to support the organization. Ed asked the EC if there was consensus on whether or not any changes should even be made. Since there was no consensus on this, further discussion should take place among the four VPs to make a recommendation back to the EC on whether changes should be pursued. Ed volunteered. to lead this discussion. Nadine made the suggestion that the EC work on this on the April EC call.
6. Chris McGiffin asked the status of the President's one-page report on the Winter BOD meeting. Chris also inquired about the status of the open IT position.
7. Next call will be on 4/7 at 8:00 PM EDT.

The meeting was adjourned at 9:03pm EST.

Respectfully Submitted, Chris Colburn, Secretary
