

Committee Name:	Executive Committee	Session #:	Report #: 1
Committee Chair:	Nadine Day	Vice Chair:	
Minutes recorded by:	Chris Colburn	Date/time of meeting:	12/1/2014 8:00pm EST

Motions Passed:

1. MSA to approve the 11/3/2014 EC Conference Call minutes.
2. MSA to approve Appendix B of the 2015 Rule Book.
3. MSA to add the Discussion Forum Reference Document to the Committee Chair's Handbook.

Number of committee members present: 8

Absent: 2

Committee members present (list all, including chair and vice chair): Nadine Day - President called the meeting to order at 8:00pm EST. Also present were: Chris McGiffin - VP of Programs; Chris Stevenson - VP of Local Operations; Jody Smith -VP of Community Services; Chris Colburn – Secretary; Phil Dodson – Treasurer; Patty Miller - Legal Counsel; Rob Butcher – Executive Director.

Not present: Ed Tsuzuki - VP of Administration; Jeff Moxie - Past President.

Audience Members: none

Minutes

The meeting was called to order at 8:00pm EST.

1. **MSA to approve the minutes of the 11/3/2014 EC Conference Call.**
2. **MSA to approve Appendix B of the 2015 Rule Book.** Appendix E is now up to date, as there were a few committee members who had resigned before the Rule Book went to press today. Patty asked if the preface, introduction information can be discussed during the next EC call specifically page ix. Some out-of-date information should be removed however the 2015 went to print today and recommend that we address it for the 2016 Rule Book. Nadine thanked the National Office for dedicating the Rule Book to June Krauser and including the story behind the dedication.
3. Nadine asked the EC to have quarterly reports to the Board of Directors by Monday, December 8. First Quarter reports should include all goals and objectives of the committees for the coming year. Chris McGiffin and Chris Stevenson mentioned that not all of their committees have met to date. Discussed to start engaging committees and email communication is acceptable for initial updates.
4. Nadine led a discussion of the 2016 bid by USAS for the UANA Masters Pan American Championships. Nadine recommended that USAS not bid because of conflicting events. Recommendations for 2018 will be covered on the next BOD conference call.
5. Nadine thanked Rob Copeland for the Discussion Forum Reference document. She recommended that the Discussion Forum Reference Document be added to the Chair's Handbook. Nadine asked VPs to send it to their respective committee chairs. **MSA to add the Discussion Forum Reference Document to the Committee Chair's Handbook.** Chris Colburn indicated that he would add the document to the Handbook as soon as possible.
6. The EC entered Executive Session at 8:16pm EST to discuss an interpretation of the Legislation Committee related to an amendment to an LMSC's By-Laws. The EC exited Executive Session at 8:29pm EST.
7. Nadine reported on the structure of the 2015 Convention schedule. The first draft of the Convention Schedule will be done by the end of the week in time for discussion at the next EC meeting.
8. Phil asked if all EC members are invited to the LMSC Development meeting in March. Patty reported that the Task Force has not yet made a determination on the issue. Phil made a suggestion for a team building exercise to

be led by the Vice Presidents Friday late morning to afternoon in advance of the meeting for volunteers, including VPs, who choose to arrive early.

9. Next call will be on January 5, 2015 at 8:00pm EST. Ed has offered to run the meeting in Nadine's absence. The next Board meeting will be December 15. Please have reports to Nadine by December 8. Also submit Winter Board Meeting agenda items to Nadine as soon as possible.

The meeting was adjourned at 8:36pm EST.

Respectfully Submitted,

Chris Colburn, Secretary