

Committee Name:	Executive Committee	Session #:	Report #: 1
Committee Chair:	Nadine Day	Vice Chair:	
Minutes recorded by:	Chris Colburn	Date/time of meeting:	October 6, 2014 8:00pm EDT

Motions Passed:

1. MSA to approve the Chairs and Vice Chairs of Standing Committees (except for the Registration Committee) as presented by the President.
2. MSA to approve the amendment to Appendix B on page 145 of the Rule Book.

Number of committee members present: 10

Absent:

Committee members present (list all, including chair and vice chair): Nadine Day - President called the meeting to order at 8:02pm EDT. Also present were: Ed Tsuzuki - VP of Administration; Chris McGiffin - VP of Programs; Chris Stevenson - VP of Local Operations; Jody Smith -VP of Community Services; Chris Colburn – Secretary; Phil Dodson – Treasurer; Jeff Moxie - Past President; Patty Miller - Legal Counsel; Rob Butcher – Executive Director.

Not present: None.

Audience Members: none

Minutes

The meeting was called to order at 8:02pm EDT.

1. Nadine thanked the EC for a wonderful, successful Convention. “It takes a team.”
2. Standing Committee Leadership: **MSA to approve the Standing Committee leadership as presented excluding the Registration Committee.** Chris McGiffin asked a question about the role of Co-Vice-Chairs. Ed Tsuzuki and Nadine explained the rationale, focusing on succession planning and mentoring new members.
3. Ed led a discussion on the current function and makeup of the Registration Committee, with respect to what is in the Rule Book as opposed to what USMS currently needs. Ed sees the group evolving into a user group that doesn’t meet on a regular basis to advise staff on items related to registration. Chris McGiffin underscored Ed’s idea, and added that Registration has run its course as a standing committee. Chris Colburn added that he thought it should continue to exist as an ad-hoc committee based on his experience on the committee. Ed and Chris McGiffin continued with suggestions of goals and objectives for the committee for 2015. Nadine asked for a sense of the EC on the discussion. Patty asked if Governance will be asked to draft new language describing the Registration Committee. Ed volunteered to explore that option. Chris McGiffin asked about the logistics on how this would work in code.
4. Standing committee appointments of members to be finalized by mid October. The VPs with collaboration of the committee chairs will finalize committees and cc Nadine in communication. The spreadsheets of the committee requests have been sent to the VPs for reference. We will continue with StartMeeting as our conference bridge provider, and we will investigate other options that committees can use such as desktop sharing capabilities. Instructions for quarterly communication will be sent via email on a timeline. First update will be goals and objectives for committees for 2015; second will be prior to Winter BOD; third will be prior to Summer BOD, and will also be the convention report; and the fourth will be prior to Convention.
5. Appendix B (USMS Rule Book Page 145, under combined meets): What was presented at Convention to amend Appendix B was further amended by USA Swimming Rules and Regulations Committee, and the EC needs to approve the amended version. Strike out “There are restrictions... conducted in separate lanes”. Discussion centered on the history of the rule and the requests for changes from USA Swimming related to dual-sanctioned meets. **MSA to approve the Amendment to Appendix B of the Rule Book as presented.**

6. Convention 2015: Nadine said that Ed provided an outstanding review of the 2014 Convention utilizing the feedback session and the comments on the flip charts in the HOD. We will incorporate the Survey Monkey comments. Ed mentioned that he tried to provide guidelines for an ongoing discussion that we can act on for 2015. He reviewed the categories that he found in the feedback that we can work with once we make sure we have the resources to support it. The 3 focal points would be convention preparation and communication; scheduling (HOD, committees); and workshop opportunities. Nadine added some details based on the time crunch to put together a preliminary schedule by February. Nadine wants to address diversity separately at the Board level.
7. The Committee moved into Executive Session at 8:43pm EDT to discuss a club registration issue. The Committee exited Executive Session at 9:04pm EDT.
8. Patty made an observation that many recognized events were using the term "Masters" in ways that they shouldn't. Patty also remarked that there was little guidance given to sanctions chairs on this issue. Nadine led a discussion about the usage of the term Masters, waivers, and other items surrounding the USMS brand and sanctioning events. Nadine proposed the formation of a task force utilizing LMSC development, officials and providing educational opportunities to LMSCs and Sanctions chairs. This will be brought up at the next BOD meeting. Patty summarized a concern that there is no committee that supports the sanctioning of events. The discussion broadened to include guidance to sanction chairs on aspects of sanctioning (not just recognizing) meets. Nadine brought up the example that the waiver that we approved this Summer is not being used in meet entries on ClubAssistant. Rob is to contact ClubAssistant and give them the current approved waiver.
9. Next call will be on November 3 at 8:00pm EST. Chris will work on sending out a meeting invite to the EC in advance of the meeting.

The meeting was adjourned at 9:14pm EDT.

Respectfully Submitted,

Chris Colburn, Secretary