

<b>Committee Name:</b>	Executive Committee	<b>Session #:</b>	<b>Report #:</b>
<b>Committee Chair:</b>	Nadine Day	<b>Vice Chair:</b>	n/a
<b>Minutes recorded by:</b>	C.J. Rushman	<b>Date/time of meeting:</b>	12/10/12 at 8:30 pm

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## Motions Passed:

1. None

<b>Number of committee members present: 8</b>	<b>Absent: 2</b>	<b>Number of other delegates present: 0</b>
<b>Committee members present (list all, including chair and vice chair):</b> President Nadine Day, C.J. Rushman - Secretary, Michael Heather-VP of Administration, David Diehl-VP of Programs, Ralph Davis – Treasurer, Jody Smith-VP of Community Service, Patty Miller – Legal Counsel and Executive Director - Rob Butcher.		
Absent: Ed Tsuzuki - VP of Local Operations and Jeff Moxie -Immediate Past President		

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## Minutes

The meeting was called to order at 8:30 PM EDT.

- 1) Nadine asked the Officers to prepare comprehensive report to the Board of Directors on a monthly basis, which will give the officers a chance to communicate with the chairs and committees. This will help with communication in both directions and hopefully prevent issues.
- 2) Jody explained the process for the Coaches selection for the coaches' certification. (Report posted to USMS site)
- 3) The Executive Committee goes into Executive session to discuss a member matter regarding falsification of a birthdate at 8:41 pm EDT. The Executive Committee comes out of Executive session at 8:58 pm EDT.
- 4) Nadine gave an update regarding the Long Distance Committee and Open Water Committee working cooperatively on enhancing safety procedures that strengthen guidelines set by USMS.
- 5) Convention schedule for 2013 – Discussion to encourage more delegate support. We need to continue to offer more education through the LMSC development committee. Need to decrease meeting times and only have new delegate orientation not an entire orientation for the House of Delegates. Nadine asked the VP's to ask their Committee chairs how much meeting time they anticipate utilizing. Nadine said the EC will be reviewing the convention schedule on the next call. All BOD committees will be in the BOD minutes during convention. Discussion was held about the host LMSC and who would sponsor the hospitality suite.
- 6) Nadine mentioned that Rule book updates should be sent to Susan Ehringer by end of the week.
- 7) Mike brought up National Board of Review procedures as an agenda item for the Board of Directors call next week.

Kudos was given to the National Office for the updated USMS website.

The next Executive Committee call will be held on January 7<sup>th</sup> at 8:30 pm EDT.

The meeting was adjourned at 9:30 PM EDT.

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