

U.S. Masters Swimming Executive Committee Conference Call minutes

December 13th, 2011

FINAL

Action Items: **none**

President Nadine Day called the meeting to order at 9:00 PM EDT. Also present were, Michael Heather-VP of Administration, Jody Smith-VP of Community Service, David Diehl-VP of Programs, Ed Tsuzuki - VP of Local Operations, Ralph Davis-Treasurer, C.J. Rushman - Secretary, Jeff Moxie -Immediate Past President, and Executive Director - Rob Butcher.
Absent: Patty Miller – Legal Counsel.

EC Agenda topics:

1) Executive Director (Rob Butcher): The 2012 Rule Book has been signed off and gone to print. It is being mailed with Club Welcome kits to all our registered clubs. Anna Lea has been conducting online training sessions for volunteers (i.e. Top 10 Recorder) and writing tutorials that are posted in the LMSC Guide to Operations. Just a friendly reminder to the VPs to help us continue encouraging committees to submit information by given deadlines for time sensitive publications such as *SWIMMER* and *STREAMLINES* so we can be on time with production and delivery. Our business plan that supports the strategic plan is in draft format and will be distributed by year-end. We have hired an independent contractor with a background in academia and Masters coaching to update the Master coach certification curriculum. Ed requested an update on the protocol regarding staff and committee member communication,

2) Presidents Report: (Nadine Day) – Thanked the EC for submitting their reports prior to the conference call tonight. 2012 Registration renewal is taking place and some BODs have not renewed their membership yet. The national office is managing the renewal program allowing the registrars to be more interactive with members. Nadine discussed changes/updates to the Guide to Operations that involve committees; need to have committees involved in the process of the updates. Communication from staff should include the respective vice presidents. A discussion of forum moderation and involvement of staff and volunteers will be discussed further at the Board meeting.

Nadine asked the vice presidents to get feedback from the committees on the time requested for Convention. Most of committee business should and can take place before convention. The committees will not get more time than previous convention.

3) Legal Counsel Report - nothing to report.

4) Past President – nothing to report.

5) VP of Administration; Mike H - Rules - waiting for rules submissions. Legislation - have not heard response from committee chair about October mailing. Registration - had a call with Leo to discuss various committee issues and to clarify outstanding questions. He is now more comfortable with the direction of the committee and his role. Championship - committee is currently voting about requiring NQTs for the 1500 in Omaha.

6) VP of Local Ops – Ed Tsuzuki: The Records and Tabulation Committee is preparing a complete overhaul of the Guide to Operations as they are redefining the role of the Top Ten Recorder based on the new E2EEM tools as well as the proposed expectations within the LMSC Standards. They continue to work closely with Anna Lea and the Top Ten Recorder community to increase usage of the online tools. Several committee members are also on the E2EEM Task Force. The Recognition and Awards Committee is debating whether or not the USMS service awards they oversee should be restricted to USMS members or not (currently it is not specified either way). They are reaching out to align with the Fitness, Coaches, and Championship committees on their award policies. The History and Archives Committee continues to prepare for the International Aquatic History Symposium in Ft. Lauderdale in May 2012. The LMSC Development Committee has prepared a document summarizing proposed revisions to the LMSC Standards for discussion at the BOD meeting in Atlanta in January and is also preparing additional "development" (formerly called "remediation") calls with less responsive LMSCs.

The E2EEM Task Force is wrapping up their testing phase and is planning to launch the new sanctions tool in January 2012. The following communication is planned to be distributed by December 18. The target audience would be the LMSC Chairs with cc: to Sanction Chairs, Long Distance Chairs, Open Water Chairs, Top Ten Recorders, BOD, National Office and the E2EEM Task Force.

7) VP of Programs – David D: Long Distance Committee - Established bi-monthly meeting schedule through June, 2012. The LD Committee has reviewed liaisons for the 2012 Open Water National Championship events and soliciting bids for the 2014 events. The committee has submitted Draft of the Postal National Championship guidelines and the Open Water manuals. The Open

Water Committee - Committee working on assignments for task forces for the following sub-committees: OW Safety, Event Development, Legislation, E2EEM, and Clinics. The Officials Committee has not met since last EC call.

8) VP of Community – Jody S: All three committees have had their initial calls and have put together subcommittees to accomplish existing goals. They are also working on completing the information requested regarding their committee and tasks. The committees are interested in a project that would go across all three committees and the Chairs are considering some ideas. The Coaches Committee named seven online coaches and the selected coaches will be featured in Swimmer Magazine and Streamlines. They are completing the calendar for the 2012 Masters Certification clinics. A major focus for the year ahead will be improving the certification process. The Fitness Committee is gearing up for the 2012 Go the Distance and a potential new Fitness Activity. The committee is glad to have representation from the Coaches Committee as a liaison back to Coaches. The Sports Medicine committee is working on the "Health Network" and continuing to support health screenings at Nationals.

All three committees had questions regarding articles, publications, the website and the review process for submitted stories. Jody will present a procedure to help with review of articles, however another issue was that submissions of articles to the national office is being done however the status of the articles and what happens to the articles if they are not going to be used. Recommendation that only a brief summary be submitted versus an entire article was made.

7) Treasurer report-Ralph- nothing to report.

9) New Business – 2012 Elections are for at-large directors. Nadine asked for volunteers from the Executive Committee to serve on an Election committee.

The Appendix E of the 2012 Rule book is available in a PDF format and to be placed on the USMS site. The 2012 Rule book is at the printer. Nadine spoke with the Rule chair, Kathy Casey-and the 2011 and 2012 can co-exist on the website but the 2011 rule book cannot be removed until January 1, 2012. The 2011 rules are in effect until then. The EC decided that it might cause confusion and keep only the 2011 rule book on the website. However, Appendix E-USMS Directory can be updated immediately since that is already in effect. Nadine spoke with Susan Ehringer and the rule book has been sent to the national office in uploaded sections and the appendix is separate.

Nadine asked the EC to support the possibility of USMS participation in the AquaZone at the Olympic Trials. EC unanimously supported.

10) Old Business – The Executive Committee needed to actively amended the November 7th minutes. The November 7th minutes are amended to read as follows: The Executive Committee reconsidered the motion based on consultation with Rules committee chair and it was determined that the Executive Committee did not have the authority to interpret the ruling of 104.5.4 (B).

Next meeting of the Executive Committee meeting will be held on Tuesday January 10th, 2012 at 8:30 PM EDT.

The meeting adjourned at 10:01 PM EDT.

C.J. Rushman,
Secretary