

USMS CONVENTION – Greensboro, NC - 2005

Committee Name: **Convention**

Cmte. report #: 1

Minutes recorded by: Mary Hull and typed by Karol Welling

Date/time of this meeting: Wed 9/14/05 4pm-5:30pm

ACTION ITEMS - PROPOSED EXPENDITURES
None

ACTION ITEMS - OTHER

1. MSA to replace old tape recorder with new digital recorder at a cost not to exceed \$500.
2. MSA to inquire from the HOD if anyone would be willing to volunteer to loan an LCD projector for use during future conventions.

Committee Chair: Michael Heather

Vice Chair(s): Debbie Cavanaugh

Number of committee members present: 8

Absent: 5

Number of other delegates at this meeting: 0

Committee members present: Michael Heather, Debbie Cavanaugh, Tracy Grilli, Cris Meier-Windes, Susan Ehringer, Karol Welling, Mary Hull, and William Tingley

MINUTES

The meeting was called to order at: 4:00pm

1. LCD projector – Cris Meier-Windes is the contact person for arranging use of the projector at this convention. So far there have been 3 requests. Rob Copeland brought his personal LCD projector. MSA to inquire from the HOD if anyone would be willing to volunteer to loan an LCD projector for use during future conventions.
2. Hospitality Suite – Manned by local Masters volunteers with hours unlimited (almost).
3. Report printing & distribution – Decided to make 235 copies of all reports requiring distribution to the HOD. We also discussed possible money-saving ideas for this to include paperless options such as putting the reports on the web site, or projecting them onto a big screen during the meetings. There were problems with these suggestions ranging from ensuring distribution to time constraints.
4. MSA to replace old tape recorder with new digital recorder at a cost not to exceed \$500.

The meeting was adjourned at: 5:30PM

TASKS FOR THE UPCOMING YEAR

Michael Heather discussed making the possible transition from having a convention committee chair to a convention coordinator.