

Committee Name:	Coaches Committee	Session#:	Report #:
Committee Chair:	Ken Brisbin	Vice Chair:	Chris McPherson
Minutes recorded by:	Chris McPherson	Date/time of meeting:	Jan. 11, 2021 5pm PST

Motions Passed: None

Roll Call

Number of committee members present: 16	Absent: 0	# of other delegates present: 0
Committee members present (list all, including chair and vice chair): Ken Brisbin (Chair), Chris McPherson (Vice-Chair), Scott Bay, Bill Brenner, Chris Campbell (VP), Steve Hall, Michael Hamm, Terry Heggy, Molly Hoover, Laurie Hug, Susan Ingraham, Bob Jennings, Wilson Josephson, Carol Nip, Elise Shank, Trey Taylor.		
Not present: n/a		
Others present: n/a		

Minutes

The meeting was called to order at 5:00pm Pacific Standard Time.

1. **Welcome** (Kenny) – Chair Ken Brisbin welcomed everyone to the first Coaches’ Committee Zoom Meeting of 2021 and thanked all members for volunteering to serve. A special welcome to the new members of the committee.
2. **Introductions** (all members) – Taking turns, each committee member introduced themselves to the group, including their name, location, coaching history, and USMS volunteer positions held.

3. Committee Reports –

Kenny directed each committee chair to describe the responsibilities of their respective committee, as well as give a brief update.

- a. Web Workouts (Kenny/Bill): Molly heads up this effort which involves overseeing the selection of coaches to write online workouts for the USMS website and their subsequent weekly submissions. The forum switched to a new format in 2020, and the new system is working well. There is no need to select new coaches, as the current ones are in the 2nd year of their 2-year commitment and have all agreed to continue.
- b. Worlds’ Coaching (Bob): Meet takes place in Columbia this May, and Tim Waud will be serving as the designated USMS Coach. Committee creates budgets and reviews applications for USMS coaches to serve at Pan Am and World Championships.
- c. NCC (Kenny): Assists National Office with organization of the National Coaching Conference, which is held every 2 years and is an educational and bonding weekend for USMS coaches. Might change in the future to be held in conjunction with the USMS Annual Convention.
- d. Awards (Bob): Review applications for Coach of the Year, Kerry O’Brien Awards with subcommittee.
- e. Education (Chris Mc/Bill): Consists of a task force (members selected by Dawson and Peter) that is reviewing and updating the existing course material for USMS Coach Certification Courses. Initial efforts

are directed toward creating an online course for Level 1, which would include online modules with assessments and a follow-up Zoom class for discussion and breakout sessions. No additional volunteers to be added.

- f. Level 4 Applications (Scott): Scott is taking over for Susan, who plans to apply this year. Involves reviewing Level 4 applications for merit toward certification; provide advice on how to reach, if not able to achieve enough points. Applications to open soon, and decisions will be finalized in July.
- g. LMSC Communication (Molly): Concerned with efforts to effectively distribute information to coaches in each LMSC.
- h. Mentoring Program (Chris Mc): Created to be a national coaches' mentoring program that aims to pair up experienced USMS coaches with less-experienced USMS coaches seeking guidance. Committee creates an annual budget, reviews applications for mentors, as well as mentees, then assists national office in selection process, training for mentors, and match-ups. This relatively-new program proved extremely successful in 2019, but had to be skipped in 2020 due to COVID. Hoping to reactivate in 2021.
- i. On-Deck Coaching (Kenny): Still looking for someone who would like to head up organizing on-deck coaching for events such as USMS Nationals, the NCC, and the USMS Annual Convention. Includes creation of SignUpGenius and communication with coaches, as well as USMS Nationals Committee and USMS National Office.
- j. Open Water (Elise): Liaison to OW Committee, which includes: participation in OW Committee meetings, helping out when asked for assistance, and reporting back to Coaches' Committee concerning collaboration. Elise requests another person to join her, as she will be on maternity leave in a few months.
- k. Publications (Terry Heggy): Support and encourage coaches to share their knowledge and experience by submitting unique articles (could be just favorite set or drill) for online newsletters (Streamlines). Committee will also assist with editing, as needed. Extended a request for all members of the Coaches' Committee to contribute articles this year.

4. Old Business

- a. Monthly Coaches' Peer-to-Peer Call
 - i. We are creating a new subcommittee to organize these coaching peer-to-peer webinars. We already have a list of topic ideas from a survey that we sent out last year. Kenny offered to create a webinar for January, but we might wait until February for the first one of 2021. Please e-mail Kenny if you are interested in helping out with this subcommittee.

5. New Business

- a. LMSC Coaches' Chair Standards and Responsibilities
 - i. In 2020, the members of the Coaches' Committee collaborated to create and submit to the national office suggestions for the LMSC Coaches' Chair Standards and Responsibilities. A new version of this document was recently provided to the Coaches' Committee, but was a different document that was apparently created by the LMSC Development Committee. A discussion ensued as to why our version was not used. Chris Campbell (VP overseeing Coaches' Committee) agreed that the Coaches' Committee has more specific knowledge to this effort and that we are the most appropriate authors of such a document. He will find out more information for us and report back next month.

6. Final Roll Call

The meeting was adjourned at 6:10pm pac