

<b>Committee Name:</b> Championship	<b>Session #:</b> 1	<b>Report #:</b>
<b>Committee Chair:</b> Jeff Roddin	<b>Vice Chair:</b> Erin Shields	
<b>Minutes recorded by:</b> Sandi Rousseau	<b>Date/time of meeting:</b> May 9, 2013 3 PM EST	

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## Motions Passed:

1. None

<b>Number of committee members present: 8</b>	<b>Absent: 11</b>	<b>Number of other delegates present: 2</b>
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**Committee members present (list all, including chair and vice chair): Debbie Cavanaugh, Barry Fasbender, Don Gilchrist, Jack Groselle, Mark Moore, Michael Moore, Sandi Rousseau, Ed Saltzman. Also attending were Nadine Day, USMS President; Kathy Casey, USMS Rules Chair; Jaime Benes, 2014 Santa Clara Spring Nationals Meet Director; and Kim O'Brien, 2014 Santa Clara Spring Nationals volunteer coordinator .**

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## Minutes

The meeting was called to order at 3 PM by Sandi Rousseau.

1. Introductions were made.
  2. National Championship Meet Updates:
    - A. 2013 Spring - Indianapolis: Deb Cavanaugh reported that Registration and Day 1 of the meet are progressing well. Several items were brought up for discussion including the following: (1) Length of warm up day on Day 1 – There was some confusion by the meet director in the general meeting but it was arranged for the pool to be open until 7 PM on Day 1 as described in the meet information; (2) Flags on both pools are sagging and below the 7 foot rule book requirement for yards meets. USMS provided the flags and they are sized to fit a 10 lane pool as well as an 8 lane pool, but it is said that they cannot be tightened any more due to harming the flags. Deb is to follow up on this to get the flags tightened or to take down the USMS flags and put up the IUPUI flags; (3) Lane numbering is wrong per the rule book on one course. There was discussion as to whether changing this would be confusing to swimmers on days 2-4, but it was decided that the lane numbering should conform to the rule book requirements. Deb will follow up on this; (4) Kathy Casey explained the situation with Arena being in Indy to exchange swim suits with swimmers who have the three newly FINA banned suits. They have been located in the non registration concourse but it was reported that they have been asked to leave and that some vendors were not pleased that Arena was there since they are not a USMS sponsor. Nadine, Deb, and Kathy will pursue a solution to this.
    - B. 2013 Summer - Mission Viejo: Mark Moore handed out a meet info sheet with photos, order of events, and social information and passed around the medals with neck ribbon. All looked very nice. All meet preparations are going well. Officials are still being recruited due to other meet demands in the area. The site visit with Barry, Erin, and Kyle Deery is planned in another week.
    - C. 2014 Spring – Santa Clara: Jaime Benes and Kim O'Brien are at the Indy meet for two days to absorb information, registration area set up ideas, and meet set up as well as to meet key national office personnel with whom they will be interacting. The draft meet information is nearing completion.
    - D. 2014 Summer – Maryland: Jack reported that two representatives from Maryland will be in Mission Viejo to observe in preparation for their meet. The host is waiting to see how the five day meet format works in Mission Viejo before making a final decision on order of events for their meet.
  3. Old Business:
    - A. Service Animal Policy: The draft of the Service Animal Policy from November 2012 was briefly discussed. Mark Moore has already received an inquiry about brining a dog to the Mission Viejo meet and is looking for guidance in responding to the inquiry. After discussion it was decided that Mark should ask the two allowable questions, i.e. (1) is the animal required due to a disability, and (2) what work or task has the animal been trained to perform. Follow up after that will depend on the responses. It was generally felt that Championship Committee should give some guidance to meet directors in responding to inquiries. Information in the policy from the ADA Requirements: A person with a disability cannot be asked to remove his service animal from the premises unless: (1) the animal is out of control and the handler does not take effective action to control it, or (2) the animal is not housebroken. When there is a legitimate reason to ask that a service animal be removed, staff must offer the person with the disability the opportunity to obtain goods or services without the animal's presence. It was decided to suggest to Jeff that we research the possible benefits of a hold harmless agreement for service animal owners to sign.
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B. Coaches Hospitality Policy: The information sent by Jillian Wilkins was briefly reviewed, but it was realized that the ideas presented were not the result of the subcommittee suggestions. All present felt the current coaches hospitality policy is reasonable.

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4. New Business: None

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The meeting was adjourned at 4:15 PM

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