

<b>Committee Name:</b>	Board of Directors	<b>Session #:</b>	1
<b>Committee Chair:</b>	Patty Miller	<b>Date/time of meeting:</b>	11/20/2017 8:30pm ET
<b>Minutes recorded by:</b>	Greg Danner		

## Actions Taken:

1. Approved: Ratification of email vote approving the October 23, 2017 Board of Directors Meeting minutes.

<b>Number of committee members present: 23</b>	<b>Absent: 4</b>	<b>Other Delegates: 0</b>
<p><b>Committee members present (list all, including chair and vice chair):</b> Patty Miller - President; Peter Guadagni - VP of Administration; Chris Colburn - VP of Local Operations; Donn Livoni - VP of Programs; Frank (Skip) Thompson - VP of Community Services; Greg Danner - Secretary; Ralph Davis - Treasurer; Maria Elias-Williams - Legal Counsel; At-Large Directors: Tom Moore (Breadbasket); Dave Diehl (Colonies); Rob Copeland (Dixie/Past President); Dan Cox (Great Lakes); Sarah Welch (Northwest); Leianne Crittenden (Oceana); Ed Coates (South Central); and Laura Winslow (Southwest); Dawson Hughes – CEO; Past Presidents: Nadine Day (Immediate Past President), Nancy Ridout, Jim Miller, Tom Boak, and Ted Haartz; Dave Coddington (USA Swimming Liaison to USMS).</p> <p><b>Not present:</b> Past Presidents: Jeff Moxie, Mike Laux and Dan Gruender. Mel Goldstein is recused from the Board due to his contractor position with USMS.</p> <p><b>Guests:</b> None.</p>		

## Minutes

The meeting was called to order at 8:35 pm ET.

1. Agenda review and conflict of interest declarations (Patty): No conflicts reported.
2. Ratification of email vote approving October 23 Board minutes (Greg): **MSA to ratify the email vote that had approved the minutes. The motion passed unanimously.**
3. CEO's report (Dawson):
  - a. Fitness Series pages are “live” on the USMS website, along with the registration element. Emails have been issued to volunteers and coaches. A marketing push will begin in December. There will be a targeted approach to larger clubs, but Dawson asked the BOD to spread the word amongst their own programs.
  - b. College Club Swimming (CCS) – approaching 3,000 members from 107 clubs.
  - c. Jay finalized a new multi-year sponsorship deal (previously noted in the Executive Committee meeting on 11/6/2017). Jay is working on more deals for 2018.
  - d. The National Office is planning on more deliberate contact with USA Swimming. Some discussions with USA-S have already taken place.
4. Committee update (Patty):
  - a. Update on assignments – Uniform communications have been issued to all committee members, except Comp & Benefits. This should eliminate some confusion from the prior system, whereby committee Chairs were responsible for notifying their committee members. Ed Coates received positive feedback from two committee members already.
  - b. Compensation & Benefits – There is one slot remaining that needs to be filled. Patty has asked the BOD to pass along names of qualified members. Jim Miller noted that personnel should cover applicable backgrounds: Compensation, benefits, and business owners who deal with benefits issues.
  - c. Liaisons and appointments – Most of these will remain unchanged, but Patty is waiting to hear back from a few people regarding whether they will be continuing in their existing role.
5. Task Force updates:
  - a. Volunteers – Laura Winslow (Chair). Tom Moore, Claire Kubiak, Chris McGiffin, Bruce Rollins, and Bill Brenner are the other members. Two meetings have been held so far. This Task Force has decided to create two subgroups for further discussion: Engaging and Understanding Volunteers. Laura sent the mission statement to the BOD via email for review/discussion. The next call for this group is November 30<sup>th</sup>. Laura is open to ideas/questions from the BOD. Patty asked if there were any questions regarding the mission statement: there were none.
  - b. Convention – A written report was provided by Ed Tsuzuki. Patty forwarded this information to the BOD.
6. Upcoming (in-person) Board meetings:

- a. Winter – Feb. 10-11 in Las Vegas.
- b. Summer – Tentatively Jul 14-15. Location TBD.

7. New Business:

- a. Ralph reported on investments and SSL contributions.
- b. Rob indicated that CCS reps will be in Las Vegas during the time of our Winter Board meeting.

8. The next Board call will be at 8:30pm ET on Monday, December 18, 2017. The next EC call will be 8:30pm ET on Monday, December 4, 2017.

The meeting was adjourned at 9:07pm ET.

Respectfully Submitted,

Greg Danner, Secretary