

Committee Name:	Board of Directors	Session #:	1	Report #:	1
Committee Chair:	Nadine Day	Vice Chair:			
Minutes recorded by:	Chris Colburn	Date/time of meeting:	4/13/2015 8:30pm EDT		

Motions Passed:

1. MSA to approve the proposed USA Swimming Foundation/SSLF Partnership Agreement as amended.
2. MSA to approve the minutes of the 2/14-15/2015 Winter Board of Directors Meeting.
3. MSA to accept the Headquarters Task Force recommendation: “The task force recommends that the national office should remain in Sarasota because Sarasota can meet USMS’s business needs for the foreseeable future. Since it has already been determined that the current “Pagoda” building is at capacity, a new office location with additional capacity should be identified immediately.”

Number of committee members present: 22	Absent: 5	Number of other delegates present:
<p>Committee members present (list all, including chair and vice chair): Nadine Day - President called the meeting to order at 8:31 pm EDT. Also present were: Ed Tsuzuki - VP of Administration; Chris Stevenson - VP of Local Operations; Chris McGiffin - VP of Programs; Jody Smith -VP of Community Services; Chris Colburn – Secretary; Phil Dodson – Treasurer; Patty Miller - Legal Counsel; At-Large Directors: Bruce Hopson (Breadbasket); Sean Fitzgerald (Dixie); Dan Cox (Great Lakes); Sarah Welch (Northwest); Leianne Crittenden (Oceana); Jill Gellatly (South Central) and Laura Winslow (Southwest); Rob Butcher – Executive Director; Dave Coddington (USA Swimming Liaison to USMS); Past Presidents: Jeff Moxie, Rob Copeland, Jim Miller, Nancy Ridout and Ted Haartz.</p> <p>Not present: Dave Diehl (Colonies); Past Presidents: Mike Laux, Dan Gruender, and Tom Boak; Mel Goldstein is recused from the Board due to his contractor position with USMS.</p> <p>Guests: None.</p>		

Minutes

The meeting was called to order at 8:31pm EDT.

1. Nadine apologized for not sending out the agenda initially with 2 weeks notice. Nadine only sent the agenda to herself. She sent the BOD the agenda on April 9th. She laid out the main objectives for tonight’s call which is the National Headquarters Task Force recommendations.
2. USA Swimming Foundation/Swimming Saves Lives Foundation (SSLF) Agreement (Rob Butcher): Rob provided brief histories of the USA Swimming Foundation, the USMS Endowment Fund, and SSLF, as well as the conversation last year between Rob and Debbie Hesse, Executive Director of the USA Swimming Foundation. The spirit of the affiliation rests in promotion and cooperation. The conversation, over many months, outlined the benefits that each organization can provide for the other. Rob shared the agreement that the SSLF Board and USMS Legal Counsel have reviewed. Phil asked questions related to the defined mission of SSLF, as well as the perceived benefits of the agreement for USMS. Rob spoke to the intentions of the agreement, and that the focus does not extend to fundraising. The goal is for each organization to better promote each other as the relationship matures. **MSA to approve the agreement as amended.**
3. **MSA to approve the minutes of the Winter BOD Meeting.**
4. Nadine attended the ALTS certification in Atlanta and has many questions about program and it will be discussed at our Summer BOD meeting. Nadine will be presenting at the USAS/CCCAN Leadership Conference next weekend. Thirteen BOD members will be attending USMS Spring Nationals.

5. Chris McGiffin reported on a motion introduced by the Open Water Committee (OWC) allowing Independent Safety Monitors (ISMs) to swim an event they're working. Discussion indicated concerns about the proposed motion. The OW Committee discussed the issues surrounding the decision at length on their call. The rationale was that the ISM can complete his/her duties before the race begins. Discussion continued about the difficulty getting ISMs for races this year, the motivations for the motion, and potential actions related both to making the process more effective for securing appropriate ISMs. Chris M suggests that we take action if there are concerns among the BOD related to the OWC's decision. MSW not to allow ISMs to swim in an event where they are functioning as the event ISM. Further discussion debated the language of the motion and the approach it takes. Discussion continued to state the intention of the Board.
6. Jody reported that the signups for the Coaches Clinic are very slow thus far. Deadline for signups is 5/8. The clinic is 6/6-7 in Nashville (at Vanderbilt).
7. The BOD entered Executive Session to discuss an insurance issue at 9:25pm EDT. The Board exited Executive Session at 9:27pm EDT.
8. Laura will be presenting at the USA Swimming Western Zone Conference thanks to Dave Coddington.
9. LMSC Leadership Summit (Jill): Survey results have been sent out to the Board. Future related items will be discussed at the Summer Board Meeting.
10. Open Water Task Force (Jim Miller): The OWTF passed 4 items: 1. Flat fee for pool sanctions was discussed. 2. Minimum flat fee for OW sanctions, as well as 3. a flat per-person fee for OW sanctions. 4. Real numbers for fees will not be ready by April 15.
11. Rob Copeland provided proposals on the forum for discussion of proposed legislation and disclaimers for events being sanctioned. Please send comments to Rob. Patty asked Rob about the goals of the proposals and Rob clarified.
12. Pre-Convention Site Visit (Ed): Ed just returned from a trip to Kansas City with Tracy Grilli and Doug Hayden, Missouri Valley Chair. Items included social, transportation, and other logistical arrangements. Ed thinks the USAS team (led by Elaine Cox) should have some kind of succession planning for the group. Nadine will get it on the USAS agenda. At a future meeting for discussion: To what extent should USMS and the hosting LMSC be expected to put forth funds in the effort of feeding our delegates? Last convention brought many complaints about the food choices. Ed wonders what financial burden we can/should place on the LMSCs to provide for the delegates. Phil related that the burden should match the host LMSC's expected travel expenses while USMS fills the gap. There will be more discussion of the big picture of Convention at the next BOD meeting. Marriott is still going to get back to Tracy about what USMS intends to do with its hospitality suite and what the rules will be.
13. Nadine reminded BOD members that election deadline is 4/30. Cheryl just sent updates today related to electronic signatures and PDFs for nomination materials.
14. IT Liaison Report (Chris McGiffin): Chris met with the VPs, Rob and Jim, and there are still some committees who need to report their priorities. Ed and Jody plan to send the 1st quarter report to their committee chairs. Next meeting will be sometime in May. Nadine reiterated the purpose of the IT Liaison.
15. Succession Planning Task Force (Jody): Jody reported on the objectives, goals, and timeline of the Task Force.
16. Rob Butcher talked about Kyle's attendance at the Collegiate Club Swimming Championships and the potential for moving the partnership forward with that organization.
17. Headquarters Task Force (Ed): Ed reported on the desire to get a recommendation as quickly as possible because of the effects on the current staff. Ed recalled the history of the Task Force, which was to evaluate the ability of Sarasota to support the National Office based on many factors. The Task Force asked the 6 business unit directors to spell out the business unit needs for the next 5 years from the perspective of the factors the Task Force wanted to evaluate. Rob relayed staff appreciation about having a voice in the process. The BOD entered Executive Session at 9:49pm EDT to discuss the recommendations. The BOD exited Executive Session at 10:06pm EDT.
MSA to accept the Headquarters Task Force recommendation: "The task force recommends that the National Office should remain in Sarasota because Sarasota can meet USMS's business needs for the foreseeable future. Since it has already been determined that the current "Pagoda" building is at capacity, a new office location with additional

capacity should be identified immediately.” Ed thanked the Task Force for their quick response, and Nadine expressed her appreciation for the work done by the Task Force.

18. Next meeting will be May 18, 2015 at 8:30pm EDT.

The meeting was adjourned at 10:07pm EDT.

Respectfully Submitted,

Chris Colburn, Secretary

