

<b>Committee Name:</b>	Board of Directors	<b>Session #:</b>	1	<b>Report #:</b>	1
<b>Committee Chair:</b>	Nadine Day	<b>Vice Chair:</b>			
<b>Minutes recorded by:</b>	Chris Colburn	<b>Date/time of meeting:</b>	April 7, 2014 8:30pm EDT		

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## Motions Passed:

1. None.

**Number of committee members present: 21**

**Absent: 7**

**Number of other delegates present: 2**

**Committee members present (list all, including chair and vice chair):** Nadine Day - President called the meeting to order at 8:43pm EDT. Also present were: Ed Tsuzuki - VP of Administration; Chris Stevenson - VP of Local Operations; Chris McGiffin - VP of Programs; Chris Colburn – Secretary; Phil Dodson – Treasurer; Patty Miller - Legal Counsel; At-Large Directors: Bruce Hopson (Breadbasket), Dave Diehl (Colonies), Maria Elias-Williams (Dixie), CJ Rushman (Great Lakes), Hugh Moore (Northwest), Jill Gellatly (South Central); Jim Clemmons (Oceana) and Phil Whitten (Southwest); Rob Butcher – Executive Director; Past Presidents: Jim Miller, Nancy Ridout, Jeff Moxie, Tom Boak and Ted Haartz.

Not present: Jody Smith -VP of Community Services; Jeff Gudman – USA Swimming Liaison to USMS; Rob Copeland, Dan Gruender, Mike Laux and June Krauser – Past Presidents; Mel Goldstein is recused from the Board due to his contractor position with USMS.

Guests: Tom Holmberg; Ralph Davis, Headquarters Task Force Chair.

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## Minutes

The meeting was recalled to order at 8:43pm EDT.

1. Nadine thanked the BOD members for attending what was typically scheduled as an EC call. The call's purpose is to determine if there is Board support for the 5-year Plan, and the proposed staffing and space plan for the National Office. Jim Miller mentioned that the proposal makes some assumptions that are not givens. The discussion centered around the potential needs for new National Office space, both for existing and potential future employees. Nancy indicated that since the growing space, and potential new employees, are tied to a dues increase, the membership will want to see how implementing the plan will benefit the membership. Nadine reminded the Board that the membership wants more specifics related to those benefits, and that we need a larger space in the short term to accommodate the staff that we already have. Nadine asked the Board if there is an understanding of the current lease of the National Office and the current staff needs. Patty reminded the Board that the lessor requires a year's notice to exit the lease. CJ asked if, in addition to the three options presented, there might be shared space at the Sarasota Y because of the staff's involvement with the facility. Rob Butcher indicated that no such space is available. Ralph has indicated that the task force needs to put together more specific numbers on all three presented options. There also need to be better specifics with respect to reasonable insurance costs. Further, Ralph indicated that the option of splitting the staff into two locations might be more cost effective because of the potential for significant cost savings. Phil posed the question of whether or not there is a strategic purpose for buying a building to house the National Office. Patty asked if purchasing the building fits the message the Board wants to send to the membership. Discussion continued on whether or not owning a building falls in line with our not-for-profit status. The suggestion was made by Ralph to give the task force a month to get the correct information to the BOD. Maria asked if she could submit questions to the task force. Anyone with questions for the task force should send them to Ralph Davis. Nadine indicated that she thinks we should give them the month requested to gather the information they want to provide. Rob Butcher asked if we want to look at any options that might move us away from Sarasota. The discussion continued that there would be financial and staffing implications that suggest we should not look outside Sarasota at this time.
2. Next meeting will be April 21, 2014 at 8:30pm EDT.

The meeting was adjourned at 9:28pm EDT.

Respectfully Submitted,  
Chris Colburn, Secretary

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