

Committee Name:	LMSC Development Committee	Session #:	1
Committee Chair:	Michael Moore	Date/time of meeting:	May 13, 2019 5:30 PDT
Minutes recorded by:	Andrew Le Vasseur		

Actions Taken:

MSA the March 17 minutes as presented

Number of committee members present:	11	Absent:	3	Guests:	0
Committee members present (list all, including chair and vice chair): Michael Moore, Stacy Abrams, Marcia Anziano, Lisa Brown, Linda Chapman, Sally Dillon, Sally Guthrie, Mary Hull, Andrew Le Vasseur, Chrystie McGrail, Hugh Moore, Bruce Rollins, CJ Rushman, Chris Colburn (EC), Jessica Reilly (NO), and Onshalee Promchitmart (NO)					
Not present: Michael Carlson, Mollie Grover, Arron Norton					
Guests:					

Minutes

The meeting was called to order at 8:30 pm ET. Michael noted that the LMSC Leadership Summit is added to the agenda; it will be item #6.

Andrew offered to record the minutes.

Michael asked if anyone had a conflict of interest. There were no conflicts of interest

1. **Approval of minutes: MSA the March 17 minutes as presented.**
2. **Practices and Standards – 2019 LMSC Standards Survey:** Linda distributed the draft results early last week, which triggered a lot of activity. She is updating the surveys as people correct issues. The goal is to assure that the data is fair and represents reality. She has given everyone until Tuesday and will wrap up the final draft shortly after that. The most missed standard related to entering swimmers without verifying their USMS registration. This often occurs with deck entries and with inexperienced people at the computer. Some examples were given. Linda recommended that meet directors and administrators receive training on how to easily access the USMS database to verify swimmer eligibility. The information could be added to the USMS sanction system and automatically sent to all meet directors a few days before their meet. Andrew mentioned that Colorado sends out this type of information. Linda was commended for the improvements to the process and her hard work!
3. **Mentoring and Education:** Lisa reported on the Peer-to-Peer Teleconferences. On May 7 Bob Bruce lead an Open Water session. Dr Jim Miller is scheduled to present on June 4 a discussion about Conflict of Interest. Nothing is scheduled for July. August 13 will be a P2P on Succession Planning. There are no other P2P events scheduled for 2019. Linda suggested a presentation about the Volunteer Task Force's recommendations. Chris said that the board has not accepted all of the recommendations and some need more clarification. The task force is still meeting and the message will come out gradually.
 - Other ideas: recruiting volunteers, how to run a swim clinic, how can LMSCs help their clubs, meet director best practices. Linda mentioned the Guide to Operations for meet hosts, which could be referenced by an "expert" on this topic.
 - It was noted that P2P notes are separate from the P2P recordings. Michael will see if they can be posted together.
 - Lisa expressed concern about the difficulty of finding topics and call leaders; she'd like to be able to schedule for a year at a time. She asked for help setting up 10 topics a year. It was suggested

that she survey the LMSCs for topic ideas. Lisa would like help from other committee members to have topics determined by convention. Sally mentioned that when she joined the committee a few years ago, the Zone Chairs has a meeting on their own to brainstorm ideas and sign up to be moderators.

4. Workshops for convention: Chris reported that the Executive Committee and BOD have come up with six workshop ideas of their own. The board will find speakers and develop the workshops. Members of this committee will handle the introductions and the paperwork for the meeting. Chris said the EC/BOD topics won't require presenters or much organization from us. He hopes it will all be etched in stone by the summer board meeting.
5. Leadership Summit: Over 50 LMSC leaders attended and Michael said that everyone enjoyed the opportunity to network, discuss hot topics, and meet new people. Sally mentioned that the information collected during the various breakout sessions has not been disseminated to the attendees. Michael has photos of the flip charts and committed to producing the information within 8 weeks.
6. Next meeting: Monday 7/22 at 5:30 PDT (8:30 EDT)

Meeting adjourned at 6:30 pm (PDT)