

Committee Name:	LMSC Development Committee	Session #:	Report #:
Committee Chair:	Michael Moore	Vice Chair:	Tim Lecrone
Minutes recorded by:	Linda Chapman	Date/time of meeting:	May 22, 2018 – 5:30

Motions Passed:

- 1. N/A

Number of committee members present: 14	Absent: 4	Number of others present: 2
<p>Committee members present: Chair Michael Moore called the meeting to order at 5:36 pm PDT. Also present were committee members: Lisa Brown, Michael Carlson, Linda Chapman, Sally Dillon, Mollie Grover, Sally Guthrie, Mary Hull, Tim Lecrone, Hugh Moore, Bruce Rollins, CJ Rushman, Ed Saltzman and Chris Colburn (EC).</p> <p>Absent were: Stacy Abrahams, Marcia Anziano, Jerry Clark, Andrew Le Vasseur</p> <p>Special Guests from the National Office: Jessica Porter and Onshalee Promchitmart</p>		

Meeting Minutes:

- 1. MINUTES APPROVAL: Minutes from March 25, 2018 meeting were approved as amended.
- 2. CONFLICT OF INTEREST: Michael asked participants if anyone had a conflict of interest for the meeting. There were none.
- 3. PRACTICES AND STANDARDS: Linda Chapman: P&S Sub-Committee will do a review of the 2018 LMSC Standards Survey looking to assess interactions with LMSCs, wording of questions in Survey, and identifying and implementing improvements for 2019. Chris Colburn requested to be included in the P&S Sub-Committee meeting.

 Re: 2018 Standards Cycle: Chris needs to get in touch with some Zone Chairs, for follow up, but hasn't done it yet.

 Michael asked if USMS BOD had any comment on LMSC Standards. Chris Colburn: USMS BOD discussion: desire is to focus on the carrot, not the stick. How to move forward: look at carrot v stick. P&S has tried to stay on carrot side, but some LMSCs might need modified approach. Engage more. Find new volunteers, more volunteers would help some LMSCs. How to help without draconian measures.
- 4. MENTORING: Lisa Brown: The term Active Mentoring was introduced at last LMSC Dev meeting. Lisa wanted feedback on meaning before her Sub-Committee proceeded further. Michael Moore elaborated: How to help LMSCs by encouraging them to do the right thing. Avoid negativity, desire is to be positive.

 Upcoming Peer-to-Peer: June: Secretaries P2P is canceled. Next up is Recognition at the Local Level on July 10; led by Sally.

 Is there, or could there be, a place on USMS website to list upcoming P2P conferences? Would be helpful to have schedule, minutes, recordings available. Currently, a USMS swimmer has to know where to look on USMS website for list of minutes and recordings available. Average swimmer might not know of where/how things are listed. Would like list to stay ahead of peer to peer calls by publishing on website well in advance so people can plan more. MM: would likely need to work with NO to get this. Since redesign is done, it's a possibility. GTO and Job Descriptions are currently available. Probably should come up with way to bundle all of that. Common practices, Standards, GTO, Job Descriptions,

 MM: Jessica Porter would like to get schedule to put into Streamlines. Send schedule to Jessica and she will put in next Streamlines.

 P2P responsibility was discussed. Process to transfer from Jerry Clark to the Mentoring Sub-Committee is not yet complete. MM will have meeting with Jerry and Mentoring to complete the transfer.

Upcoming P2Ps don't have leaders. Lisa, MM, Sally will talk tonight or tomorrow to address.

5. **EDUCATION:** Tim Lecrone: Had Teleconference on Sunday, May 20: Have 9 workshops for USMS Convention. Chris Colburn: only room for 8 workshops. Of those, 5 are spoken for via requests to hold a workshop. Possible topics: Officials, Records and Tabulation, Swimming Saves Lives, Futures Task Force – Volunteer Recognition. Are we OK with those as workshop topics, are there better topics or presentation methods? Tim: dominant feedback workshops is for Treasurers, software (QuickBooks), how to manage the account. Additional possible topics: Structure, operation and rules of USMS: Board of Directors, National Office, and Committees, How to navigate new website (perhaps address that with a webinar), help LMSCs address the different memberships within USMS: – what is value added (of USMS membership) for various groups, LMSC Standards.

Also suggested was College Club Swimming: Have Dawson or Patty talk about CCS program and how it impacts LMSC vision and mission. Chris Colburn: Some discussion in works re how CCS is presented. How will CCS membership segue into USMS. CC thinks CCS will be a topic of discussion throughout Convention.

Webinars: Latest was USRPT. Is transcript avail? It was recorded. Glenn Gruber was thorough. Will be posted soon, link will be sent to Committee.

Tim will keep Jessica up to date on P2P calls, webinars, etc. so she can post.

6. **NEXT MEETING:** Committee meeting schedule: Next LMSC Development Committee meeting: Sunday, July 22. 5:30pm PDT
7. **NEW BUSINESS:** USMS Leadership Summit coming up for 2019. Traditionally, LMSC Chairs have attended. 2017 location was Phoenix, Houston. Need to start planning. What to include? MM spoke to Paige and wants to speak to committee from last time. Might survey LMSC Chairs for content, location and timing. Thought is to get Zone Chairs involved as well. Need to start organizing soon.

Sally D: Has BOD and NO been involved in prior years? Yes, some, but hope is that LMSC Dvlp would take a more central role this time around. BOD Consensus was they want LMSC Dvlp to take lead as the Committee has regular interaction with LMSCs

Convention Grants for LMSCs: Who needs help getting delegates to Convention. When does it happen, who does it?
MM: It is in our policies.

Move to adjourn. 6:29pm

Respectively submitted by Linda Chapman (Practices & Standards Sub-Committee Chair)