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| Committee Name: | LMSC Development Committee | Session #: | 1 | Report #: | a |
| Committee Chair: | Michael Moore | Vice Chair: | | | |
| Minutes recorded by: | C.J. Rushman | Date/time of meeting: | November 11 th 2018 – 5:30 PM PDT/ 8:30 PM EDT | | |

Motions Passed:

1. N/A

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| Number of committee members present: 13 | Absent: 6 | Number of others present: 0 |
| Committee members present: Michael Moore, Marcia Anziano, Sally Dillon, Stacy Abrams, Lisa Brown, Linda Chapman, Jerry Clark, Mollie Grover, Sallie Guthrie, Hugh Moore, Bruce Rollins, CJ Rushman, and Ed Saltzman. | | |
| Absent were: Onshalee Promchitmart, Mary Hull, Michael Carlson, Tim Lecrone, Andrew LeVasseur, and Chris Colburn (EC). | | |

Meeting Minutes

1. Michael Moore called the meeting of the LMSC Development Committee to order at 5:34 PDT and gave Introductions and performed Roll Call. Michael asked if there were any conflicts of minutes and there were none. C.J. Rushman volunteered to record minutes. The minutes of the last meeting of the LMSC Development Committee were approved by the HOD while at Convention.
2. Practices and Standards update – Linda Chapman gave an update on LMSC Standards Survey – going live with survey Feb 15; responses are due March 15. LMSC leadership summit to be held mid-way. Currently firming up a few things in the next week or so: 1) consider a ranking based on results (gold/silver/bronze) to make it more aspirational. 2) We decided at convention to “publish” scores from the survey but need to decide what level and maybe just release what their ranking system for the LMSC Standards. This will be presented at the next LMSC Development Committee call in January. Linda will be soliciting help from Jeanne Ensign and Susah Kuhlman to provide clarity regarding reconciliation of the bank account (there is wide interpretation). This might lead to changes in the survey; possibly re-state the standard and provide USMS definition of reconciliation.
3. Mentoring Committee - Lisa Brown gave an update on the next Peer to Peer call, which is Tuesday November 13th. This is active Mentoring and working with LMSCs to help with best practices. The Peer-to-Peer Teleconferences happen on a monthly basis, with the exception of September (Convention) and December (Holidays). The goal is to hold at least 10 during 12-month period. The next four calls and their topics are listed:

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| Jan | Tues. 8 th at 5:30 pm Pacific/8:30 pm Eastern | Topic – Registrar- Sallie Guthrie to moderate |
| Feb | Tues. 12 th at 5:30 pm Pacific/8:30 pm Eastern | Topic – Officials – Sally Dillon to moderate |
| Mar | Tues. 12 th , at 5:30 pm Pacific/8:30 pm Eastern | Topic - Conflict Resolution |
| Apr | Tues. 16 th , at 5:30 pm Pacific/8:30 pm Eastern | Topic - TBD |

Discussion about soliciting new topics in the coming year. Lisa Brown talked about the role the moderator for the Peer to Peer calls.

4. LMSC Leadership Summit will be held in Phoenix AZ, Friday March 1st through Sunday March 3rd. The sub-committee of Mary Hull, Lisa Brown, Bruce Rollins and C.J. Rushman is still developing topics. The Volunteer Task Force will be presenting. LMSC Development will be polling the LMSC & Zone Chairs to see what topics they want to be discussed. Michael said that the budget is still being developed and he is optimistic the summit will go well.
5. Michael Moore mentioned that this is the last meeting of 2018 LMSC Development Committee. Michael said we should be hearing about the new appointments in the coming weeks. The next meeting will be Sunday January 20th, 2019.
6. Michael thanked everyone on the committee for their work on the committee over the past year.

It was MSA to adjourn at 6:10 pm EDT

Respectfully submitted by C.J. Rushman (Great Lakes Zone Chair)