

Committee Name:	LMSC Development Committee	Session #:	Report #:
Committee Chair:	Paige Buehler	Vice Chair:	Tom Moore
Minutes recorded by:	Paige Buehler	Date/time of meeting:	January 19, 2014 4:30pm PST

Motions Passed:

1. None

Number of committee members present: 11	Absent: 4	Number of other delegates present: 0
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Committee members present (list all, including chair and vice chair): Paige Buehler (chair), Jerry Clark, Dan Cox, Randy Crutchfield, Matt Hooper, Mary Hull, Michael Moore, Lynn Morrison, Lori Payne, Erin Sullivan, Tim Waud

Minutes

The meeting was called to order at 4:34pm PST

1. Previous Meeting Minutes – in the absence of minutes from November 19, 2013 the committee decided to wait for completed minutes and vote on them offline.
2. Mentoring Subcommittee Report – Lynn Morrison
 - a. Lynn asked Zone Chairs to publicize the upcoming Chairs/Vice Chairs P2P teleconference (Thurs. 1/23 5pm/8pm). Will send a reminder to ZCs this evening. Encourage volunteers to post questions or issues in advance of the P2P on the LMSCAdministration/Chairs-ViceChairs forum.
 - b. Second Chair/VC P2P in process for Sunday, February 16th
 - c. Dan Cox volunteered to coordinate the Open Water chairs P2P in March. Tim Waud asking Bob Bruce if he would be willing to facilitate.
 - d. Erin requested that list of P2Ps be published. Paige asked that they be put on LMSC DC forum in a new thread.
 - i. January – Chairs/Vice Chairs: Michael Moore/Jerry Clark (1/23, hopefully second on 2/16)
 - ii. February – Coaches Chairs: Lori Payne (2/19 5:30pm PST)
 - iii. March – Open Water: Dan Cox (date TBD)
 - iv. April – Officials: Mary Hull (date TBD)
 - e. Lynn called for volunteers to coordinate the next two P2Ps – Secretaries (Bylaws/Governance practices) in May and Communications Chairs/Webmasters (Communication practices) in June.
 - f. No additional input on criteria for creating a Convention Grant process.
 - g. Next Mentoring Subcommittee Mtg – February 26 5:30pm PST
3. Education Subcommittee Report – Tim Waud
 - a. USMS Forums webinar – held January 5th by Chris Stevenson with 23 participants. Chris has since created screencasts of the information covered that can be posted to USMS.org for both volunteers and general membership.
 - b. Next Education Subcommittee mtg February 5th 5:00pm PST and will discuss topic for next webinar (April.)
 - c. Tim forwarded convention workshop timeslot request to Nadine Day and Chris Stevenson for 4 workshops of 75 minutes each and a Saturday workshop of 90 minutes. Nadine's response sounds like 2-3 75-minute workshops are in the initial draft of the schedule and a Zone or LMSC workshop on Saturday, though not clear if it will be LMSC DC's responsibility.
 - d. Suggestion of Robert's Rules of Order presentation for convention.
4. Practices & Standards – Paige for Tom Moore
 - a. Next deadline is January 31 for development of 2014 LMSC Standards survey process.
 - b. Paige asked P&S members if Monday, January 27 would work for a subcommittee meeting. Pending other members input to finalize.

The meeting was adjourned at 5:10pm PST
