

## **End-to-End Event Management (E2EEM) Status Update – BOD Meeting**

July 16, 2011

Consistent with our project charter, there are currently 2 major components to the E2EEM initiative. The first part, that has been underway for over a year now is the on line meet results data base and associated Top Ten processing tools. The second part will address the front end of the event management and is focused on the calendar of events and sanctions process.

Excellent progress has been made in both areas.

### **Event Results / Rankings / Top Ten Tabulation Tools**

- Several high priority items have been completed allowing the Top Ten Recorders (TTRs) to add or edit swims (both individual and relays) within a meet, add split request swims, and detect and correct a wide range of relay errors in the uploaded files. These enhancements were released on June 23, 2011.
- There are still some high priority items to address, including the capture of member registration dates and including this date within the swimmer audit process as well as improving the navigation within the event results tools. Those efforts are ongoing with an expected due date of August 19, 2011.
- One of the key requests of the task force was to complete the development of the highest priority items before beginning work on the sanctions process. This has been done and very much appreciated by the Records and Tabulation Committee.
- Additionally, Anna Lea Matysek has developed a number of excellent tutorial documents, primarily targeting inexperienced TTRs, for uploading meet results and generating top ten reports. She also offers live training sessions to new TTRs. This is being done with a phone and a “gotomeeting” connection, so the TTR can either watch how to use the tools or Anna Lea can watch as the TTR uses the tools for the first time.
- The committee also developed a Top Ten report “checklist” for more experienced recorders. These documents are located in a new portion of the USMS website: <http://www.usms.org/admin/lmschb/content/tttutorial>. A link to this page is in the Guide to Operations section of the website.

### **Calendar of Events / Sanctions:**

- On April 8, 2011, Ed met with Jim and Anna Lea Matysek at the National Office to take the recommendation from the task force, which was an “end-state” vision,



- and identify the functionality which could leverage the existing on-line calendar of events tool and begin to establish a standard approach to event sanctioning that would include both pool and open water event requirements.
- Luke Shaheen is spearheading this effort and has completed a first cut at the online sanction/calendar request forms for review and is now working on the back-end processing of requests and updated calendar search and display functions.
  - Once this tool has been tested, it will be reviewed by the task force
  - The goal is to have the first phase of the new sanctions process and an updated calendar of events released by convention.

Jim and Luke have been able to spend more dedicated time on the E2EEM initiative and excellent progress has been made. It is critical that other projects not distract the IT staff, unless they have been given a higher priority by the EC.

Once the sanction tool has been developed, it will be important to require all events to be “registered” through this tool. Perhaps this should become part of the LMSC Minimum Standards (under “Events, Sanctions and Recognitions”).