

President Jim Miller called the meeting to order at 8:32 PM EDT. Present were Scott Rabalais, Sally Dillon, Doug Church, Lynn Hazlewood, Nancy Ridout, Patty Powis, and Tracy Grilli.

1. The next conference call will take place on Thursday, June 24 at 8:00 PM EDT. .

2. *It was MSA to approve the minutes of the May 26 conference call.*

3. OFFICER REPORTS:

President: Jim reported that he attended the Tenth FINA Masters World Championships in Riccioni, Italy and he met multiple times with the FINA members regarding the interactions of ASUA and LatyCar. The upcoming first ASUA Masters meeting in Orlando and the ASUA Long Course Championship are under development. The role that USMS has in this championship is yet to be determined.

Vice President: Scott reported that the coaching assistance program for USMS swimmers in Italy at the World Championships was very well received. LMSCs will soon be notified to apply for registration grants to the ASCA World Clinic in Indianapolis on October 8-11, 2004. The Championship Committee has voted on 13 proposals dealing with various issues at our national pool championships.

Secretary: Sally reported that the 3rd and final notice regarding delegate entitlements has been distributed to the LMSC representatives. At this time approximately half of the LMSCs have reported their delegates. Along with the final notice, the representatives were reminded that July 15 is the absolute deadline for applying for an At-Large Delegate position. Jim has appointed 15 spots so far and 6 are remaining. A waiting list has been formed and the final decision on the remaining spots will be made shortly after the July 15 deadline.

Treasurer: Doug reported on the plans to set up a merchant account and he expects the issues will be resolved with ECHO soon. He has been working on budget issues with several cost centers at their request. The final hand-off between Margaret Bayless and Cathy Pennington occurred over Memorial Day weekend and Margaret is fully up to speed now. She has completed our tax return and is about to hit our timelines on the financial reports. Doug has had considerable Email conversation with Tom Boak and others regarding the set up for the 2006 Worlds and a final conclusion on that issue is expected shortly. Endowment Fund activities have continued through the check-off receipts and special gifts and we are anticipating a grant application in the next few weeks to have for circulation before convention.

Zone Chair: Lynn reported that the zone committee would be making decisions on convention and special grants at the June 27 meeting. Lucy Johnson has updated the Election Guidelines and the committee has discussed many of the changes during previous meetings. At the June 27 meeting, final approval will be given to the updates to present to the convention in September. Utah LMSC has requested that we postpone implementation of the pilot marketing project until the fall. We will move forward with the project in Adirondack LMSC and reconsider going into Utah after convention. Lynn also reported that the sponsor featured product project has been completed by Jim Matysek and released with several of the sponsors already posting featured items. The Web Administrators interviewed one person for web contractor on June 14 and will interview two additional applicants on June 19. A decision will be made as soon as possible after. The Webmaster is currently implementing a temporary solution to allow online entries for LC Nationals to go forward without a merchant account.

Past President: No report. Nancy just returned from the World Championships in Italy.

Legal Counsel: Patty reported that the Board of Directors panel that is hearing an appeal under Part 4 of USMS rules has conducted active discussions about the matter. She has advised them as needed on procedural and legal questions they've raised and she anticipates they will have a decision after panel Chair Peter Crumbine, who is currently out of the country, returns. We now have signed renewal

contracts (and a new contract in the case of the Controller) returned from all of our contractors. At Mel Goldstein's request, Patty drafted a sponsor contract that will be a renewal for Barracuda. Mel is currently reviewing the contract and will discuss its terms with Barracuda.

4. PROGRESS OF GOVERNANCE STUDY: Jim reported on the progress of the committee. Their conference call is scheduled for Sunday, June 20.
5. 2006 WORLD CHAMPIONSHIPS: The EC discussed the role of USMS sponsors as potential sponsors for the World Championships.
6. CONVENTION:
 - a. The EC reviewed plans for conducting the employee/contractor reviews that will take place on Tuesday and Wednesday during convention. Written reviews will be prepared in advance.
 - b. The EC discussed having a printer available in the suite and Sally volunteered to look at the options.
7. RESULTS OF BOD VOTE: The BOD responded to an Email regarding their availability to attend a BOD retreat January 29-30, 2005. Sally reported that the final results were: yes-36, no-1, did not vote-3. Two of the yes voters supported the idea but are not available the weekend selected. A couple others were unsure of their availability. Other dates were looked at and the EC will provide more information when the retreat is proposed to the HOD.
8. EC INTERNAL MANAGEMENT: The EC discussed ideas for workflow management that will be implemented in the future.
9. NATIONAL PUBLICATION BIDS: Our consultant, Mary Bolster, has provided valuable information that will assist us in making a decision. Before going forward, the EC will conference again and include Mary in the call so we can address questions to her.
10. LC NATIONALS – MERCHANT ACCOUNT NUMBER: The on-line entry system for Long Course Nationals has been affected by the delay in the contract with ECHO (merchant account). To resolve the situation, swimmers will enter the meet on-line and be asked to send a check to the National Office by a certain date. When the check arrives, an automatic receipt will be sent to the swimmer to verify that their entry is complete.
11. OLD BUSINESS:
 - a. 2004 World Championships in Indianapolis. Doug reported that Dale Neuberger has confirmed that the cost will be approximately \$5000 to host a dinner and a full-page ad in the program will be included at no extra cost. The program will be free to all who attend the championships. The dinner would be the first night before the meet begins (Wednesday, Oct. 6) at the Indiana State museum. Fifty invited guests from FINA would attend plus others we may wish to invite. *It was MSA to approve the expenditure to host the dinner.* Funding options will be considered, including the consideration of this as an over-budget item. The options will be discussed with Tom Boak.

It was MSA to adjourn at 10:54 pm EDT.

Respectfully submitted by:

Sally Ann Dillon
USMS Secretary