

President Jim Miller called the meeting to order at 8:35 PM EST. Present were Scott Rabalais, Sally Dillon, Doug Church, Lynn Hazlewood, Nancy Ridout, Patty Powis, and Tracy Grilli.

1. OVER BUDGET ISSUES: The EC discussed the need to prioritize issues regarding over budget requests. We need a plan for facing the issues that come up that may not have been previously budgeted.
2. NATIONAL PUBLICATION BID CONSULTANT: The EC discussed the hiring of a consultant to assess incoming bids, and advise about design, long term potential and benefit to USMS. We want her to help sort out the information. Mary Bolster, a USMS member, has unique experience in the field and we shall request an over-budget amount of \$2500 to use for her consulting expertise in narrowing down and evaluating the quality of the bids that are placed before us.
 - It was *MSA that we move forward with this project*. A proposal will be developed in the next few days that will be submitted to the BOD.
3. HIRING OF A WEB DEVELOPER: The Communications Committee has made a recommendation to the EC for the hiring of a web assistant "for a period of six months to help the Webmaster/IT Director cut down on the back log development work for USMS. At the end of four months there would be a decision made by the HOD as to whether to extend the contract." The target date for bringing the person on board is June 1, which requires a waiver of the SWIM Magazine advertising requirement from the BOD. The EC discussed the contract costs (\$35,000 over a 6 month time frame to include expenses for conducting the search, interviews, etc).
 - It was *MSA that we accept the Communications Committee's recommendation and forward it on to the BOD for their approval.*
 - It was *MSA that we waive section 3 (approval of position) and part of V.C (SWIM Magazine requirement) by using the waiver in section IX of PMG*. Doug and Patty will work on the exact language of the message to accompany the proposal.

It was MSA to adjourn at 9:55 PM EST.

Respectfully submitted by:
Sally Dillon
USMS Secretary