

#### I. Call to order and take roll

USMS President and Committee Chair Jim Miller called the meeting to order at 9:07 PM EDT. Present were Lynn Hazlewood, Hugh Moore, Pieter Cath, Carl House, Patty Powis, Jim McCleery, Anna Lea Roof, and Betsy Durrant. Leo Letendre joined the meeting in progress.

#### II. Approval of minutes of 5/30/02 meeting

**MSA** - Approval of minutes of the 5/30/02 meeting as amended.

#### III. Continuing Discussions

After investigating various permutations for the creation of the swimmer ID between meetings, the committee tonight concluded that it would be best to create the swimmer ID through a random number system and not include personal swimmer information in the process. Rationale: privacy issues, prevention of fraud (you can't figure out your number), eliminate the problem of duplicates, personal information (such as last name) can change - this would make the permanent ID incorrect.

Lynn Hazlewood suggested the formation of two subcommittees to work on complex issues:

- 1) Swimmer ID Sub-committee - **MSA** to create a subcommittee to work on the issues surrounding the swimmer ID. The sub-committee will consist of Jim Miller (Chair), Jim McCleery, Leo Letendre, Pieter Cath, Carl House, and Anna Lea Roof (ex-officio from the Registration Committee). The sub-committee will begin work after hearing ideas from the Registration Committee.
- 2) Privacy and Security Sub-committee - **MSA** to create a subcommittee to consider the issues of privacy and security. The sub-committee consists of Lynn Hazlewood (Chair), Patty Powis (ex-officio from the Legal Counselors Committee), Betsy Durrant, Leo Letendre, and Hugh Moore. The charge to the sub-committee is to address issues related to protecting the privacy of members and users of the database and security of the server.

Minutes for subcommittees should be produced prior to the full committee conference calls. They should be delivered to the committee secretary by June 10th for the next meeting.

#### IV. Discussion of Project Road Map

The committee discussed the project road map and decided to:

- 1) Put the issue of enforcement of the use of the swimmer ID into the business rules section.
- 2) Ask the Board of Directors for input as to what they will need from this project prior to creating an RFP and putting it out for bids. This process will take place after the committee has put its thoughts in a document to review.
- 3) Begin the analysis of the current data bases where the process really starts - the Registration Data Base. Leo Letendre will distribute a document used for RFP's for the former registration DB project and the committee will use that as a starting point.

#### V. Next meeting date

The next conference call will be Wednesday, June 12, 9:00 PM EDT.

#### VI. Adjournment

The meeting was adjourned at 10:12 PM EDT

Respectfully Submitted by:  
Lynn Hazlewood, Zone Chair